



CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

June 17, 2022

Tia Lee

VIA EMAIL: midyou@hotmail.com

Re: Remove or Repair of the Structure at 694 Sherburne Avenue

Dear Mr. Lee:

This is to confirm that at the Legislative Hearing on June 14, 2022 at which you did not appear, Legislative Hearing Officer Marcia Moermond recommended continuing the above-referenced matter to Legislative Hearing on **Tuesday, July 12, 2022 at 9 am in room 330 of City Hall.**

Continue to work on these requirements needed to receive time to rehab from City Council and bring with you to the July 12 hearing:

1. Continue to work on gathering petition signatures needed for rezoning;
2. **submit evidence of financing sufficient to complete the rehabilitation.** Staff estimates costs to exceed \$50,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis;
3. **submit an affidavit indicating the finances will be dedicated to completing the project** and not diverted until a code compliance certificate is issued; and
4. **submit work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids and a **schedule** for completion of the project; and
5. **the property must be maintained.**

I have included samples of these documents. If you have any questions, please contact me at 651-266-8585.

Sincerely,

/s/

Joanna Zimny
Legislative Hearing Executive Assistant



Encl: sample work plan/sworn construction statement(s)
Sample affidavit

- c: Rehabilitation & Removal staff
 Steve Magner – Department of Safety & Inspections, Housing and Code Enforcement
 Manager
 Caty Royce – Frogtown Neighborhood Association via email: caty@frogtownmn.org