



CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

May 27, 2022

Tia Lee

VIA EMAIL: midyou@hotmail.com

Re: Remove or Repair of the Structure at 694 Sherburne Avenue

Dear Mr. Lee:

This is to confirm that at the Legislative Hearing on May 25, 2022 at which you did not appear, Legislative Hearing Officer Marcia Moermond recommended continuing the above-referenced matter to Legislative Hearing on **Tuesday, June 14, 2022 at 9:00 a.m. in room 330 City Hall for an update on reestablishing duplex zoning at the property.**

Please continue to work on gathering signatures from your neighbors. Please remember you need signatures of the owners of the property, not those of those who are renting. Mr. Dubruiel sent you the petition list on May 11, 2022 via email.

For your reference, the following items must be completed before receiving a grant of time from the City Council. Please continue to work on getting these items while working with Zoning:

- 1. submit evidence of financing sufficient to complete the rehabilitation.** Staff estimates costs to exceed \$50,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis;
- 2. submit an affidavit indicating the finances will be dedicated to completing the project** and not diverted until a code compliance certificate is issued; and
- 3. submit work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids and a **schedule** for completion of the project; and
- 4. the property must be maintained.**

Samples of these items will be sent at a later date. If you would like them sooner, please let me know.

If you have any questions, please contact me at 651-266-8585.



Sincerely,

/s/

Joanna Zimny

Legislative Hearing Executive Assistant

- c: Rehabilitation & Removal staff
- Steve Magner – Department of Safety & Inspections, Housing and Code Enforcement
 Manager
- Cathy Royce – Frogtown Neighborhood Association via email: caty@frogtownmn.org