

## 2025 Timeline of Community Advisor Appointment

Task	February 24 to March 7th	March 18th or March 25th (?)	March 31st	April 9th	April 15th
Post and send press release for announcement of Community Advisors vacancies and assemble Community Advisors applications  <i>(2-week posting)</i> Application goes live at 8:30AM on Feb. 24th; PR sent Friday, Feb. 21st; Application closes at 4:30PM on Mar 7th.			<b>NOTE: Solicit appointment by end of March for first introduction at the 4/15 AC meeting. Need members and Councilmembers to share this vacancy.</b>		
Interview and select Community Advisors Candidates  <i>(2 weeks: select candidates for interviewing and emailing invitation)</i>					
Email Selected Candidate and prepare resolution appointing final candidate to Audit Committee for a 3-year term (April 2025 to April 2028)  <i>(1 week before next Council Meeting)</i>			<b>Email candidates of committee decision and prepare resolution (CC Agenda 4/9)</b>		
Council Action - Approving Appointments				<b>4/9 Council Approval of Appointment</b>	
New member seated for December Audit Committee meeting					

**NOTE: New member seated for April 15th Meeting.**