

## CITY OF SAINT PAUL

## OFFICE OF THE CITY COUNCIL 310 CITY HALL

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October 13, 2023

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VIA MAIL VIA MAIL

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VIA EMAIL: jpierce@bernicklifson.com VIA EMAIL: bmichka@bernicklifson.com

Re: Remove or Repair of the Structure at 1726 FOURTH STREET EAST

Dear Interested Parties:

This is to confirm that at the Council Public Hearing on November 8, 2023 Legislative Hearing Officer Marcia Moermond will ask that the City Council **refer the matter back to Legislative Hearing on Tuesday, November 28, 2023** if the \$5,000 Performance Deposit is posted and Code Compliance Inspection applied for no later than Friday, October 28, 2023.

The performance deposit and Code Compliance Inspection forms can be found online here: <a href="https://www.stpaul.gov/departments/safety-inspections/vacant-buildings">https://www.stpaul.gov/departments/safety-inspections/vacant-buildings</a>. Please contact the Department of Safety and Inspections directly at 651-266-8989 for questions regarding the application or payment process.

The code compliance application must include lock box code and box must be attached to door for use; it isn't sufficient to apply without ability for staff to conduct the inspections.

This matter will go before the City Council at Public Hearing on Wednesday, November 8, 2023 at 3:30 pm. in room 300 City Hall. If you are contesting Ms. Moermond's recommendation, or do not have the above items completed by deadline, you may:

- 1. appear in person (please arrive before 3:30 p.m. and check in with staff outside Council chambers); or
- 2. Should you wish to address Council directly but not appear in person, you must register in person by noon on Tuesday, November 7 2023 here to testify via phone: https://www.stpaul.gov/department/city-council/city-council-public-hearing-live-testimony.

If you don't wish to contest then no further action is needed and the Council will proceed with Ms. Moermond's recommendation above.

## For your reference, the following items must (eventually) be completed before receiving a grant of time from the City Council to rehabilitate the property:

- 1. If you are intending to have a third party rehabilitate the property, pending transfer of title, the contract used for this transaction will need to be approved by the Legislative Hearing Officer. Please note that title cannot transfer until the rehabilitation is complete and nuisance abated (samples included);
- 2. submit evidence of financing sufficient to complete the rehabilitation. Staff estimates costs to exceed \$100,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis;
- 3. submit an affidavit indicating the finances will be dedicated to completing the project and not diverted until a code compliance certificate is issued;
- **4. submit work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids and a **schedule** for completion of the project; and
- 5. the property must be maintained.

If you have any questions, please contact me at 651-266-8585.

Sincerely,

/s/

Joanna Zimny Legislative Hearing Executive Assistant

Encl: sample transfer documents

c: Rehabilitation & Removal staff
Carolyn Brown via email: csp501dale@gmail.com