CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

June 14, 2024

Corrine Coulter
L. Lee Coulter
2169 Londin Lane
St. Paul, MN 55119

VIA US MAIL (w/o enclosures) & EMAIL:
coulter.llee7@gmail.com

Re: Remove or Repair of the Structure at 41 Miller Crest Lane

Dear Corrine & Lee Coulter:

This is to confirm that at the Legislative Hearing on June 11, 2024 the Legislative Hearing Officer Marcia Moermond continued the matter to Legislative Hearing on **Tuesday, July 9, 2024 at 9:00 a.m.** in room 330 City Hall/Courthouse (or via phone between 9 and 11 am) **for further discussion.**

For your reference, the following must eventually be completed in order to receive a grant of time to rehabilitate the property:

1. **submit evidence of financing sufficient to complete the rehabilitation.** Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis;
2. **$5,000 Performance Deposit** posted with the Department of Safety & Inspections;
3. **submit an affidavit indicating the finances will be dedicated to completing the project** and not diverted until a code compliance certificate is issued;
4. **submit work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids which address all items in the Code Compliance Inspection Report and a **schedule** for completion of the project; and
5. **the property must continue to be maintained.**

Note that if you are intending to have a third party rehabilitate the property, pending transfer of title, the contract used for this transaction will need to be approved by the Legislative Hearing Officer. **Please note that title cannot transfer until the rehabilitation is complete and nuisance abated.** I have included samples of these document. If you have any questions, please contact me at 651-266-8585

Sincerely,

/s/
Joanna Zimny
Legislative Hearing Executive Assistant

Encl: sample work plan(s)
Sample affidavit
Example schedule

c: Rehabilitation & Removal staff