City of Saint Paul

Meeting Minutes

Board of Water Commissioners

City Hall and Courthouse
15 West Kellogg Boulevard
Room 330

Patrick Shea, General Manager
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Chair Mara Humphrey
Vice Chair Nelsie Yang
Commissioner Amy Brendmoen
Commissioner Rebecca Cave
Commissioner John Larkin
Commissioner Chris Tolbert

Tuesday, August 8, 2023	**5:00 PM**	**Legislative Hearing Room, 330 City Hall**

Roll Call

Present 4 - Amy Brendmoen; Chris Tolbert; Mara Humphrey and John Larkin

Absent 2 - Nelsie Yang and Rebecca Cave

Consent Agenda

Note: Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

Approval of the Consent Agenda

Motion made by Commissioner Brendmoen and seconded by Commissioner Larkin; Consent Agenda has been Adopted
Adopted Consent Agenda

Yea: 4 - Amy Brendmoen;Chris Tolbert;Mara Humphrey and John Larkin

Nay: 0

Absent: 2 - Nelsie Yang and Rebecca Cave

1 Approving the minutes of the July 11, 2023 meeting.

Attachments: July 11, 2023 Board Minutes

Adopted

2 Approving the Financial Statements for the month of June 2023.

Attachments: June 2023 Financial Statements

Adopted

3 Pertaining to Amendment No. 1 to Professional Services Contract No. 2568 with HR Green, Inc. to provide design and construction administration for the West Side Pump Station Rehabilitation Project.

Attachments: Staff Report
Scope of Work
Resolution 23-1190

Adopted

4 Pertaining to Amendment No. 3 to Contract for Water Services between the Board and the City of Little Canada.

Attachments: Staff Report
Cost of Services Study Final Report
Amendment No. 3 to Contract for Water Services Agreement
Resolution 23-1191

Adopted

5 Pertaining to a 2023 Administrative Order No. 5 to accept and amend budget for up to an additional $1.5M in American Rescue Plan funds and execute or amend the necessary agreements.

Attachments: Staff Report
Financial Analysis
Resolution 23-1192

Adopted

Action Item

6 Pertaining to a Professional Services Agreement with Paymentus Corporation to provide modern payment service options for the Board's customers.

Attachments: Staff Report
Resolution 23-1193
Paymentus Presentation

Motion made by Commissioner Tolbert and seconded by Commissioner Brendmoen; item is Adopted
Adopted

Yea: 4 - Amy Brendmoen;Chris Tolbert;Mara Humphrey and John Larkin

Nay: 0

Absent: 2 - Nelsie Yang and Rebecca Cave

Discussion Item

7 2024 SPRWS Budget

Received and Filed

Informational Items

8 General Manager's Report

Attachments: McCarrons Project Update
Lead Free SPRWS Update

Received and Filed

9 2022 Claims Report

Attachments: Claims Report January - December 2022

Received and Filed

10 Pipeline Express

Attachments: Pipeline Express - July 14, 2023
Pipeline Express - July 28, 2023

Received and Filed

Adjournment