



City of Saint Paul

Minutes - Final

Board of Water Commissioners

City Hall and Courthouse
15 West Kellogg Boulevard
Room 330

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*Chair Mara Humphrey
Vice Chair Nelsie Yang
Commissioner Anika Bowie
Commissioner Rebecca Cave
Commissioner Saura Jost
Commissioner John Larkin
Commissioner Chris Tolbert*

Tuesday, April 8, 2025

5:00 PM

Legislative Hearing Room, 330 City Hall

Roll Call

Present 5 - Nelsie Yang; John Larkin; Rebecca Cave; Saura Jost and Chris Tolbert

Absent 2 - Mara Humphrey and Anika Bowie

Consent Agenda

Note: Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

Approval of the Consent Agenda

Motion made by Commissioner Larkin and seconded by Commissioner Tolbert;

Consent Agenda has been Approved

Adopted Consent Agenda

Yea: 5 - Nelsie Yang; John Larkin; Rebecca Cave; Saura Jost and Chris Tolbert

Nay: 0

Absent: 2 - Mara Humphrey and Anika Bowie

- 1 [Min 25-19](#) Approving the minutes of the March 18, 2025 meeting.

Attachments: [March 18, 2025 Board Minutes](#)

Adopted

- 2 [RES 25-548](#) Approving the Financial Statements for the month of February 2025.

Attachments: [February 2025 Financial Statements](#)

Adopted

- 3 [RES 25-549](#) Pertaining to a professional services agreement with Waterworth to provide financial modeling software and professional support services.

Attachments: [Staff Report](#)

[Agreement](#)

[Resolution 25-549](#)

Adopted

- 4 [RES 25-550](#) Pertaining to an agreement with RB Advisory LLC to provide penetration assessment services for three (3) years.

Attachments: [Staff Report](#)

[Scope of Work](#)

[Agreement](#)

[Resolution 25-550](#)

Adopted

- 5 [RES 25-551](#) Pertaining to a Permit Agreement with Urban Roots MN for the purpose of constructing and maintaining a community garden on Board property.

Attachments: [Staff Report](#)

[Permit Agreement](#)

[Resolution 25-551](#)

Adopted

Legislative Hearing Consent Agenda

- 6 [RLH WB 25-1](#) Appeal of Patrick Kasper, Intech Inc., to a Water Service Bill at 1055 GERVAIS AVENUE.

Attachments: [1055 Gervais Ave.appeal 2-25-25.pdf](#)
 [1055 Gervais Ave.Kasper letter 2-25-25.docx](#)
 [1055 Gervais Ave.Water Services Hydrant Permit 6-27-24.pdf](#)
 [1055 Gervais Ave.Kasper Ltr.3-25-25](#)

Motion made by Commissioner Tolbert and seconded by Commissioner Cave; item is Adopted

Adopted

Yea: 5 - Nelsie Yang;John Larkin;Rebecca Cave;Saura Jost and Chris Tolbert

Nay: 0

Absent: 2 - Mara Humphrey and Anika Bowie

Action Item

- 7 [RES 25-552](#) Pertaining to an Amendment No. 4 to Agreement with Short Elliott Hendrickson, Inc. to provide professional engineering services during the reconditioning of the Board's elevated water towers.

Attachments: [Staff Report](#)
 [Resolution 25-552](#)

Motion made by Commissioner Larkin and seconded by Commissioner Cave; item is Adopted

Adopted

Yea: 4 - Nelsie Yang;John Larkin;Rebecca Cave and Chris Tolbert

Nay: 0

Absent: 2 - Mara Humphrey and Anika Bowie

Abstain: 1 - Saura Jost

Discussion Item

- 8 [CO 25-15](#) Land Review

Attachments: [Land Presentation](#)
Received and Filed

Informational Items

- 9 [CO 25-16](#) General Manager's Report

Attachments: [General Manager's Report](#)

Received and Filed

- 10 [CO 25-17](#) Pipeline Express

Attachments: [Pipeline Express - March 7, 2025](#)

[Pipeline Express - March 21, 2025](#)

Received and Filed

Adjournment