

City of Saint Paul  
Department of Safety and Inspections  
**VACANT BUILDING REGISTRATION FORM**

Received

MAR 13 2024

City of Saint Paul - DSI

Date: 3/7/24

Address of Property: 1003 Arcade St., St. Paul, MN 55106

Planned disposition of this building (please check one):

☒ I plan to rehabilitate this structure commencing (date): asap

☐ I plan to demolish (wreck and remove) this building by (date): \_\_\_\_\_

☐ I am willing to authorize the City of Saint Paul to demolish and remove this building(s).

☐ This building is **vacant as a result of fire damage**. The fire occurred on (date) \_\_\_\_\_.

I, as the property owner, want to claim registration and fee exemption status for ninety (90) days from the date of the fire. I intend to repair and reoccupy the building.

Other: \_\_\_\_\_

**Responsible Party:** Persons/organizations who will ensure compliance with the ordinance:

| NAME             | ADDRESS                                    | PRIMARY PHONE | ALTERNATE PHONE     |
|------------------|--|---------------|---------------------|
| <u>Ia Ong Ly</u> | <u>2230 Oak Glen Cres., Stillwater, MN</u> | <u>55082</u>  | <u>651-210-5833</u> |

Persons, lien holders, mortgagees, mortgagors and other interested parties known to me:

| NAME                  | ADDRESS | PRIMARY PHONE       | ALTERNATE PHONE |
|-----------------------|---------|---------------------|-----------------|
| <u>Iglesia Codros</u> |         | <u>651-274-7932</u> |                 |

All persons listed here will receive letters for the annual fee renewal. *Also use this form to de-register your interest.*

Ia Ong Ly  
**Print Your Name (legibly)**

[Signature]  
**Signature**

2230 Oak Glen Cres.  
**Address**

Stillwater MN 55082  
**City State Zip**

651-210-5833  
**main contact telephone**

**alternate phone**

aim9info@gmail.com  
**Email address (print legibly)**

**INSTRUCTIONS: \$2,459.00 Registration Fee**

*Complete and return this form via us mail or fax*

*Include the \$2,459.00 registration fee, ONLY if it is now due. For questions, call 651-266-8989.*

*Make checks payable to: City of Saint Paul*

*Make Payment online or mail payment to:*

City of Saint Paul  
Department of Safety and Inspections  
Code Enforcement – Vacant Buildings  
375 Jackson Street, Suite 220  
St. Paul, MN 55101-1806

*Credit Card payment accepted online or in person, or  
by Fax: 651-266-9124*

***Thank you for your cooperation***