DEPARTMENT OF SAFETY AND INSPECTIONS
Steve Magner, Manager of Code Enforcement

CITY OF SAINT PAUL

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

Telephone: 651-266-8989
Facsimile: 651-266-1919
www.stpaul.gov/dsi

1/9/23
File #: 23 - 002838
Insp: 352

OCCUPANT
938 UNIVERSITY AVE W
ST PAUL MN 55104-4703

NOTICE TO REMOVE SNOW AND/OR ICE FROM SIDEWALK

IF THE SIDEWALK HAS ALREADY BEEN SHOVELED AND CLEARED OF ICE,
THANK YOU AND PLEASE DISREGARD THIS NOTICE.

Dear Owner/Occupant/Responsible Party:

We received a complaint that the public sidewalk in front of or on the side of:

938 UNIVERSITY AVE W

has not been shoveled. The Saint Paul Legislative Code, Chapter 113, requires property owners and/or occupants to clear the sidewalks of snow and ice within 24 hours of the most recent snowfall or ice accumulation. The cleared area must be the full length and width of the sidewalk and sidewalk ramps must be cleared to the street. If the walk is covered with ice, please salt and sand as needed.
To ensure compliance with the ordinance, a Code Enforcement Officer will inspect the sidewalk 48 hours after the postmark on this letter. If the snow and/or ice has not been removed by this date, the enforcement officer will schedule a City work crew to immediately do this work. The cost of snow removal is $160 per hour with a 1/2 hour minimum; sand and salt is $80 per hour with a 1/2 hour minimum. This fee plus administrative costs, will be added to the special assessments against the property, to be paid with the real estate taxes.
If the City receives subsequent snow and/or ice complaints within 365 days of this initial complaint, you will then have 24 hours to remove the snow/ice before the City clears the walk and assesses the charges to your property taxes. This notice serves as your first warning.
Protecting public health and safety is important to the Department of Safety and Inspections, and your cooperation will be appreciated by many of the citizens in Saint Paul. For further information, please call the Code Enforcement Office at 651-266-8989.

Sincerely,

Department of Safety and Inspections, Code Enforcement

Also Sent To:

Jpcd Inc 938 University Ave W St Paul MN 55104-4703

*WARNING Code inspection and enforcement trips cost the taxpayers money. If the violations are not corrected within the time period required in this notice, the city's costs in conducting a reinspection after the due date for compliance will be collected from the owner rather than being paid by the taxpayers of the city. If additional new violations are discovered within the next following 12 months, the city's costs in conducting additional inspections at this same location within said 12 months will be collected from the owner rather than being paid by the taxpayers of the city. Any such future costs will be collected by assessment against the real property and are in addition to any other fines or assessments which may be levied against you and your property.

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An Affirmative Action Equal Opportunity Employer