



<b>Minnesota Department of Public Safety (“State”)</b> Office of Justice Programs 445 Minnesota Street, Suite 2300 St. Paul, MN 55101-2139	<b>Grant Program:</b> Crime Victim Services 2026 <b>Grant Contract Agreement No.:</b> A-CVS-2026-STPAULAO-074
<b>Grantee:</b> City of St Paul, Attorney's Office 15 W Kellogg Boulevard 700 City Hall St Paul, Minnesota 55102	<b>Grant Contract Agreement Term:</b> <b>Effective Date:</b> 10/01/2025 <b>Expiration Date:</b> 09/30/2026
<b>Grantee’s Authorized Representative:</b> Tara Patet, Supervising Attorney City of St Paul, Attorney’s Office 15 W Kellogg Boulevard, #500 St Paul, Minnesota 55102 (651) 266-8771 tara.patet@ci.stpaul.mn.us	<b>Grant Contract Agreement Amount:</b> Original Agreement \$139,767.00 Matching Requirement \$0.00
<b>State’s Authorized Representative:</b> Aya Johnson, Grant Manager Office of Justice Programs 445 Minnesota Street, Suite 2300 St. Paul, MN 55101-2139 (651) 274-1789 Aya.johnson@state.mn.us	<b>Federal Funding:</b> CFDA/ALN: 16.575 <b>FAIN:</b> 15POVC-25-GG-____-ASSI <b>State Funding:</b> Minnesota Session Laws of 2025, Chapter 35, Article 2, Section 3, Subdivision 7. <b>Special Conditions:</b> Attached and incorporated into this grant contract agreement. See page 3.

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

**Term:** Per Minn. Stat. §16B.98, Subd. 5, the Grantee must not begin work until this grant contract agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence. Per Minn. Stat. §16B.98 Subd. 7, no payments will be made to the Grantee until this grant contract agreement is fully executed. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee, will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved Crime Victim Services 2026 Application [“Application”] which is incorporated by reference into this grant contract agreement and on file with the State at 445 Minnesota Street, Suite 2300, St. Paul, Minnesota 55101-2139. The Grantee shall also comply with all requirements referenced in the Crime Victim Services 2026 Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant contract agreement.

**Budget Revisions:** The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

**Matching Requirements:** (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the matching requirement will be met by the Grantee.



**Payment:** As stated in the Grantee’s Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

**Certification Regarding Lobbying:** (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

**1. ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**3. STATE AGENCY**

Signed: \_\_\_\_\_  
(with delegated authority)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Grant Contract Agreement No./ P.O. No. A-CVS-2026-STPAULAO-074 / 3-106617

Project No. (indicate N/A if not applicable): N/A

**2. GRANTEE**

*The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.*

Signed: Jaime Rae Tincher

Print Name: Jaime Rae Tincher

Title: Deputy Mayor

Date: 09/09/2025

Signed: Laura Logsdon

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Distribution: DPS/FAS  
Grantee  
State’s Authorized Representative



Special Conditions

1. Time limitations on funding use:

Federal funding

\$137,767.00 is available from October 1, 2025 through September 30, 2026. It is only available to the Grantee to spend upon receipt of funds from the US Department of Justice and notification from the State.

State funding

\$2,000.00 is available from October 1, 2025 through September 30, 2026.

2. Special Duties:

\$139,767 for prosecutor-based crime victim services in Ramsey County.

Budget Summary

Budget			
Budget Category	Federal	State	Match
Personnel			
Victim Witness Assistant	\$49,370.66	\$0.00	\$0.00
Victim Witness Coordinator	\$49,980.38	\$0.00	\$0.00
<b>Total</b>	\$99,351.04	\$0.00	\$0.00
Payroll Taxes & Fringe			
Payroll Taxes & Fringe	\$31,415.96	\$0.00	\$0.00
<b>Total</b>	\$31,415.96	\$0.00	\$0.00
Travel & Training			
Travel & Training	\$4,000.00	\$500.00	\$0.00
<b>Total</b>	\$4,000.00	\$500.00	\$0.00
Office & Program Expenses			
Office and Program Expenses	\$1,000.00	\$500.00	\$0.00
<b>Total</b>	\$1,000.00	\$500.00	\$0.00
Direct Client Assistance			
Direct Client Assistance	\$2,000.00	\$1,000.00	\$0.00
<b>Total</b>	\$2,000.00	\$1,000.00	\$0.00
<b>Total</b>	\$137,767.00	\$2,000.00	\$0.00