

Special Event Application

SECTION 1: EVENT ORGANIZER INFORMATION

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|------------------|-----------|
| Event Name: | |
| Event Organizer: | |
| Address: | City: |
| State: MN | Zip Code: |
| Phone: | Email: |
| Website: | |

SECTION II: EVENT DETAILS & LOCATION

| | |
|---------------------|-------------------|
| Date of Event: | Multiple days: |
| Event Location: | |
| Between: | |
| Setup Time: | Take-down Time: |
| Start Time: | End Time: |
| Road Closure Start: | Road Open: |
| Attendance: | Prior Event: |
| Street Closure: | Barricade Vendor: |
| Route: | |
| Notes: | |

SECTION III: CITY DEPARTMENTS

| | | |
|-----------------|-------------|-----------------|
| SLV: | Firearms: | Tents: |
| Propane: | Generators: | Carnival Rides: |
| Temp Structure: | Fireworks: | Drones: |
| Gambling: | Alcohol: | Food: |

| | | |
|---|---|--------|
| EMS: | Park: | Waste: |
| Meters: | List of the meter numbers to be hooded: | |
| No Parking: | Number of No Parking signs: | |
| SECTION IV: SECURITY CREDIT QUESTIONS | | |
| 1. Is your organization based in Saint Paul? | | |
| 2. Will the festival or event take place within the city limits of Saint Paul? | | |
| 3. Is the festival or event free and open to the public? | | |
| 4. Is the festival or event free to all participants (i.e., no admission or participation fees)? | | |
| 5. Has the festival or event been held in Saint Paul for at least five years OR does the festival or event take place in an area of concentrated poverty? | | |
| 6. Is the festival or event non-partisan (i.e., not in support of a political candidate or political party)? | | |