CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

June 12, 2025

Joanna Backer
111 E. Kellogg Blvd.
Unit #1002
St. Paul, MN 55101

VIA EMAIL: pyrolass@gmail.com

Re: Remove or Repair of the Structure at 692 SIXTH STREET EAST

Dear Interested Parties:

This is to confirm that at the Legislative Hearing on June 10, 2025, Legislative Hearing Officer Marcia Moermond continued the matter to Legislative Hearing on **Tuesday, June 24, 2025 at 9 am in room 330 City Hall/Courthouse** (15 W. Kellogg Blvd) for further discussion after your review of options for property.

For your reference, the following items would eventually need to be completed before receiving a grant of time from the City Council to rehabilitate the property:

1. If you are intending to have a third party rehabilitate the property, pending transfer of title, the contract used for this transaction will need to be approved by the Legislative Hearing Officer. **Please note that title cannot transfer until the rehabilitation is complete and nuisance abated;**
2. **$5,000 Performance Deposit** posted with the Department of Safety & Inspections;
3. apply for a Code Compliance inspection with the Department of Safety & Inspections;
4. **submit evidence of financing sufficient to complete the rehabilitation.** Staff estimates costs to exceed $150,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis;
5. **submit an affidavit indicating the finances will be dedicated to completing the project** and not diverted until a code compliance certificate is issued;
6. **submit work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids which address all items in the Code Compliance Inspection Report and a **schedule** for completion of the project; and
7. **the property must be maintained.**

The performance deposit and Code Compliance Inspection forms can be found online here: https://www.stpaul.gov/departments/safety-inspections/vacant-buildings. Please contact the Department of Safety and Inspections directly at 651-266-8989 for questions regarding the application or payment process.

If you have any questions, please contact our office at 651-266-8585.

Sincerely,

/s/
Joanna Zimny
Legislative Hearing Executive Assistant

c: Rehabilitation & Removal staff
Dan Fowlds via email: dan@aptmn.com
Alice K-S via email: aliceks8392@gmail.com
Anne N via email: lunixon@yahoo.com
Joele H via email: heirsjoele@yahoo.com
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