



City of Saint Paul

City Hall and Courthouse
15 West Kellogg Boulevard
Room 330

Minutes - Final

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Board of Water Commissioners

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Chair Mara Humphrey
Vice Chair Nelsie Yang
Commissioner Amy Brendmoen
Commissioner Rebecca Cave
Commissioner John Larkin
Commissioner Chris Tolbert

Tuesday, December 12, 2023

5:00 PM

Legislative Hearing Room, 330 City Hall

Roll Call

Present 4 - Amy Brendmoen; Chris Tolbert; Mara Humphrey and John Larkin

Absent 2 - Nelsie Yang and Rebecca Cave

Consent Agenda

Note: Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

Approval of the Consent Agenda

*Motion made by Commissioner Brendmoen and seconded by Commissioner Tolbert;
Consent Agenda has been Adopted*

Adopted Consent Agenda

Yea: 4 - Amy Brendmoen; Chris Tolbert; Mara Humphrey and John Larkin

Nay: 0

Absent: 2 - Nelsie Yang and Rebecca Cave

1 [Min 23-47](#) Approving the minutes of the October 10, 2023 meeting.

Attachments: [October 10, 2023 Board Minutes](#)

Adopted

- 7 [RES 23-1910](#) Pertaining to Professional Services Agreement Contract with Charles R. Nelson and Assoc. to provide design and construction observation for the downtown St. Paul Tunnel and Shaft Repair Project.

Attachments: [Staff Report](#)
 [Proposed Scope of Work](#)
 [Resolution 23-1910](#)

Adopted

- 8 [RES 23-1911](#) Pertaining to MnDOT Agreement No. 1054145 with the State of Minnesota providing for water system work in conjunction with State Project No. 6215-117.

Attachments: [Staff Report](#)
 [Agency Relocation Agreement](#)
 [Resolution 23-1911](#)

Adopted

- 9 [RES 23-1912](#) Pertaining to MnDOT Agreement No. 1054146 with the State of Minnesota providing for the relocation of three hydrants in conjunction with State Project No. 6215-117.

Attachments: [Staff Report](#)
 [Utility Relocation Agreement](#)
 [Resolution 23-1912](#)

Adopted

- 10 [RES 23-1913](#) Pertaining to Amendment No. 1 to MnDOT Agreement No. 1052612 with the State of Minnesota providing for the adjustment of certain Board facilities by State contractor in conjunction with State Project No. 6229-37 and State Project No. 6230-30.

Attachments: [Staff Report](#)
 [Amendment No. 1 to Agreement](#)
 [Resolution 23-1913](#)

Adopted

- 11 [RES 23-1921](#) Pertaining to an Amendment No. 2 to Agreement with Short Elliott Hendrickson, Inc. to provide professional engineering services during the reconditioning of the Board's elevated water towers.

Attachments: [Staff Report](#)
 [Resolution 23-1921](#)

Adopted

Action Item

- 12 [RES 23-1922](#) Recognizing Amy Brendmoen for dedicated service to the Board of Water Commissioners.

Attachments: [Staff Report](#)
 [Resolution 23-1922](#)

Motion made by Commissioner Tolbert and seconded by Commissioner Larkin; item is Adopted

Adopted

Yea: 4 - Amy Brendmoen;Chris Tolbert;Mara Humphrey and John Larkin

Nay: 0

Absent: 2 - Nelsie Yang and Rebecca Cave

Informational Items

- 13 [CO 23-67](#) General Manager's Report

Attachments: [McCarrons Plant Project Update](#)
 [Lead Free SPRWS Project Update](#)

Received and Filed

- 14 [CO 23-63](#) Employee Injury Summary - 3rd Quarter 2023

Attachments: [Employee Injury Summary - 3rd Quarter 2023](#)

Received and Filed

- 15 [CO 23-64](#) Vehicle Accident Summary - 3rd Quarter 2023

Attachments: [Vehicle Accident Summary - 3rd Quarter 2023](#)

Received and Filed

16 [CO 23-65](#) 2024 Board Meeting Dates

Attachments: [2024 Board Meeting Dates](#)

Received and Filed

17 [CO 23-66](#) Pipeline Express

Attachments: [Pipeline Express - October 6, 2023](#)

[Pipeline Express - October 20, 2023](#)

[Pipeline Express - November 17, 2023](#)

Received and Filed

Adjournment