

## **BACKGROUND**

The City of Saint Paul's Public Works Department (PW) and the Saint Paul Regional Water Services (SPRWS) is currently use the same asset management system with shared costs and administration. This system has become outdated and is no longer supported, making it necessary to replace the current system with a new Enterprise Asset Management System.

Implementing the new system will require expert assistance to facilitate a smooth and expedited process. To that end, a Request for Proposals was advertised by the City of Saint Paul Contract and Analysis Services. 21 proposals were received, reviewed and scored by a selection committee. The four highest rated vendors were given the opportunity to present to the committee. In the end, the final selection was made through discussion between Public Works, SPRWS, and the Office of Technology and Communication (OTC).

Following City Council approval, the City of Saint Paul Contracts and Analysis will prepare a Professional Services Agreement, which will include the standard terms and conditions, liability and insurance language for both Public Works and SPRWS, and the following:

### Consulting Services:

1. Phase 1
  - a. SPRWS Implementation – 12 months
  - b. SPRWS Support – 3 months
2. Phase 2
  - a. PW Implementation – 9 months
  - b. PW Support – 3 months

Cost not to exceed: \$3,462,544 to be shared between PW and SPRWS as governed by a Joint Powers Agreement between PW and SPRWS.