



**CITY OF SAINT PAUL**  
OFFICE OF THE CITY COUNCIL  
310 CITY HALL  
15 WEST KELLOGG BOULEVARD  
SAINT PAUL, MN 55102-1615  
Marcia Moermond, Legislative Hearing Officer  
EMAIL: [legislativehearings@ci.stpaul.mn.us](mailto:legislativehearings@ci.stpaul.mn.us)  
PHONE: (651) 266-8585 FAX: (651) 266-8574

April 3, 2026

Shelly Tesch o/b/o Tom Barter  
299 Sherburne Ave.  
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Shelly Tesch  
1433 Clarence St.  
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VIA MAIL

Matt Heimann

VIA EMAIL: [mheimann88@gmail.com](mailto:mheimann88@gmail.com)

Re: Remove or Repair of the Structure at 299 SHERBURNE AVENUE

Dear interested parties:

This is to confirm that at the Legislative Hearing on March 31, 2026, Legislative Hearing Officer Marcia Moermond continued the matter to Legislative Hearing on **Tuesday, April 14, 2026 at 9 am** (or by phone between 9 and 10:30 am) in room 330 City Hall/Court House for further discussion.

By no later than close of business Monday, April 13, 2026 there must be:

1. **A \$5,000 Performance Deposit posted** with the Department of Safety & Inspections;  
and
2. a **Code Compliance inspection** application submitted with the Department of Safety & Inspections

**Note that the \$5,000 Performance Deposit is fully refundable in the event that the Council does not grant the time to rehabilitate the property.**

Both the Performance Deposit and Code Compliance Inspection application can be found online here: <https://www.stpaul.gov/departments/safety-inspections/rent-buy-sell-property/vacant-buildings/vacant-building-program>. Please contact the Department of Safety and Inspections directly at 266-8989 with application or payment questions.

This matter will go before the City Council at Public Hearing the following day, on **Wednesday, April 15, 2026 at 3:30 pm. in room 300 City Hall.** If you are contesting Ms. Moermond's recommendation (or you don't have the Performance Deposit posted or Code Compliance Inspection applied for) you may appear in person (*please arrive before 3:30 p.m. and check in with staff outside Council chambers when you arrive*).

If you don't wish to contest then **no further action is needed** and the Council will proceed with Ms. Moermond's recommendation above without discussion.

**For your reference, the following items would eventually need to be completed (by you or a development partner) before receiving a grant of time from the City Council to rehabilitate the property:**

1. **submit evidence of financing sufficient to complete the rehabilitation.** Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis;
2. **past due taxes must be brought current;**
3. **submit an affidavit indicating the finances will be dedicated to completing the project** and not diverted until a code compliance certificate is issued;
4. **submit work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids which address all items in the Code Compliance Inspection Report and a **schedule** for completion of the project; and
5. **the property must be maintained.**

**If you are intending to have a third party rehabilitate the property, pending transfer of title, the contract used for this transaction will need to be approved by the Legislative Hearing Officer. Please note that title cannot transfer until the rehabilitation is complete and nuisance abated.**

If you have any questions, please contact our office at 651-266-8585.

Sincerely,

/s/

Joanna Zimny

Legislative Hearing Executive Assistant

c: Rehab and Removal Staff