

STATE OF MINNESOTA)  
 ) ss.

**AFFIDAVIT OF SERVICE BY U.S. MAIL**

COUNTY OF RAMSEY)

Riddhi Mistry, being first duly sworn, deposes and says that on the twenty-sixth day of August she served the attached **NOTICE OF INTENT TO DENY LICENSE** and a correct copy thereof in an envelope addressed as follows:

North Country Tree Solutions  
d/b/a North Country Tree Solutions  
28268 120<sup>th</sup> Street Northwest  
Zimmerman, MN 55398  
Attn: Ryan Anderson

Ryan Anderson  
28268 120<sup>th</sup> Street Northwest  
Zimmerman, MN 55398

(which is the last known address of said person) depositing the same, with postage prepaid, in the United States mail at St. Paul, Minnesota.

  
\_\_\_\_\_  
Riddhi Mistry

Subscribed and sworn to before me  
This 26<sup>th</sup> day of August 2025

  
\_\_\_\_\_  
Notary Public





August 26, 2025

## NOTICE OF INTENT TO DENY LICENSE

North Country Tree Solutions  
d/b/a North Country Tree Solutions  
28268 120<sup>th</sup> Street Northwest  
Zimmerman, MN 55398  
**Attn: Ryan Anderson**

RE: Tree Trimmer-1 Vehicle license application submitted by North Country Tree Solutions d/b/a North Country Tree Solutions for the premises located at 28268 120<sup>th</sup> Street Northwest, in Saint Paul.  
License ID #:20250000582

Dear Licensee:

The Department of Safety and Inspections will recommend denial of the Tree Trimmer-1 Vehicle license application submitted by North Country Tree Solutions d/b/a North Country Tree Solutions ("Applicant") located at 28268 120<sup>th</sup> Street Northwest, in Saint Paul.

### Legal Basis for Adverse Action:

Saint Paul Legislative Code §310.01 defines "Adverse Action" as:

"the revocation or suspension of a license, the imposition of conditions upon a license, the denial of an application for the grant, issuance or renewal of a license, the imposition of a fine, the assessment of the costs of a contested hearing, and any other disciplinary or unfavorable action taken with respect to a license, you or applicant for a license. Adverse action includes any of the foregoing directed at one (1) or more licenses held by a licensee at any location in the city. Adverse action also includes disapproval of licenses issued by the state under statutory provisions which permit the governing body to disapprove the issuance of the license."



Saint Paul Legislative Code §§ 310.02(1)(a)(4), 310.02(1)(b), and 310.02(1)(c) makes a licensee responsible for submitting required information pertaining to their license application:

1) *"Class R Licenses.*

4. *Additional information.* The director will prescribe the information required to be submitted by each applicant in their application, in addition to that required by specific sections in these chapters, as may be necessary to carry out and enforce any provision hereunder. The director will require in every case the applicant to submit their name; business or corporate name; names of partners, officers, directors, shareholders, or trustees involved in the business; age; address; description or blueprint of the premises, if any, and the owner thereof, and locations and addresses of other business locations in Minnesota.

(b) *New application investigation and review.* The director will determine the sufficiency and accuracy of each new application and obtain such criminal history information as may be used under Minn. Stats., chapter 364, and is otherwise available by law. The director will make reasonable and appropriate investigation of the premises or personal property, vehicles, or facilities, involved in or related to the licensed activity, and will request, where appropriate, the assistance of DSI divisions and other city divisions or departments in making additional investigations for the purpose of determine whether the applicant is or will be in compliance with all applicable ordinances and statutes. The approval of such other divisions or departments is not required for issuance of a license unless otherwise required by specific sections in these chapters. All new applications will be reviewed by the zoning administrator or their designee for compliance with all requirements of the Saint Paul Zoning Code, and no new license will be granted without full compliance with said requirements. All new applications involving a premise, location, building or structure will be reviewed by the building official or their designee for investigation and recommendation.

(c) *Application denial.*

1. Denial of a Class R License application is adverse action and the procedures for notice and hearing outlined in Saint Paul Legislative Code Section 310.03 must be followed."

Saint Paul Legislative Code § 310.03(a) explains the hearing procedures and requirements:

(a) **"Adverse action; notice and hearing requirements.** In any case where the council may or intends to consider any adverse action, including the revocation or suspension of a license,



the imposition of conditions upon a license, or the denial of an application for the grant, issuance or renewal of a license, or the disapproval of a license issued by the State of Minnesota, the applicant or licensee must be given notice and an opportunity to be heard as provided herein. The council may consider such adverse actions when recommended by the director, by the director of any executive department established pursuant to Chapter 9 of the Charter, by the city attorney or on its own initiative."

Saint Paul Legislative Code § 310.03(c) explains the hearing procedures and requirements:

(c) "**Hearing.** Where there is no dispute as to the facts underlying the violation or as to the facts establishing mitigating or aggravating circumstances, the hearing must be held before the council. Otherwise the hearing must be conducted before a hearing examiner appointed by the council or retained by contract with the city for that purpose. The applicant or the licensee must be provided an opportunity to present evidence and argument as well as meet adverse testimony or evidence by reasonable cross-examination and rebuttal evidence. The hearing examiner may in its discretion permit other interested persons the opportunity to present testimony or evidence or otherwise participate in such hearing."

Saint Paul Legislative Code § 362.03(c) explains licensing requirements and registration:

(c) "**License plates and register.** The department of safety and inspections shall furnish the licensee with a sticker for each vehicle licensed, which shall be displayed on the licensed vehicle and which shall indicate the month and date of the license expiration. The name of the company, the license number, and a telephone contact number must be displayed permanently on the vehicles."

### **Adverse Action Recommendation:**

Because your Tree Trimmer-1 Vehicle license application failed to submit vehicle requirements, the Department of Safety and Inspections (DSI) will recommend a denial of the Tree Trimmer-1 Vehicle license application based on violation of Saint Paul Legislative Code §§ 310.01, 02(1)(a)(4), 02(1)(b), 02(1)(c), 03(a), 03(c), and 362.03(c).

### **Factual basis for denial of the Tree Trimmer-1 Vehicle license application:**

On April 2, 2025, you submitted a Class "R" License Application for a Tree Trimmer-1 Vehicle license.



On April 18, 2025, you received an email from DSI Customer Service Specialist, Lee Vang, to reach out to Allan Vang for scheduling a vehicle inspection for the 2005 International 4300.

On July 9, 2025, you received an email from DSI Inspector Luis Sanchez-Panadero asking you to submit any required information you may have for the vehicle inspection. You were informed to submit photos of the vehicle no later than Monday, July 14 at 12 p.m. If you failed to do so, you would receive letters from DSI requesting submission of any outstanding documents. Failure to respond to these letters would result in a denial of your license application.

On July 15, 2025, you received a letter from DSI Inspector LaTiffany Porter informing you that in order for DSI to continue processing your application you must submit photos of the vehicle on or before July 22, 2025.

On July 22, 2025, you received a second letter from DSI Inspector Luis Sanchez-Panadero informing you that your time had elapsed to submit the requirements for the vehicle inspection. You were advised to contact DSI immediately and choose one of the following options: 1.) Submit outstanding requirements by July 29, 2025, to continue your application process, 2.) Complete the Request to Withdraw form and return it to DSI, or 3.) Do nothing and DSI would forward your application to the City Attorney's Office for adverse action for application denial.

You have five (5) options on how to proceed:

1. If I have not heard from you by **September 5, 2025**, I will presume that you have chosen not to contest the proposed adverse action and the matter will be placed on the City Council Agenda for approval of the proposed remedy and denial of your license application.
2. Submit the required information to the Department of Safety and Inspections located at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **September 5, 2025**.
3. If you wish to admit the facts but you contest the penalty, you may have a hearing before the Saint Paul City Council. You will need to send me a letter with a statement admitting to the facts and requesting a public hearing no later than **September 5, 2025**. The matter will then be scheduled before the City Council to determine whether or not your Tree Trimmer-1 Vehicle



license application should be denied. You will have an opportunity to appear before the City Council and make a statement on your own behalf.

4. If you dispute the facts outlined above, you may request a hearing before an Administrative Law Judge ("ALJ"). You will need to send me a letter disputing the facts and requesting an administrative hearing no later than **September 5, 2025**. At that hearing both you and the City will appear and present witnesses, evidence, and cross-examine each other's witnesses. After receipt of the ALJ's report (usually within 30 days), a hearing will need to be scheduled before the City Council. At that time, the City Council will decide whether to adopt, modify, or reject the ALJ's report and recommendation.

**Please note: If you choose an administrative hearing, the Department of Safety and Inspections reserves the right to recommend that City Council impose the costs of the administrative hearing per Saint Paul Legislative Code § 310.03(k).**

5. You can withdraw your Tree Trimmer-1 Vehicle license application. Complete and return the attached REQUEST TO WITHDRAW REQUEST FOR REFUND form to the Department of Safety and Inspections, located at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **September 5, 2025**.

**If you have not contacted me by September 5, 2025, I will assume that you do not contest the denial of your Tree Trimmer-1 Vehicle application. In that case, the matter will be placed on the next available City Council Consent Agenda for approval of the recommended penalty.**

If you have questions about these options, please contact my Paralegal, Riddhi Mistry, at (651) 266-8835 or [riddhi.mistry@ci.stpaul.mn.us](mailto:riddhi.mistry@ci.stpaul.mn.us).

Sincerely,

/s/

Therese Skarda

Assistant City Attorney

License No.: 0240989

Cc: Ryan Anderson, 28268 120<sup>th</sup> Street Northwest, Zimmerman, MN 55398



Attachments:      Copy of Class R License Application dated 04/02/2025  
Email from Lee Vang to Ryan Anderson – 04/18/2025  
Email from Luis Sanchez-Panadero to Ryan Anderson – 07/09/2025  
Letter from LaTiffany Porter to Ryan Anderson – 07/15/2025  
Letter from Luis Snachez-Panadero to Ryan Anderson – 07/22/2025  
Request to Withdraw Request for Refund Form  
Saint Paul Legislative Code § 310.01  
Saint Paul Legislative Code § 310.02(1)(a)(4)  
Saint Paul Legislative Code § 310.02(1)(b)  
Saint Paul Legislative Code § 310.02(1)(c)  
Saint Paul Legislative Code § 310.03(a)  
Saint Paul Legislative Code § 310.03(c)  
Saint Paul Legislative Code § 362.03(c)





**SAINT PAUL**  
SAFETY & INSPECTIONS

Saint Paul, Minnesota 55101  
Phone: 651-266-8989  
Web: [www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)

Received

APR 03 2025

City of Saint Paul - DSI

## Class "R" License Application

**LICENSES ARE NOT TRANSFERRABLE**

Payment must be received with each application. This application is subject to review by the public.

### Types of License(s) being applied for:

### Fee(s):

1. Tree Trimmer One Vehicle \$210.00
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_

Total: \$ 0.00

### Business Information

Business Address: 28264 120th St NW Zimmerman MN 55398  
Street City State Zip

Company Name: North Country Tree Solutions Doing Business As: \_\_\_\_\_

Company Type: Corporation ☒ Partnership ☐ Sole Proprietorship ☐

Date of Incorporation: Jan 1 2022 Date of Anticipated Opening: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street City State Zip

Business Phone #: 763-360-4531 Email Address: \_\_\_\_\_

### Applicant Information

Applicant Name: Ryan Robert Anderson  
First Middle Last

Title: owner/operator Date of Birth: \_\_\_\_\_

Drivers License: \_\_\_\_\_ Email: \_\_\_\_\_  
State License #

Home Address: \_\_\_\_\_  
Street City State Zip

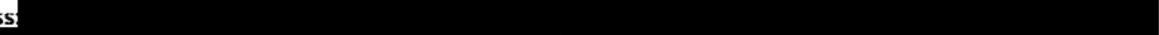
Cell Phone #: \_\_\_\_\_ Alternate Phone #: \_\_\_\_\_



### Supplemental Required Information

Are you going to operate this business personally? Yes: ☒ No: ☐  
If no, who will operate it?

Operator Name: Ryan Robert Anderson  
First Middle Last

Home Address: 

Date of Birth:  Phone #:  Email Address: 

Are you going to have a manager or assistant in this business? Yes: ☐ No: ☒

If manager is not the same as the operator, please complete the following information:

Manager Name: \_\_\_\_\_  
First Middle Last

Home Address: \_\_\_\_\_  
Street City State Zip

Date of Birth: \_\_\_\_\_ Phone #: \_\_\_\_\_ Email Address: \_\_\_\_\_

Please list all other officers of the corporation (Attach another sheet if applicable.)

Officer Name: \_\_\_\_\_  
First Middle Last

Title: \_\_\_\_\_ Email: \_\_\_\_\_

Home Address: \_\_\_\_\_  
Street City State Zip

Date of Birth: \_\_\_\_\_ Phone #: \_\_\_\_\_

Officer Name: \_\_\_\_\_  
First Middle Last

Title: \_\_\_\_\_ Email: \_\_\_\_\_

Home Address: \_\_\_\_\_  
Street City State Zip

Date of Birth: \_\_\_\_\_ Phone #: \_\_\_\_\_

Officer Name: \_\_\_\_\_  
First Middle Last


Title: \_\_\_\_\_ Email: \_\_\_\_\_

Home Address: \_\_\_\_\_  
Street City State Zip

Date of Birth: \_\_\_\_\_ Phone #: \_\_\_\_\_

### FALSIFICATION OF ANSWERS GIVEN OR MATERIAL SUBMITTED WILL RESULT IN DENIAL OF APPLICATION

I hereby state that I have answered all of the preceding questions and that the information contained herein is true and correct to the best of my knowledge and belief.

 Owner/operator 4/2/25  
Title Date



**SAINT PAUL**  
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)  
ANGIE WIESE, PE(MN), CBO, DIRECTOR

375 Jackson Street, Suite 220  
Saint Paul, MN 55101-1806  
Tel: 651-266-8989 | Fax: 651-266-9124  
Visit our Web Site at: [www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)

**VEHICLE INFORMATION**  
Application Requirements

License ID# \_\_\_\_\_  
Business Name North Country Tree Solutions  
Business Address 29268 120<sup>th</sup> St NW  
Business Phone 763-360-4531 Contact Person/Title Ryan Anderson

**Vehicle #1 Information**

License Plate Number 4B23152 Vehicle Year 2005  
Vehicle Make International Vehicle Model 4300  
Vehicle VIN Number [REDACTED]

**Vehicle #2 Information**

License Plate Number \_\_\_\_\_ Vehicle Year \_\_\_\_\_  
Vehicle Make \_\_\_\_\_ Vehicle Model \_\_\_\_\_  
Vehicle VIN Number \_\_\_\_\_

**Vehicle #3 Information**

License Plate Number \_\_\_\_\_ Vehicle Year \_\_\_\_\_  
Vehicle Make \_\_\_\_\_ Vehicle Model \_\_\_\_\_  
Vehicle VIN Number \_\_\_\_\_

**Vehicle #4 Information**

License Plate Number \_\_\_\_\_ Vehicle Year \_\_\_\_\_  
Vehicle Make \_\_\_\_\_ Vehicle Model \_\_\_\_\_  
Vehicle VIN Number \_\_\_\_\_

**Vehicle #5 Information**

License Plate Number \_\_\_\_\_ Vehicle Year \_\_\_\_\_  
Vehicle Make \_\_\_\_\_ Vehicle Model \_\_\_\_\_  
Vehicle VIN Number \_\_\_\_\_

Please copy this form to use for additional vehicles.



July 15, 2025

North Country Tree Solutions  
28268 120<sup>th</sup> Street NW  
Zimmerman, Minnesota 55398

### **Application Missing Requirements**

**Re: Pending Tree Trimmer & 1 Vehicle License Application – ID 20250000582 – 28268 120<sup>th</sup> Street NW Zimmerman, Minnesota 55398**

North Country Tree Solutions

In order for the Department of Safety and Inspections (DSI), Licensing Division to continue processing your **Tree Trimmer & 1 Vehicle** license application you must complete the vehicle inspection for the license you have applied for.

On April 18<sup>th</sup>, 2025, Customer Service Specialist sent an email to [northcountrytreesolutions@gmail.com](mailto:northcountrytreesolutions@gmail.com) to contact Inspector Allan Vang to complete your vehicle inspection. On July 9<sup>th</sup>, 2025, Inspector Luis Sanchez-Panadero sent a follow-up email to [northcountrytreesolutions@gmail.com](mailto:northcountrytreesolutions@gmail.com), requesting vehicle photos to complete the vehicle inspection; as well as leaving a voicemail with the business number on file informing them of the missing materials.

You have 7 days to submit the requested photos for the vehicle, including the front, back, both sides and a picture of the VIN number located on the vehicle on or before July 22 to [latiffany.porter@ci.stpaul.mn.us](mailto:latiffany.porter@ci.stpaul.mn.us). The vehicle photos must satisfy all applicable code discipline requirements including but not limited to DSI – Licensing Division.

**Failure to submit the vehicle photos may result in taking adverse action with the City Attorney's Office for license application denial.**

Information regarding Tree Trimmer & 1 Vehicle licensing requirements you may contact me at 651-266-8989 or by email.

Respectfully,

LaTiffany Porter

Licensing Inspector, Department of Safety and Inspections



July 22, 2025

North Country Tree Solutions  
North Country Tree Solutions  
28268 120<sup>th</sup> St NW  
Zimmerman, Minnesota 55398

**Final Notice – Application Missing Requirements**

**Re: Tree Trimmer & 1 Vehicle License – 28268 120th St NW – DBA: North Country Tree Solutions**

North Country Tree Solutions,

This letter is to inform you that your time has elapsed to submit the following requirements for the above reference application; **vehicle inspection**.

You must contact the Department of Safety and Inspections (DSI) immediately, you have the following three options regarding to your license application.

Option - 1) Submit the above-mentioned requirements on or before July 29, 2025, to continue the application process.

Option – 2) Complete the enclosed request to withdraw form and return to DSI at 375 Jackson Street, Suite 220 – St. Paul, MN 55101, via email to [luis.sanchez-panadero@ci.stpaul.mn.us](mailto:luis.sanchez-panadero@ci.stpaul.mn.us) or by U.S. mail, with the self-return envelope included in this letter. **NOTE: By selecting this choice DSI will refund 75% of your license application fee.**

Or

Option – 3) Do nothing, DSI will forward your application to the City Attorney's Office for adverse action for application denial. **Once the application denial is approved by City Council you will not be able to re-apply for a license within the City of Saint Paul for one (1) year.**

Questions regarding this letter, information for requirements or regulations you may contact me directly by phone at 651-266-9016 or you may visit the City of Saint Paul's webpage at [stpaul.gov](http://stpaul.gov).

Respectfully,

Luis Sanchez-Panadero  
DSI Licensing Inspector

**C: Ryan Anderson – 28268 120<sup>th</sup> St SW Zimmerman, Minnesota 55398**

**From:** [Luis Sanchez-Panadero](#)  
**To:** [northcountrytreesolutions@gmail.com](mailto:northcountrytreesolutions@gmail.com)  
**Cc:** [LaTiffany Porter](#)  
**Bcc:** [Lee Vang](#)  
**Subject:** RE: North Country Tree Solutions 20250000582  
**Date:** Wednesday, July 9, 2025 11:02:00 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Hello Ryan,

I am reaching out to you regarding the vehicle inspection reequipment for your Tree Trimmer Vehicle License. Allan Vang has been promoted to another City division, and I am currently filling-in for the vehicle inspection as we train a new staff person to take over his duties. Allan has been pretty good at forwarding me any communications he still receives from those that we were working with him before he left the licensing division, but I have not been forwarded anything regarding North Country Tree Solutions and the company's tree trimmer vehicle license.

Have you been in contact with him? Were you able to submit the required materials for the vehicle inspection? The vehicle inspection can be done entirely through email by submitting us photos of the vehicle you wish to license - the **2005 International 4300**.

If you have submitted photos to Allan, please forward those to me. Otherwise, take the following photos of the vehicle and email them to me.

1. Have separate photos for the following:
  - Front - showing vehicle and license plate
  - Back - showing vehicle and license plate
  - Both sides (Right & Left) of the vehicle, showing the entire vehicle –
    - A sign with the printed name / phone number of company must be displayed permanently on the vehicles and shown on the photos
  - Picture of the VIN number that is on the vehicle

Make sure the photos are clear, and all information is readable. I have included some tips below that have helped with sending photos over email. Let me know if you are still having trouble emailing the photos after trying these methods below, and we can work on an alternative.

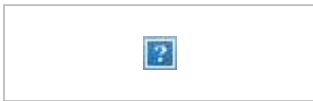
- Send the photos as attachments.
- Copy and paste the photos in a word document and then attach the word document.
- Send each photo in individual emails.

Please submit these photos by Monday at noon. If we do not hear back from you, a series of letters will be physically sent to you regarding the missing documents. Failure to respond and

turn-in these missing materials may result in denial of your license application. Let me know if you have any questions.

Best Regards,  
Luis

Luis Sanchez-Panadero  
Pronouns: he/him/his  
DSI Inspector I  
Department of Safety and Inspections  
375 Jackson Street, Suite 220  
Saint Paul, MN 55101  
P: 651-266-9016  
[Luis.sanchez-panadero@ci.stpaul.mn.us](mailto:Luis.sanchez-panadero@ci.stpaul.mn.us)



[Business Licenses and Permits - Website & Information](#)

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**From:** Lee Vang  
**Sent:** Friday, April 18, 2025 8:16 AM  
**To:** [northcountrytreesolutions@gmail.com](mailto:northcountrytreesolutions@gmail.com)  
**Cc:** Allan Vang <[Allan.Vang@ci.stpaul.mn.us](mailto:Allan.Vang@ci.stpaul.mn.us)>  
**Subject:** North Country Tree Solutions 20250000582

Good morning Ryan –

Please call Allan Vang 651.266.1915 to schedule a vehicle inspection for the 2005 International 4300.

Thank you!

Lee Vang  
Customer Service Specialist  
Pronouns: she/her/hers  
Department of Safety and Inspections  
[375 Jackson St.](#) Ste. 220  
Saint Paul, MN 55101  
P: 651-266-9116 | F: 651-266-9124  
[lee.vang@ci.stpaul.mn.us](mailto:lee.vang@ci.stpaul.mn.us)



DSI Customer Service Counter Hours: 8:00 am - 4:00 pm (Mon – Fri)

\*FREE open lot parking on the SW corner of 6<sup>th</sup> St E & Jackson St\*



## **Ordinance Violations**

### **Section 362.03. Licensing requirements.**

- (c) ***License plates and register.*** The department of safety and inspections shall furnish the licensee with a sticker for each vehicle licensed, which shall be displayed on the licensed vehicle and which shall indicate the month and date of the license expiration. The name of the company, the license number, and a telephone contact number must be displayed permanently on the vehicles.

### **Section 310.02. Uniform procedures for application for the grant or issuance of the license, new application investigation and review, application denial, notice, levels of approval, objections and renewal procedures by license type.**

#### 1) ***Class R Licenses.***

- 4. ***Additional information.*** the director will prescribe the information required to be submitted by each applicant in their application, in addition to that required by specific sections in these chapters, as may be necessary to carry out and enforce any provision hereunder. The director will require in every case the applicant to submit their name; business or corporate name; names of partners, officers, directors, shareholders, or trustees involved in the business; age; address; description or blueprint of the premises, if any, and the owner thereof, and locations and addresses of other business locations in Minnesota.
- (b) ***New application investigation and review.*** the director will determine the sufficiency and accuracy of each new application and obtain such criminal history information as may be used under Minn. Stats., chapter 364, and is otherwise available by law. The director will make reasonable and appropriate investigation of the premises or personal property, vehicles, or facilities, involved in or related to the licensed activity, and will request, where appropriate, the assistance of DSI divisions and other city divisions or departments in making additional investigations for the purpose of determining whether the applicant is or will be in compliance with all applicable ordinances and statutes. The approval of such other divisions or departments is not required for issuance of a license unless otherwise required by specific sections in these chapters. All new applications will be reviewed by the zoning administrator or their designee for compliance with all requirements of the Saint Paul Zoning Code, and no new license will be granted without full compliance with said requirements. All new applications involving a premise, location, building or structure will be reviewed by the building official or their designee for investigation and recommendation.
- (c) ***Application denial.***
  - 1. Denial of a Class R License application is adverse action and the procedures for notice and hearing outlined in Saint Paul Legislative Code Section 310.03 must be followed.

### **Section 310.03. Hearing procedures.**

- (a) ***Adverse action; notice and hearing requirements.*** In any case where the council may or intends to consider any adverse action, including the revocation or suspension of a license, the imposition of conditions upon a license, or the denial of an application for the grant, issuance or renewal of a license, or the disapproval of a license issued by the State of Minnesota, the applicant or licensee must be given notice and an opportunity to be heard as provided herein. The council may consider such adverse actions when recommended by the director, by the director of any executive department established pursuant to Chapter 9 of the Charter, by the city attorney or on its own initiative.