



APPLICATION FOR APPEAL

Saint Paul City Council – Legislative Hearings

RECEIVED

JUL 15 2025

310 City Hall, 15 W. Kellogg Blvd.

Saint Paul, Minnesota 55102

Telephone: (651) 266-8585

CITY CLERK

We need the following to process your appeal:

☐ \$25 filing fee (non-refundable) (payable to the City of Saint Paul)(if cash: receipt number waived)

☒ Copy of the City-issued orders/letter being appealed

☒ Attachments you may wish to include

☒ This appeal form completed

☐ Walk-In OR ☒ Mail-In

for abatement orders only: ☐ Email OR ☐ Fax

HEARING DATE & TIME

(provided by Legislative Hearing Office)

Tuesday, July 22, 2025

Location of Hearing:

☐ Telephone: you will be called between

&

☒ In person (Room 330 City Hall) at: 11:00 a.m.
(required for all Fire C of O revocation & vacate; Condemnation orders)

Address Being Appealed:

Number & Street: 1872 Clear Avenue City: Saint Paul State: MN Zip: 55119

Appellant/Applicant: Richard Polly Email crystal.vancanneyt@co.ramsey.mn.us

Phone Numbers: Business _____ Residence _____ Cell 612-503-7797

Signature: C. VanS Date: 7/15/2025

Name of Owner (if other than Appellant): _____

Mailing Address if Not Appellant's: _____

Phone Numbers: Business _____ Residence _____ Cell 651-402-0215

What Is Being Appealed and Why? *Attachments Are Acceptable*

☒ Vacate Order/Condemnation/

☒ Revocation of Fire C of O

☐ Summary/Vehicle Abatement

☐ Fire C of O Deficiency List/Correction

☐ Code Enforcement Correction Notice

☐ Vacant Building Registration

☐ Other (Fence Variance, Code Compliance, etc.)

Richard would like to appeal the Notice of Condemnation as Unfit for Human Habitation & Order to Vacate he received 7/11/2025

Racquel Naylor

From: *CI-StPaul_LegislativeHearings
Sent: Tuesday, July 15, 2025 3:04 PM
To: Racquel Naylor; Melanie Zastrow
Subject: FW: Appeal Request
Attachments: Polly, Richard - Application for Appeal Form 1872 Clear Ave - 07.15.2025.pdf; Polly, Richard - Notice of Condemnation 1872 Clear Ave - 07.14.2025.pdf

Can one of you process this and schedule for next week at 11AM? Filing fee is waived.

Mai

From: Van Canneyt, Crystal B <Crystal.VanCanneyt@CO.RAMSEY.MN.US>
Sent: Tuesday, July 15, 2025 11:00 AM
To: *CI-StPaul_LegislativeHearings <LegislativeHearings@ci.stpaul.mn.us>
Subject: Appeal Request

Why am I receiving this email? You don't often get email from crystal.vancanneyt@co.ramsey.mn.us. [Learn why this is important](#)

Hello,

My name is Crystal Van Canneyt and I am a waiver Case Manager with Ramsey County. One of the people I support, Richard Polly, received a Notice of Condemnation as Unfit for Human Habitation & Order to Vacate dated 7/10/25. I am assisting Richard to request an appeal hearing for the notice. Please see the attached Application for Appeal and copy of the order he received. The filing fee for this application was waived per Lisa Martin. You may reach out to me at this email address or by phone at 651-402-0215 if you need any additional information.

Thank you,

Crystal Van Canneyt

(she, her, hers)

Social Worker 3

Social Services | *Health and Wellness*

Office- 651-402-0215 Fax- 651-266-4362

160 E. Kellogg Blvd, St. Paul, MN 55101

NPI: A437600700

My office hours are Monday – Thursday 7a – 5:15p



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July 10, 2025

NOTICE OF CONDEMNATION AS UNFIT FOR HUMAN HABITATION & ORDER TO VACATE

Richard P Polly
1872 Clear Ave
St Paul MN 55119-4502

Dear Sir or Madam:

The Department of Safety and Inspections, Division of Code Enforcement, has determined that the dwelling and premises at **1872 CLEAR AVE** is "Unfit for Human Habitation". In accordance with Saint Paul Legislative Code, Chapter 34, Section 23, the premises will be placarded on **July 11, 2025**, and ordered vacated no later than **July 15, 2025**.

Your attention is called to the following provisions of Section 34.23, Subsection 6 entitled, *Vacation of Structure or Unit*:

"Any dwelling unit, structure or portion thereof which has been condemned or placarded as unfit for occupancy shall be vacated within the time set forth in the placard and/or order. No person shall occupy or let for occupancy any structure which is condemned."

THIS DWELLING SHALL NOT AGAIN BE USED FOR HUMAN HABITATION UNTIL WRITTEN APPROVAL IS SECURED FROM THE CITY OF SAINT PAUL; DEPARTMENT OF SAFETY AND INSPECTIONS, DIVISION OF CODE ENFORCEMENT.

Principle Violations: These deficiencies must be corrected before this condemnation and vacate order will be removed.

1. SPLC 34.23. - **CONDEMNATION:** This occupancy is condemned as unsafe or dangerous. It constitutes a condition of material endangerment to occupants and emergency personnel. The interior of home has gross unsanitary conditions. Inspector found the home filled with mice feces, overwhelming smell of urine, counters cluttered, rotting food, small walking path throughout the home. Inspector installed smoke and carbon monoxide alarms on site.

2. SPLC 34.19. – **ACCESS:** Provide access to the inspector to all areas of the building.

3. SPLC 34.09. - **DECK/STAIRWAY:** Repair or replace the unsafe stairways, porch, decks, guardrails, and handrail in a professional state of maintenance and repair. This work requires a permit(s). Call DSI at (651) 266-9090.

PLEASE REPAIR OR REPLACE THE DAMAGED FRONT DECK/STAIRS THAT HAVE COLLAPSED TO MEET CODE AND PROVIDE EGRESS.

4. SPLC 34.09. - **DOOR(S):** All doors and its hardware shall be in sound condition and fit within its frame. Doors shall be maintained in a professional state of maintenance and repair. Repair or replace the damaged door, hardware, or frame.

PLEASE REPAIR OR REPLACE ALL DAMAGED DOORS, STORM DOORS AND HARDWARE TO PROVIDE PROPER EGRESS AND SECURITY.

5. SPLC 34.09. - **DECK/STAIRWAY:** Repair or replace the unsafe stairways, porch, decks, guardrails, and handrail in a professional state of maintenance and repair. This work may require a permit(s). Call DSI at (651) 266-9090.

PLEASE REPAIR OR REPLACE THE DAMAGED FRONT DECK/STAIRS THAT HAVE COLLAPSED TO MEET CODE AND PROVIDE EGRESS.

6. SPLC 34.10. - **EXTERMINATION:** Exterminate and control insects, rodents, or other pests throughout the entire building. Provide documentation of extermination report from a licensed professional Pest Control Operator and follow their recommendations to eradicate the pests.

PLEASE HIRE AN EXTERMINATOR TO ELIMINATE ALL PESTS INCLUDING MICE. SEND THE REPORT TO THE INSPECTOR.

7. SPLC 45.03. - **INTERIOR SANITATION:** The interior shall be maintained in a clean and sanitary condition, free from any accumulation of refuse or garbage.

PLEASE CLEAN AND SANITIZE THE ENTIRE HOME.

8. SPLC 34.11. - **ELECTRICITY:** Immediately repair electrical service. Use of candles, fuel operated lighting or extension cord wiring and temporary lighting is not permitted. Have the hard-wired smoke detector repaired or replaced by a licensed electrician under permit. Remove all temporary lighting and extension cords from the interior and exterior of home.

IMMEDIATELY REMOVE ALL EXTENSION CORDS AND ADAPTERS AND HIRE A LICENSED ELECTRICIAN TO PROVIDE ADEQUATE SERVICE TO THE HOME. PERMIT REQUIRED.

9. SPLC 34.10. - **FLOORS:** All floors must be maintained in a sound condition and in a professional state of maintenance and repair.

PLEASE REPAIR OR REPLACE ALL DAMAGED FLOORING INCLUDING REMOVAL OF DAMAGED CARPET THROUGHOUT THE HOME.

10. SPLC 34.10. - **CEILINGS:** All ceilings must be maintained in a sound condition and in a professional state of maintenance and repair.

PLEASE REPAIR OR REPLACED DAMAGED CEILINGS THROUGHOUT THE HOME.

11. SPLC 33.03. - **PLUMBING:** Repair or replace and maintain all parts of the plumbing system to an operational condition. Permits may be required.

PLEASE REPAIR OR REPLACE ALL PLUMBING AND FIXTURES TO PROVIDE ADEQUATE WATER AND PROVIDE ALL TOILETS FUNCTIONING.

12. SPLC 34.10. - **WALLS:** All walls must be maintained in a sound condition and in a professional state of maintenance and repair.

PLEASE REPAIR ALL WALLS THAT HAVE PEELING PAINT OR DAMAGE.

13. SPLC 34.09. - **WINDOWS:** Repair and maintain the window in good condition including the glass, sash, frame, and screens. Windows shall be without cracks or holes, sashes shall be in sound conditions, the window shall be easily opened and maintain the open position. All screens shall be maintained in a professional state of maintenance and repair.

PLEASE REPAIR OR REPLACE ALL DAMAGED WINDOWS, SCREENS, SASH CORDS AND FRAMES TO MEET CODE.

Authorization to reoccupy this/these dwelling unit(s) will not be given until it is demonstrated that all principal violations have been corrected and that no new conditions exist which could constitute material endangerment, or which threaten the peace, health, safety or welfare of the occupants of this building.

All repairs and new installations must be made in accordance with the appropriate codes. Permit information may be obtained from the Building Inspection and Design Section, 375 Jackson Street, Suite 220, (651) 266-8989.

You may file an appeal to this notice by contacting the City Clerk's Office at (651) 266-8585. Any appeal must be made in writing within 10 days of the date of this notice.

It is the responsibility of the property owner to keep all buildings secured and to properly maintain the premises at all times.

If you have any questions concerning this matter, please contact the Inspector, Anthony Munos, at 651-266-9058. To arrange an appointment or request an extension of time to complete repairs, you will need to speak directly to the inspector.

Sincerely,

Anthony Munos
Enforcement Officer
Badge No: 331

am

cc: Posted to ENS

Racquel Naylor

From: Lisa Martin
Sent: Tuesday, July 15, 2025 8:07 AM
To: Joanna Zimny
Cc: Mai Vang; Racquel Naylor; Marcia Moermond
Subject: 1872 Clear

Please waive the fee for an appeal for Richard Polly at 1872 Clear. Ms. Moermond is aware of the situation.

Thank you.