



City of Saint Paul

City Hall and Courthouse
15 West Kellogg Boulevard
Room 330

Meeting Minutes

Racquel Vaske, General
Manager
651-266-6815 or
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Board of Water Commissioners

Mollie Gagnelius,
Recording Secretary,
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Chair Mara Humphrey
Vice Chair Nelsie Yang
Commissioner Anika Bowie
Commissioner Rebecca Cave
Commissioner Saura Jost
Commissioner John Larkin
Commissioner Chris Tolbert

Tuesday, October 8, 2024

5:00 PM

Legislative Hearing Room, 330 City Hall

Roll Call

Present 5 - Mara Humphrey; Nelsie Yang; Anika Bowie; Saura Jost and Chris Tolbert

Absent 2 - John Larkin and Rebecca Cave

Consent Agenda

Note: Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

Approval of the Consent Agenda

Motion made by Vice President Yang and seconded by Commissioner Bowie; Consent Agenda has been approved.

Adopted Consent Agenda

Yea: 5 - Mara Humphrey; Nelsie Yang; Anika Bowie; Saura Jost and Chris Tolbert

Nay: 0

Absent: 2 - John Larkin and Rebecca Cave

1 Approving the minutes of the September 10, 2024 meeting.

Attachments: [September 10, 2024 Board Minutes](#)

2 Approving the Financial Statements for the month of August 2024.

Attachments: [August 2024 Financial Statements](#)

Adopted

- 3 Pertaining to a Private Water Main Agreement with Thompson Square East Townhome Association to supply water to 1530 Oakdale Avenue in the city of West Saint Paul.

Attachments: [Staff Report](#)
 [Private Water Main Agreement](#)
 [Resolution 24-1482](#)

Adopted

- 4 Pertaining to a 2024 Budget Amendment No. 8 to record an increase in spending and financing for postage.

Attachments: [Staff Report](#)
 [Resolution 24-1483](#)
 [Financial Analysis](#)

Adopted

- 5 Pertaining to recommending a 2025 budget to Saint Paul City Council for approval.

Attachments: [Staff Report](#)
 [Resolution 24-1484](#)
 [2025 SPRWS Budget Letter FINAL](#)
 [2025 SPRWS Budget FINAL](#)

Adopted

Discussion Item

- 6 Collection Processes Business Plan - Proposed Changes to Shut off Process

Attachments: [Payment Assistance Presentation](#)

Received and Filed

Informational Items

- 7 General Manager's Report

Attachments: [General Manager's Report](#)

Received and Filed

- 8 Employee Injury Summary - 2nd Quarter 2024

Attachments: [Employee Injury Summary - 2nd Quarter 2024](#)

Received and Filed

9 Vehicle Accident Summary - 2nd Quarter 2024

Attachments: [Vehicle Accident Summary - 2nd Quarter 2024](#)

Received and Filed

10 Pipeline Express

Attachments: [Pipeline Express - September 6, 2024](#)

Received and Filed

Adjournment