



**CITY OF SAINT PAUL**  
OFFICE OF THE CITY COUNCIL  
310 CITY HALL  
15 WEST KELLOGG BOULEVARD  
SAINT PAUL, MN 55102-1615  
Marcia Moermond, Legislative Hearing Officer  
EMAIL: [legislativehearings@ci.stpaul.mn.us](mailto:legislativehearings@ci.stpaul.mn.us)  
PHONE: (651) 266-8585 FAX: (651) 266-8574

October 21, 2024

Kyle Runbeck  
o/b/o Runbeck & Sons, LLC  
6307 St. Croix Trail N  
Oak Park Heights, MN 55082

VIA EMAIL: [kyle.runbeck@gmail.com](mailto:kyle.runbeck@gmail.com)

Re: Remove or Repair of the Structure at 887 CHARLES AVENUE

Dear Kyle Runbeck:

This is to confirm that at the Council Public Hearing on October 16, 2024 the City Council referred the matter back to Legislative Hearing on Tuesday, November 12, 2024 at 9 am in room 330 City Hall/ Courthouse. On the recommendation of the hearing officer and demonstration of lack of capacity to submit the required documents and do the work they are requiring:

1. That you find a development partner to partner with to complete the rehab. A reminder that title cannot transfer until the rehab is complete and the Code Compliance certificate issued;
2. **Development partner will need to submit evidence of financing sufficient to complete the rehabilitation;**
3. **Development partner will need to submit an affidavit indicating the finances will be dedicated to completing the project** and not diverted until a code compliance certificate is issued; and
4. **Development partner will need to submit work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids which address all items in the Code Compliance Inspection Report and a **schedule** for completion of the project

This third party should plan on attending the November 12 Legislative Hearing. As always, it is an ongoing requirement that the property continue to be maintained.

**If these requirements are not met, the Council has ordered the building removed.**

If you have any questions, please contact our office at 651-266-8585

Sincerely,

/s/  
Joanna Zimny



Legislative Hearing Executive Assistant

- c:     Rehabilitation & Removal staff  
       MortgageIT 33 Maiden Lane 6th Floor New York NY 10038 (via mail)  
       MERS PO Box 2026 Flint MI 48501-2026 (via mail)