



March 12, 2025

Joshua Keith Kirchert  
428 Fulton St  
St Paul MN 55102-3421

### **CORRECTION NOTICE - COMPLAINT INSPECTION**

RE: 1009 MAGNOLIA AVE E  
Ref. #

Dear Property Representative:

A referral has been made to our office regarding code deficiencies that are reported to exist in your building or on the premises. An inspection has not been conducted by the Fire Prevention Division. If these deficiencies do in fact exist, you are hereby notified that the following deficiencies must be corrected immediately.

**An inspection will be made on April 1, 2025, at 10:00 am.**

#### **DEFICIENCY LIST**

1. SPLC Sec. 40.01. - Fire certificate of occupancy requirement - (a) All existing buildings in the city are required to have and maintain a fire certificate of occupancy, issued by the department of safety and inspections. The fire certificate of occupancy shall be an indication that the building meets, at the time of inspection, all relevant codes to maintain the health, safety and welfare of the building's occupants and the general public. (b) Provisional fire certificate of occupancy. When an owner-occupied dwelling changes to a rental dwelling unit, the owner of the dwelling must submit a completed application for a provisional certificate of occupancy, a completed owner's self-evaluation affidavit and pay the fee for a provisional certificate of occupancy within thirty (30) days of the change in use. -
  - a. Property is not owner occupied
  - b. Apply for a provisional Fire Certificate of Occupancy by applying in person at our customer service desk, or you may print the form from our website at <https://www.stpaul.gov/dsi> and mail the form in with payment.
  - c. Provide copy of TISH inspection and property listing if property is put up for sale
  - d. Compliance by April 1, 2025, or further correction action shall be taken

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For forms, fee schedule, inspection handouts, or information on some of the violations contained in this report, please visit our web page at: <http://www.stpaul.gov/cofo>

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: (651-266-8585) and must be filed within 10 days of the date of the original orders.

If you have any questions, email me at: [Daryl.Chute@ci.stpaul.mn.us](mailto:Daryl.Chute@ci.stpaul.mn.us) or call me at 651-266-9129 between 7:30 a.m. - 9:00 a.m. Please help to make Saint Paul a safer place in which to live and work.

Sincerely,

Daryl Chute  
Fire Safety Inspector II

Ref. #