

SUBJECT

BOARD RESOLUTION NO. 26-238

Pertaining to a professional services agreement with KLM Engineering, Inc. to provide engineering plan review and inspection of wireless equipment installations on water tower sites.

2026 STRATEGIC PLAN GOALS: Infrastructure Strategy & Performance

Staff is seeking approval of a professional services agreement with KLM Engineering, Inc. to provide plan reviews and inspections of wireless equipment installations and upgrades of existing equipment on Board water towers at a cost not to exceed \$424,700 for the 5-year term of February 2026 through December 2030, as shown below:

2026	\$ 80,000
2027	\$ 82,400
2028	\$ 84,900
2029	\$ 87,400
2030	<u>\$ 90,000</u> \$424,700

The above costs reflect an increase in hourly rates of 3% per year.

These antennae projects end with zero cost to the Board. All of the Board's telecommunications leases make the Lessee responsible for these costs. Staff requires an escrow payment from the Lessee for the full amount of estimated costs prior to any project commencing. This money is held until the project is complete. Only after complete closeout, are any of the escrow funds released back to the payer.

A Request For Qualifications was issued by Saint Paul Contracts and Analysis and KLM Engineering, Inc. was the only qualified firm that responded. Staff is satisfied with the KLM Engineering, Inc. proposal. KLM Engineering, Inc. has performed other tank project work for the utility in the past and staff has been satisfied with its performance.

Following Board approval, City Contracts and Analysis will prepare and execute a Professional Services Agreement, which will include the City's standard terms, conditions, and liability and insurance language.

RECOMMENDATION

Approval