



## Fire Certificate of Occupancy

**\*\* FINAL NOTICE \*\***

☐ Check this box if making any name  
or mailing address corrections.

## CITY OF SAINT PAUL

Department of Safety and Inspections  
375 Jackson Street, Suite 220  
Saint Paul, MN 55101-1806  
PHONE: (651) 266-8989  
FAX: (651) 266-9124  
An Equal Opportunity Employer

JAMES DAVIS  
12682 256TH ST  
CHISAGO CITY MN 55013

Bill Date: March 26, 2025  
Customer #: 1902289  
Amount Due: \$239.00  
Due Date: April 10, 2025

**\*\* You were sent a Fire Inspection Fee Invoice and payment has not been received. \*\***  
Payment must be received in this office no later than April 10, 2025 or the fee invoice plus  
administrative costs will be submitted for assessment to your property tax.

Property Address:  
306 BURGESS ST

Ref.# 127383  
Folder RSN: 5277465

Date	Type of Fee	Bill #	Amount
January 10, 2025	CO Residential 1 & 2 Units Initial Fee	1930216	\$239.00

**PAY THIS AMOUNT: \$239.00**

You can pay this invoice online by going to [online.stpaul.gov](http://online.stpaul.gov) and selecting the 'Make a Payment' option. You will need your customer number and bill number to process a payment - both can be

Mail to: Billing  
Saint Paul Fire Inspection  
375 Jackson Street, Suite 220  
St. Paul, MN 55101-1806

Make Checks Payable to: City of St. Paul  
\*\* Return this document with payment \*\*



Signature of Cardholder (required for all charges): \_\_\_\_\_

IF PAYING BY CREDIT CARD PLEASE COMPLETE THE FOLLOWING INFORMATION: Pay this Amount: \$239.00

Customer #: 1902289

Ref. #: 127383

Folder RSN : 5277465

<input type="checkbox"/> Amex	<input type="checkbox"/> MasterCard			Expiration Date: Month / Year					
<input type="checkbox"/> Discover	<input type="checkbox"/> Visa	4 Digit Verification Number	3 Digit Verification Number						
Security Code									
Enter Account Number									

Beginning April 3, 2021, a 2.49% convenience fee will be charged for all credit card transactions and will appear as a separate transaction on your card statement. This fee is charged by the service provider the Department of Safety and Inspections uses to handle credit card transactions. The City will not receive any of the convenience fees. To avoid convenience fees, you may pay your invoice by electronic check using the "Pay My Bill " option. Check, credit card and cash payments will still be accepted at 375 Jackson St., #220.