



**CITY OF SAINT PAUL**  
OFFICE OF THE CITY COUNCIL  
310 CITY HALL  
15 WEST KELLOGG BOULEVARD  
SAINT PAUL, MN 55102-1615  
Marcia Moermond, Legislative Hearing Officer  
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March 15, 2024

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Re: Remove or Repair of the Structure at 802 MOUND STREET

Dear Interested Parties:

This is to confirm that at the Council Public Hearing on April 17, 2024 Legislative Hearing Officer Marcia Moermond will ask they refer the matter back to Legislative Hearing on **Tuesday, April 23, 2024 at 9 am in room 330 City Hall/Court House for further discussion after expiration of the redemption period.**

**For your reference, the following items would eventually need to be completed before receiving a grant of time from the City Council to rehabilitate the property:**

1. if you are intending to have a third party rehabilitate the property, pending transfer of title, the contract used for this transaction will need to be approved by the Legislative Hearing Officer. **Please note that title cannot transfer until the rehabilitation is complete and nuisance abated;**
2. **outstanding taxes must be brought current;**
3. **submit evidence of financing sufficient to complete the rehabilitation.** Staff estimates costs to exceed \$100,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis;
4. **submit an affidavit indicating the finances will be dedicated to completing the project** and not diverted until a code compliance certificate is issued;

5. **submit work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids which address all items in the Code Compliance Inspection Report and a **schedule** for completion of the project; and
6. **the property must be maintained.**

This matter will go before the City Council at Public Hearing on **Wednesday, April 17, 2024 at 3:30 pm. in room 300 City Hall however** no further action is needed and the Council will proceed with Ms. Moermond's recommendation above.

Sincerely,

/s/

Joanna Zimny

Legislative Hearing Executive Assistant

c:      Rehabilitation & Removal staff