



# CITY OF SAINT PAUL

OFFICE OF THE CITY COUNCIL

310 CITY HALL

15 WEST KELLOGG BOULEVARD

SAINT PAUL, MN 55102-1615

Marcia Moermond, Legislative Hearing Officer

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August 25, 2023

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VIA MAIL

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1400 Opus Pl.  
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Downers Grove, IL 60515

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Re: Remove or Repair of the Structure at 455 Robert Street South

Dear Interested Parties:

This is to confirm at the Legislative Hearing on August 22, 2023 **this matter was continued to Legislative Hearing on September 12, 2023 at 9 am in room 330 City Hall/Court House** to discuss any potential plans for rehab with a purchaser.

This matter will again go before the City Council at Public Hearing on **Wednesday, September 20, 2023 at 3:30 pm. in room 300 City Hall**. If you are contesting Ms. Moermond's recommendation from the September 12 hearing you may:

1. appear in person (please arrive before 3:30 p.m. and check in with staff outside Council chambers); or
2. **Should you wish to address Council directly but not appear in person, you must register in person by noon on Tuesday, September 19, 2023 here to testify via phone:**  
<https://www.stpaul.gov/department/city-council/city-council-public-hearing-live-testimony>.

**For your reference, the following items must (eventually) be completed before receiving a grant of time from the City Council to rehabilitate the property:**



1. **submit evidence of financing sufficient to complete the rehabilitation.** Staff estimates costs to exceed \$100,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case-by-case basis;
2. **post a \$5,000 Performance Deposit with the Department of Safety & Inspections.** This will be a requirement before the August 2, 2023 Public Hearing for any future layovers;
3. **submit an affidavit indicating the finances will be dedicated to completing the project** and not diverted until a code compliance certificate is issued; and
4. **submit work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids and a **schedule** for completion of the project; and
5. **the property must be maintained.**

Samples of the remaining documents will be sent at a later date, if you would like them sooner please let me know. If you have any questions, please contact me at 651-266-8585.

Sincerely,

/s/

Joanna Zimny

Legislative Hearing Executive Assistant

- c:     Rehabilitation & Removal staff  
       Monica Bravo, WSCO via email: [monica@wsco.org](mailto:monica@wsco.org)  
       Bob Craft via email: [bobcraft01@msn.com](mailto:bobcraft01@msn.com)  
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