



January 17, 2024

Lakeisha Lee  
273 Cottage Ave W  
St Paul MN 55117-4301

**FINAL ATTEMPT - CORRECTION NOTICE - RE-INSPECTION COMPLAINT**

RE: 273 COTTAGE AVE W  
Ref. # 113525

Dear Property Representative:

A re-inspection was made on your building on, in response to a complaint. You are hereby notified that the following deficiencies must be corrected prior to re-inspection date. A reinspection will be made **on February 16, 2024, at 11:30AM.**

Failure to comply may result in a criminal citation or the revocation of the Certificate of Occupancy. The Saint Paul Legislative Code requires that no building shall be occupied without a Certificate of Occupancy. The code also provides for the assessment of additional reinspection fees.

DEFICIENCY LIST

1. Interior - Where indicated - SPLC Sec. 40.01. - Fire certificate of occupancy requirement  
(b) Provisional fire certificate of occupancy. When an owner-occupied dwelling changes to a rental dwelling unit, the owner of the dwelling must submit a completed application for a provisional certificate of occupancy, a completed owner's self-evaluation affidavit and pay the fee for a provisional certificate of occupancy within thirty (30) days of the change in use.  
**-Obtain the Provisional Fire certificate of occupancy.**

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For forms, fee schedule, inspection handouts, or information on some of the violations contained in this report, please visit our web page at: <http://www.stpaul.gov/cofo>.

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: 651-266-8585 and must be filed within 10 days of the date of the original orders.

If you have any questions, email me at [Torrance.Harriel@ci.stpaul.mn.us](mailto:Torrance.Harriel@ci.stpaul.mn.us) or call me at 651-266-8941 between 7:30 a.m. - 9:00 a.m.

Please help to make Saint Paul a safer city in which to live and work.

Sincerely,

Torrance Harriel  
Fire Safety Inspector  
Ref. # 113525