



CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

August 16, 2024

Kyle Runbeck
o/b/o Runbeck & Sons, LLC
6307 St. Croix Trail N
Oak Park Heights, MN 55082

VIA EMAIL: kyle.runbeck@gmail.com

Re: Remove or Repair of the Structure at 887 CHARLES AVENUE

Dear Kyle Runbeck:

This is to confirm that at the Legislative Hearing on August 13, 2024, at which we could not reach you, Legislative Hearing Officer Marcia Moermond continued the matter to Legislative Hearing on **Tuesday, September 10, 2024 at 9 am in room 330 City Hall/Courthouse** for review of work plan, bids, and financing.

By no later than close of business September 5 please:

- 1. submit evidence of financing sufficient to complete the rehabilitation.** Staff estimates costs to exceed \$75,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis;
- 2. submit an affidavit indicating the finances will be dedicated to completing the project** and not diverted until a code compliance certificate is issued;
- 3. submit work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids which address all items in the Code Compliance Inspection Report and a **schedule** for completion of the project; and
- 4. the property must be maintained.**

If you would like samples of these documents please let me know. If you have any questions, please contact me at 651-266-8585

Sincerely,

/s/

Joanna Zimny
Legislative Hearing Executive Assistant



c: Rehabilitation & Removal staff
MortgageIT 33 Maiden Lane 6th Floor New York NY 10038 (via mail)
MERS PO Box 2026 Flint MI 48501-2026 (via mail)