



## Sound Level Variance Application

Legislative Code Chapter 293. - Noise Regulations Application and \$178 fee should be submitted a minimum of sixty (60) days prior to the event date to allow ample time for required public notification period and scheduling of a Council public hearing. Applications submitted within sixty (60) days of the event date may not satisfy the processing timeline requirements.

1. Organization/person seeking variance: MN Department of Human Services
2. Event Name: MN DHS Employee Picnic and Softball Game
3. Address and physical description of noise source location (Event, Worksite): Phalen Park
4. Responsible person: Deondra Avery Title: Director of Employee Engagement
5. Telephone: 612-964-0377 E-Mail: deondra.avery@state.mn.us
6. Date(s) variance requested: August 13, 2025
7. Noise source - Time(s) of operation: 7a.m to 4p.m.  
- Time(s) of pre-event sound check: 7a.m.
8. Sound level requested (dBA/Decibels): 127db
9. Mailing address w/zip code: 540 Cedar St., St. Paul, MN Attn: Beth Danse
10. Briefly describe the noise source and equipment involved: A DJ will provide audio for musical selections and softball game.
11. Describe the steps that will be taken to minimize the noise levels: This is a professional and social learning event that will be properly managed with noise at a minimum.
12. State reason for seeking variance (example - music, announcements, construction, etc.): music and group announcements
13. Maximum number of attendees: 400
14. A site diagram & map must be attached showing location of noise source(s), streets, stages, tents, etc. (If there will be amplified sound, indicate location and direction that all speakers will be facing).  
**Multiple locations may require more than one application.**
15. Submit completed application, site diagram/map, and \$178 fee to:

CITY OF SAINT PAUL  
DEPARTMENT OF SAFETY AND INSPECTIONS 375 JACKSON  
STREET, SUITE 220  
SAINT PAUL, MN 55101-1806

Signature of responsible person: Deondra Avery Date: 03.31.25

# Picnic Facility Dimensions

## COMO SHELTER-Midway Pkwy. Near Hamline Ave., 55104

LOCATION	DIMENSIONS	# OF TABLES OR CHAIRS/TABLES	TABLE DIMENSIONS	ELECTRICITY	GRILL	ALCOHOL ALLOWED*	SHARED PARKING	NOTES
SHELTER	38 X 38	8 PICNIC TABLES	6 X 2.5	6 OUTLETS	DOUBLE	YES	116 shared	MAX ATTENDANCE 100

## COMO PAVILION-1199 Midway Pkwy., 55104

LOCATION	DIMENSIONS	# OF TABLES OR CHAIRS/TABLES	TABLE DIMENSIONS	ELECTRICITY	GRILL	ALCOHOL ALLOWED*	SHARED PARKING	NOTES
NORTH HALF KITCHEN	75 X 52 22 X 16	20 PICNIC TABLES	6 X 2.5	6 OUTLETS 8 OUTLETS	DOUBLE	YES	63 shared & (4 handicap)	REFRIG/FREEZER
SOUTH HALF KITCHEN	75 X 52 22 X 16	20 PICNIC TABLES	6 X 2.5	8 OUTLETS 8 OUTLETS	DOUBLE	YES		WALK IN COOLER

*The distance from the picnic pavilion to the lake is roughly .5 miles and the walking path is 1.5 and the bike path is 1.75 2/2010*

## COMO STREET CAR STATION-1224 N. Lexington Pkwy., 55104

LOCATION	DIMENSIONS	# OF TABLES OR CHAIRS/TABLES	TABLE DIMENSIONS	ELECTRICITY	GRILL	ALCOHOL ALLOWED*	SHARED PARKING	NOTES
MAIN ROOM	25 X 40	50 CHAIRS/ 10 TABLES	6 X 2.5	10 OUTLETS	NONE	NO	12 shared	NO KITCHEN FACILITIES *AVAILABLE HEAT/AIR

## CHEROKEE- 700 Cherokee Heights Blvd., 55107

LOCATION	DIMENSIONS	# OF TABLES OR CHAIRS/TABLES	TABLE DIMENSIONS	ELECTRICITY	GRILL	ALCOHOL ALLOWED*	SHARED PARKING	NOTES
SMALL SHELTER	24 X 24	6 PICNIC TABLES	8 X 2.5	2 OUTLETS	NONE	YES	20 shared & off street Pk	
LARGE SHELTER	24 X 28	12 PICNIC TABLES	8 X 2.5	4 OUTLETS	NONE	YES		

## CROSBY-2595 Crosby Farm Rd., 55116

LOCATION	DIMENSIONS	# OF TABLES OR CHAIRS/TABLES	TABLE DIMENSIONS	ELECTRICITY	GRILL	ALCOHOL ALLOWED*	SHARED PARKING	NOTES
SHELTER	75 X 70	5 PICNIC TABLES	8.5 X 3	4 OUTLETS	SINGLE	NO	17 shared	Fire Pit part of Shelter

## HERITAGE-735 Phalen Blvd., 55130

LOCATION	DIMENSIONS	# OF TABLES OR CHAIRS/TABLES	TABLE DIMENSIONS	ELECTRICITY	GRILL	ALCOHOL ALLOWED*	SHARED PARKING	NOTES
SHELTER	45 X 30	4 PICNIC TABLES	5 X 2.5	4 OUTLETS	NONE	NO	12 shared & (1 handicap)	2-picnic tbls on grounds, 1-fire pit, 1-large field and park benches.

\*Not currently available for rent.

## HIDDEN FALLS-1415 Mississippi River Blvd. S., 55116

LOCATION	DIMENSIONS	# OF TABLES OR CHAIRS/TABLES	TABLE DIMENSIONS	ELECTRICITY	GRILL	ALCOHOL ALLOWED*	SHARED PARKING	NOTES
SHELTER	90 X 100	16 PICNIC TABLES	8 X 2.5	4 OUTLETS	NONE	NO	100 shared	

## Picnic Facility Dimensions

### HIGHLAND-1200 Montreal Ave., 55116

LOCATION	DIMENSIONS	# OF TABLES OR CHAIRS/TABLES	TABLE DIMENSIONS	ELECTRICITY	GRILL	ALCOHOL ALLOWED*	SHARED PARKING	NOTES
SHELTER			N/A		DOUBLE		65 shared	
NORTH KITCHEN	68 X 60 30X11	12 PICNIC TABLES		6 OUTLETS	SINGLE	YES	121 shared	PA SYSTEM (call to make arrangements with staff)
SOUTH KITCHEN	68 X 60 30X11	13 PICNIC TABLES	5 @ 6 X 2.5 20 @ 8 X 2.5	6 OUTLETS	SINGLE	YES		

### INDIAN MOUNDS-10 Mounds Blvd., 55106

LOCATION	DIMENSIONS	# OF TABLES OR CHAIRS/TABLES	TABLE DIMENSIONS	ELECTRICITY	GRILL	ALCOHOL ALLOWED*	SHARED PARKING	NOTES
LARGE SHELTER	52 X 26	12 PICNIC TABLES	8 X 2.6	3 OUTLETS	DOUBLE	NO	20 shared	
SMALL SHELTER	26.7 X 26.7	5 PICNIC TABLES	47" X 47"	1 OUTLET	SINGLE	NO		

### NEWELL-900 Fairview Ave. N., 55104

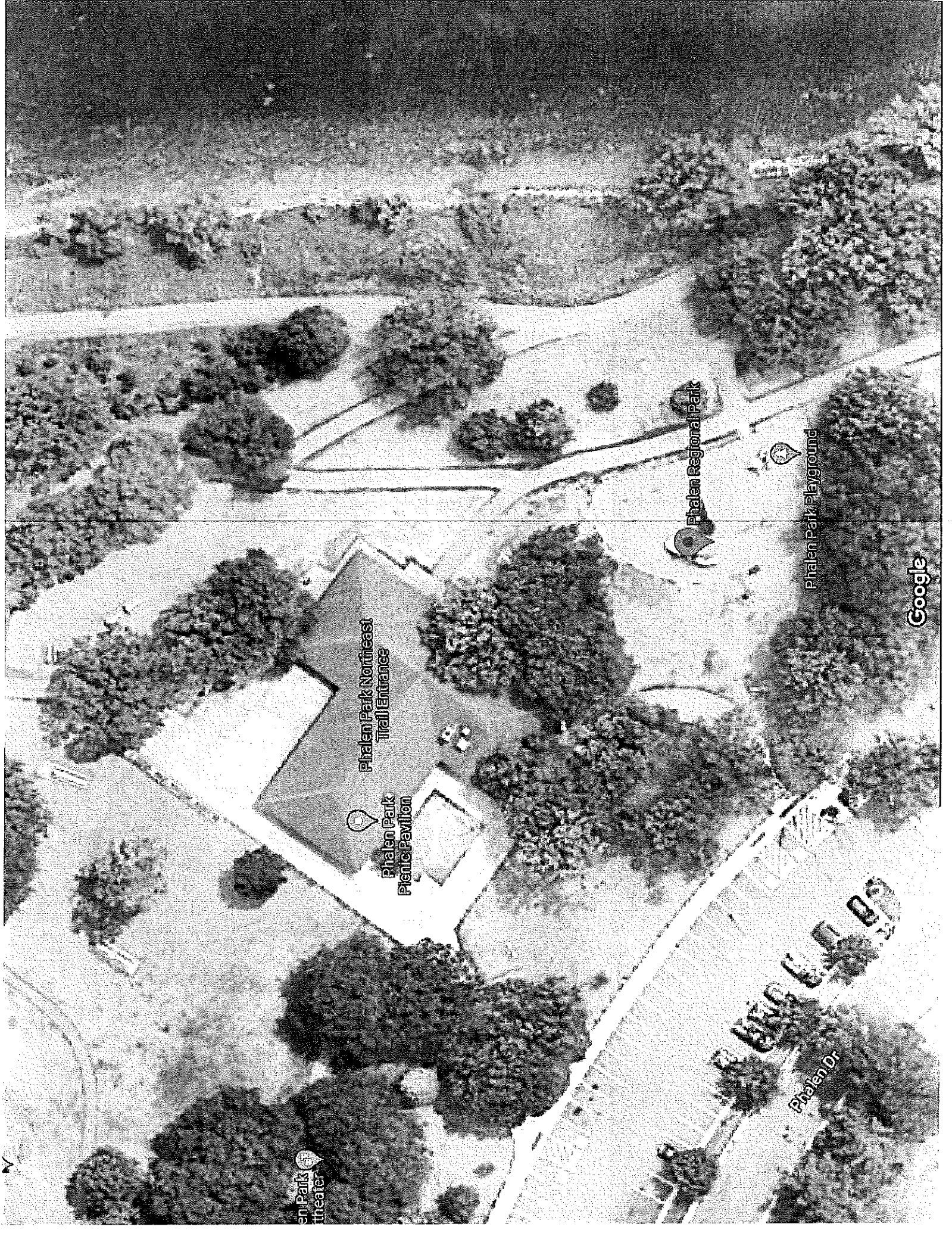
LOCATION	DIMENSIONS	# OF TABLES OR CHAIRS/TABLES	TABLE DIMENSIONS	ELECTRICITY	GRILL	ALCOHOL ALLOWED*	SHARED PARKING	NOTES
SHELTER	28 X 28	10 PICNIC TABLES	8 X 2.5	3 OUTLETS	DOUBLE	NO	25 shared & off street Pk	UNDER 2 CANOPIES STOVE WITH OVEN, REFRIGERATOR WITH FREEZER *NO AIR
BUILDING KITCHEN	30 X 50 8 X 9.5	100 STACKING CHAIRS, 12 TABLES	10 X 3	8 OUTLETS 4 OUTLETS	NO	NO		

### PHALEN-1615 Phalen Dr., 55106

LOCATION	DIMENSIONS	# OF TABLES OR CHAIRS/TABLES	TABLE DIMENSIONS	ELECTRICITY	GRILL	ALCOHOL ALLOWED*	SHARED PARKING	NOTES
SHELTER	27 X 27	6 PICNIC TABLES	6 X 2.5	NO	2 SINGLE	YES	Beach House 110 (4hdcp)	NORTH SIDE CLOSEST TO AMPHITHEATER
NORTH HALF KITCHEN*	64 X 34	22 PICNIC TABLES	8 X 2.5	6 OUTLETS	DOUBLE	YES	Lakeside Cntr 65 (3hdcp)	L SHAPED ROOM
SOUTH HALF KITCHEN*	64 X 34 X 34	25 PICNIC TABLES	8 X 2.5	7 OUTLETS	DOUBLE	YES	Pavilion 72 (4hdcp)	
AMPHITHEATER	20 X 20 Stage is round & 20" high	STONE SEATING FOR 100	N/A	6 OUTLETS on 1 circuit	N/A		Island lot 69 (3hdcp)	

\*Full pavilion rentals include both north and south half of Phalen Pavilion.

The possession or consumption of **ALCOHOL** is prohibited in City parks, except as designated below: The possession and consumption of non-intoxicating and intoxicating malt liquor (containing not more than 5.5% alcohol by weight) is allowed from 8:00 AM to 8:00 PM and only within the designated picnic areas of Cherokee Regional Park, Como Regional Park, Highland Park, and Phalen Regional Park. No glass beverage containers are allowed. City of Saint Paul ordinance prohibits the possession or consumption of alcohol in all other City parks.



Google



## DSI RECEIPT

CITY OF SAINT PAUL  
Department of Safety and Inspections  
375 Jackson Street Suite 220  
Saint Paul, Minnesota 55101-1806  
Phone: (651) 266-8999 Fax: (651) 266-9124  
[www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)

Date: 07/01/2025

Received From: MN DEPARTMENT OF HUMAN SERVICES  
540 CEDAR ST ST PAUL MN 55101

Description:

Invoice Details

1178314

Noise Variance

Invoice Amount

\$178.00

Amount Paid

\$178.00

**TOTAL AMOUNT PAID:**

**\$178.00**

Paid By:

Payment Type	Check #	Received Date	Amount
Credit Card	V8590	07/01/2025	\$178.00