

Audit Committee Topic Selection Schedule

January – Discuss committee members' preferences for topics + design community survey

STAFF: Implement community survey

MEMBERS: Promote community survey, ask CMs, Mayor, department directors for ideas

February/March – Review list of ideas and conduct risk analysis of each

STAFF: Share risk analysis with CMs and ask for input

April - Invite department directors to attend to discuss potential topics

May – Determine recommendations for Council (ranked list of topics?)

STAFF: Get recommendations on Council agenda for discussion

COUNCIL: Approve audit topic

'June - Invite department director to discuss topic scope

STAFF: Draft scope + RFP

July - Approve scope + RFP

STAFF: Issue RFP

Aug. - Interview potential consultants

September - Approve consultant

STAFF: Initiate contracting process

Oct-Dec – Meet with department directors in preparation for next topic selection