



City of Saint Paul

Minutes - Final

Board of Water Commissioners

City Hall and Courthouse
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Room 330

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*Chair Mara Humphrey
Vice Chair Cheniqua Johnson
Commissioner Molly Coleman
Commissioner Rebecca Cave
Commissioner Saura Jost
Commissioner John Larkin
Commissioner Chris Tolbert*

Tuesday, September 9, 2025

5:00 PM

Council Chambers - 300 City Hall

Roll Call

Present 6 - Cheniqua Johnson; John Larkin; Rebecca Cave; Saura Jost; Chris Tolbert and Molly Coleman
Absent 1 - Mara Humphrey

Consent Agenda

Note: Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

Approval of the Consent Agenda

Motion made by Commissioner Tolbert and seconded by Commissioner Jost; Consent Agenda has been Approved

Adopted Consent Agenda

Yea: 5 - Cheniqua Johnson; John Larkin; Saura Jost; Chris Tolbert and Molly Coleman

Nay: 0

Absent: 2 - Mara Humphrey and Rebecca Cave

- 1 [Min 25-37](#) Approving the minutes of the August 12, 2025 meeting.

Attachments: [August 12, 2025 Board Minutes](#)

Adopted

- 2 [RES 25-1383](#) Approving the Financial Statements for the month of July 2025.

Attachments: [July 2025 Financial Statements](#)

Adopted

- 3 [RES 25-1384](#) Pertaining to Amendment No. 2 to a Professional Services Agreement with CDM Smith Inc. to provide planning and design services for the 2026 Lead Free SPRWS construction season.

Attachments: [Staff Report](#)
 [Amendment No. 2 to Agreement](#)
 [Estimate Cost](#)
 [Resolution 25-1384](#)

Adopted

- 4 [RES 25-1385](#) Pertaining to a Private Water Main Agreement with Habitat Heights, LLC to supply water to Outlots B and D located on Howard Street North between Cottage Avenue East and Ivy Avenue East in the city of Saint Paul.

Attachments: [Staff Report](#)
 [Location Map](#)
 [Private Water Main Agreement](#)
 [Resolution 25-1385](#)

Adopted

- 5 [RES 25-1386](#) Pertaining to authorizing HDR Engineering Inc. to provide professional engineering services for a comprehensive cost-of-service study to evaluate current rate structures, analyze revenue requirements, and provide recommendations for fair and sustainable water utility rates.

Attachments: [Staff Report](#)
 [Scope of Work](#)
 [Contract 4613](#)
 [Resolution 25-1386](#)

Adopted

Legislative Hearing Consent Agenda

- 6 [RLH WB 25-5](#) Appeal of Deedra Perron & Alex Skym to a Water Service Bill at 983 HUDSON ROAD.

Attachments: [983 Hudson Rd.Hearing appeal letter 7-1-25.pdf](#)
 [983 Hudson Rd.Service Order history 7-21-25.pdf](#)
 [983 Hudson Rd.Transaction history 7-16-25.pdf](#)
 [983 Hudson Rd.Reading history 7-16-25.pdf](#)
 [983 Hudson Rd.DailyConsumptionAnalysis June 2025.pdf](#)
 [983 Hudson Rd.Comments 7-21-25.pdf](#)
 [983 Hudson Rd.billing calcuations June 2025.pdf](#)
 [983 Hudson Rd.eBill invoice 1.25.24.pdf](#)
 [983 Hudson Rd.eBill invoice 4-23-24.pdf](#)
 [983 Hudson Rd.eBill invoice 7.24.24.pdf](#)
 [983 Hudson Rd.eBill invoice 10-23-24.pdf](#)
 [983 Hudson Rd.Cancelled bill 1 6-30-25.pdf](#)
 [983 Hudson Rd.Cancelled bill 2 6-30-25.pdf](#)
 [983 Hudson Rd.Cancelled bill 3 6-30-25.pdf](#)
 [983 Hudson Rd.Cancelled bill 4 6-30-25.pdf](#)
 [983 Hudson Rd.Cancelled bill 5 6-30-25.pdf](#)
 [983 Hudson Rd.Cancelled bill 6 6-30-25.pdf](#)
 [983 Hudson Rd.Corrected bill 1-12-24.pdf](#)
 [983 Hudson Rd.Corrected bill 4-12-24.pdf](#)
 [983 Hudson Rd.Corrected bill 1-15-25.pdf](#)
 [983 Hudson Rd.Corrected bill 10-14-24.pdf](#)
 [983 Hudson Rd.Corrected bill 7-15-24.pdf](#)
 [983 Hudson Rd.Corrected bill 4-15-25.pdf](#)
 [983 Hudson Rd.Bill 1.27.25.pdf](#)
 [983 Hudson Rd.Bill 4.22.25.pdf](#)
 [983 Hudson Rd.Perron&Skym Ltr 7-21-25.docx](#)
 [983 Hudson Rd.Perron Skym Ltr.8-8-25](#)

Motion made by Commissioner Larkin and seconded by Commissioner Jost; item is Adopted

Adopted

Yea: 5 - Cheniqua Johnson;John Larkin;Saura Jost;Chris Tolbert and Molly Coleman

Nay: 0

Absent: 2 - Mara Humphrey and Rebecca Cave

Discussion Item

- 7 [CO 25-34](#) 2026 Budget and water charges presentation

Attachments: [2026 Budget Preview](#)

Received and Filed

Public Hearing

- 8 [RES PH 25-202](#) Public Hearing on 2026 water charges

John Purdy - 10 W Delos St spoke during the Public Hearing

Attachments: [Comment from customer - 10 W Delos St](#)

John Purdy - 10 W Delos St, Saint Paul, MN 55107 spoke during Public Hearing

Public Hearing was opened at 5:30 pm

Motion to close Public Hearing at 5:35 pm was moved by Commissioner Cave and seconded by Commissioner Tolbert

Adopted

Yea: 6 - Cheniqua Johnson; John Larkin; Rebecca Cave; Saura Jost; Chris Tolbert and Molly Coleman

Nay: 0

Absent: 1 - Mara Humphrey

Action Items

- 9 [RES 25-1387](#) Recommending a 2026 budget to Saint Paul City Council for approval.

Attachments: [Staff Report](#)

[Proposed 2026 Budget](#)

[Resolution 25-1387](#)

Motion made by Commissioner Coleman and seconded by Commissioner Tolbert; item is Adopted

Adopted

Yea: 6 - Cheniqua Johnson; John Larkin; Rebecca Cave; Saura Jost; Chris Tolbert and Molly Coleman

Nay: 0

Absent: 1 - Mara Humphrey

- 10** [RES 25-1388](#) Recommending 2026 water charges to Saint Paul City Council for approval.

Attachments: [Staff Report](#)
 [Resolution 25-1388](#)

*Motion made by Commissioner Jost and seconded by Commissioner Cave; item is
Adopted*
Adopted

Yea: 6 - Cheniqua Johnson; John Larkin; Rebecca Cave; Saura Jost; Chris Tolbert and
Molly Coleman

Nay: 0

Absent: 1 - Mara Humphrey

- 11** [RES 25-1389](#) Pertaining to Title XI water related fees and charges of the Legislative Code of
the City of Saint Paul regarding the organization of fees and charges.

Attachments: [Staff Report](#)
 [Resolution 25-1389](#)

*Motion made by Commissioner Cave and seconded by Commissioner Larkin; item is
Adopted*
Adopted

Yea: 6 - Cheniqua Johnson; John Larkin; Rebecca Cave; Saura Jost; Chris Tolbert and
Molly Coleman

Nay: 0

Absent: 1 - Mara Humphrey

- 12** [RES 25-1414](#) Pertaining to an Agreement with Short Elliott Hendrickson, Inc. (SEH) to
provide professional engineering services for design, inspection, and contract
administration for the reconditioning of the Board's McKnight Road standpipe.

Attachments: [Staff Report](#)
 [Scope of Work](#)
 [Contract 4736](#)
 [Resolution 25-1414](#)

*Motion made by Commissioner Tolbert and seconded by Commissioner Cave; item is
Adopted*
Adopted

Yea: 5 - Cheniqua Johnson; John Larkin; Rebecca Cave; Chris Tolbert and Molly
Coleman

Nay: 0

Absent: 1 - Mara Humphrey

Abstain: 1 - Saura Jost

- 13** [RES 25-1420](#) To affirm the use of Waterfall Security Solutions' unidirectional gateway technology to enable secure, one-way data transfer between the Operational Technology (OT) and Information Technology (IT) systems at Saint Paul Regional Water Services (SPRWS).

Committee to Cut the Waterfall Contract Presentation.

Speakers:

Mike Madden - 1768 Iglehart

Cedar Larson - 830 Laurel Ave

Attachments: [Staff Report](#)
 [Waterfall Presentation](#)
 [Resolution 25-1420](#)
 [Letter from Mike Madden](#)

Amended Resolution was motioned by Commissioner Coleman and seconded by Commissioner Jost; 4 voted aye - 2 voted nay.

Resolution was motioned by Commissioner Cave and seconded by Commissioner Coleman; item was Adopted as amended

Adopted As Amended

Yea: 5 - Cheniqua Johnson; Rebecca Cave; Saura Jost; Chris Tolbert and Molly Coleman

Nay: 1 - John Larkin

Absent: 1 - Mara Humphrey

Informational Items

- 14** [CO 25-35](#) General Manager's Report

Attachments: [GM Report](#)

Received and Filed

- 15** [CO 25-36](#) Pipeline Express

Attachments: [Pipeline Express - August 22, 2025](#)

Received and Filed

Adjournment