



City of Saint Paul

City Hall and Court House
15 West Kellogg Boulevard
Phone: 651-266-8560

Legislation Text

File #: RES 15-187, **Version:** 1

Approving reimbursement of travel expenses up to a total of \$1,500 per person per interview for finalists of the Director of the Department of Public Works position.

WHEREAS, the City has agreed to pay the travel expenses of the finalists in the selection process for the Director of the Department of Public Works. The Department of Public Works agreed to reimburse the travel expenses to finalists not to exceed a total \$1,500 per person per interview; and

WHEREAS, the public purpose of reimbursing the travel, meal and overnight expenses of the top candidates is to ensure the City of Saint Paul is able to recruit, attract and hire the best candidate for the Director position in the Department of Public Works. Being able to interview the top candidates in person is essential for the interview panel members and the Mayor to choose the best person to meet the needs of the City of Saint Paul; and

WHEREAS, the total expenditures for each candidate will not exceed \$1,500 per person per interview; and

WHEREAS, the per diem reimbursement will not exceed the Runzheimer scale for such expenses; and

RESOLVED, the City will reimburse each candidate up to a total of \$1,500 per interview for actual travel expenses incurred while traveling to Saint Paul for the interviews. The proper city officials are authorized to approve payment not to exceed \$1,500 per person per interview from the account codes 73031100-67530 (Transportation); 73031100-67535 (Lodging); and 73031100-67540 (Meals) for the Public Works Department ; and

Now Therefore Be It Resolved that the City Council approves the reimbursement of up to a total of \$4,500; and

Further Resolved the City Council finds that this expenditure is for the public purpose.