



Legislation Text

File #: RES 13-500, **Version:** 1

Amending Appendix Chapter A-11 of the Administrative Code entitled Early Notification System Policy and Procedures to include notification of a determination by the zoning administrator of the original number of units for legal nonconforming structures vacant for more than one year.

WHEREAS, the Saint Paul City Council has long recognized the needs of residents and neighborhood organizations for timely information concerning local development and change which may have an impact on the community. Further, the Council finds significant value in the views and concerns of local residents and neighborhood organizations as input for the decision-making process involved in such matters as granting or denying approval of applications for various licenses, permits, land use changes, and zoning variances; and

WHEREAS, in order to facilitate the necessary information exchange between various city departments, boards, committees, commissions, task forces, the city council, city agencies, and affected neighborhood organizations, other agencies and individual residents, the Council adopted an Early Notification System ("ENS") in 1979; and

WHEREAS, the City's ENS policy and procedures have historically been adopted and amended from time to time by resolution following City Council approval and published as Appendix Chapter A-11 of the Administrative Code; and

WHEREAS, the Council finds that early notification is important in determinations by the zoning administrator of the original number of units for legal nonconforming residential units vacant for more than one year;

NOW, THEREFORE, BE IT RESOLVED, that the Early Notification System Policy and Procedures be amended as follows:

Chapter A-11. - Early Notification System Policy and Procedures

5. For regularly scheduled meetings, the CIB Committee, City Council, Housing and Redevelopment Authority Board, Planning Commission, Heritage Preservation Commission, Library Board, Parks and Recreation Commission, Legislative Hearing Officer (for matters considered pursuant to Leg. Code § 18.02), Board of Zoning Appeals, and Port Authority shall send meeting notices and agenda to the addressees on the ENS list as far in advance of the meeting date as possible.

12. ENS notice shall be provided within two (2) public business days for the following:
- City notification to a license holder of adverse action on a license.
 - City orders initiated by the building official or fire marshal to vacate a premise.
 - A determination by the zoning administrator of the original number of units for legal nonconforming residential structures vacant for more than one year.
 - ~~d.~~ d. Publication of availability of public lands for development/redevelopment.
 - ~~e.~~ e. Publication of availability of tax forfeited and surplus properties suitable for reuse.

