



# City of Saint Paul

City Hall and Courthouse  
15 West Kellogg Boulevard  
Room 330

## Minutes - Final

Patrick Shea, General  
Manager  
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## Board of Water Commissioners

Mollie Gagnelius,  
Recording Secretary,  
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*Chair Mara Humphrey*  
*Vice Chair Nelsie Yang*  
*Commissioner Marylee Abrams*  
*Commissioner Amy Brendmoen*  
*Commissioner James Bykowski*  
*Commissioner Chris Tolbert*  
*Commissioner Alene Tchourumoff*

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Tuesday, February 8, 2022

5:00 PM

Held Remotely via Microsoft Teams

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**Please see the meeting guidelines due to the COVID-19 health pandemic emergency.**

### Roll Call

**Present** 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

**To join Teams Meeting, please call +1 612-315-7905,,504801403#**

### Consent Agenda

**Note: Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.**

### Approval of the Consent Agenda

*Motion made by Vice President Yang and seconded by Commissioner Bykowski;*  
*Consent Agenda has been Adopted*  
**Adopted Consent Agenda**

**Yea:** 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

**Nay:** 0

1 [Min 22-4](#) Approving the minutes of the January 11, 2022 meeting.

**Attachments:** [January 11, 2022 Board Minutes](#)

**Adopted**

2 [RES 22-207](#) Approving the Financial Statements for the month of December 2021.

**Attachments:** [December 2021 Financial Statements](#)

**Adopted**

**Action Items**

3 [RES 22-208](#) Pertaining to an agreement with HR Green, Inc. to provide professional engineering services to create a Capital Improvement Plan for all the Board's pump stations.

**Attachments:** [Staff Report](#)  
[HR Green Proposal](#)  
[Resolution 22-208](#)

*Motion made by Vice President Yang and seconded by Commissioner Bykowski; item is Adopted*

**Adopted**

**Yea:** 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

**Nay:** 0

4 [RES 22-209](#) Pertaining to an agreement with Short Elliott Hendrickson, Inc. to provide professional engineering services during the reconditioning of the Board's Ferndale Street elevated water tower.

**Attachments:** [Staff Report](#)  
[Proposal](#)  
[Resolution 22-209](#)

*Motion made by Commissioner Bykowski and seconded by Vice President Yang; item is Adopted*

**Adopted**

**Yea:** 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

Nay: 0

- 5     [RES 22-210](#)     Pertaining to an Amendment No. 2 to a Progressive Design-Build Agreement with CH2M Hill Engineers, Inc. for the McCarron’s Treatment Process Improvements Project.

**Attachments:**     [Staff Report & Report](#)  
                          [Amendment No. 2 to Progressive Design-Build Agreement](#)  
                          [Resolution 22-210](#)

*Motion made by Vice President Yang and seconded by Commissioner Brendmoen; item is Adopted*

**Adopted**

**Yea:** 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

Nay: 0

- 6     [RES 22-211](#)     Pertaining to an application for a loan from the Drinking Water Revolving Fund to fund the design, and the first year of construction for the McCarron’s Treatment Plant Project.

**Attachments:**     [Staff Report](#)  
                          [Resolution 22-211](#)

*Motion made by Vice President Yang and seconded by Commissioner Brendmoen; item is Adopted*

**Adopted**

**Yea:** 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

Nay: 0

- 7     [RES 22-212](#)     Pertaining to a request to include water service connection material type at the time of the City of Saint Paul Truth-in-Sale of Housing Disclosure Report.

**Attachments:**     [Staff Report](#)  
                          [Resolution 22-212](#)

*Motion made by Vice President Yang and seconded by Commissioner Bykowski; item is Adopted*

**Adopted**

**Yea:** 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

Nay: 0

**Discussion Items**

8 [CO 22-12](#) Water Quality Update

**Attachments:** [2021 Performance Measures](#)

**Received and Filed**

9 [CO 22-13](#) Lead Water Service Replacement Plan

**Attachments:** [Lead Service Line Replacement Plan Presentation](#)

**Received and Filed**

**Informational Items**

10 [CO 22-14](#) General Manager's Report

1. *Congratulations to Distribution Division Manager Todd Blomstrom for 1-year Anniversary working at SPRWS.*
2. *Continue to work on updating Strategic Plan. The Strategic Plan will be on the March Board Agenda for Board approval.*
3. *Hiring for 2022 construction season will begin soon. SPRWS has twelve vacancies to fill.*

**Received and Filed**

11 [CO 22-15](#) Employee Injury Summary - 4th Quarter 2021

**Attachments:** [Employee Injury Summary - 4th Quarter 2021](#)

**Received and Filed**

12 [CO 22-16](#) Vehicle Accident Summary - 4th Quarter 2021

**Attachments:** [Vehicle Accident Summary - 4th Quarter 2021](#)

**Received and Filed**

13 [CO 22-17](#) Pipeline Express

**Attachments:** [Pipeline Express - January 14, 2022](#)

[Pipeline Express - January 28, 2022](#)

**Received and Filed**

**Adjournment**

**Public attendance at the Board of Water Commissioner's regular meeting location is not feasible due to the COVID-19 health pandemic. Accordingly, no meeting will be held in Room 330 at 15 W. Kellogg Boulevard in the City of Saint Paul. Members of the public may monitor this meeting remotely by calling +1 612-315-7905,,504801403#**