



City of Saint Paul

City Hall and Courthouse
15 West Kellogg Boulevard
Room 330

Minutes - Final

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Board of Water Commissioners

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Chair Mara Humphrey
Vice Chair Nelsie Yang
Commissioner Marylee Abrams
Commissioner Amy Brendmoen
Commissioner James Bykowski
Commissioner Chris Tolbert
Commissioner Alene Tchourumoff

Tuesday, January 11, 2022

5:00 PM

Held Remotely via Microsoft Teams

Please see the meeting guidelines due to the COVID-19 health pandemic emergency.

To join Teams Meeting, please call +1 612-315-7905,,481057297#

Roll Call

Present 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

1 [RES 22-62](#) Election of Board of Water Commissioners Officers.

*Motion made by Commissioner Brendmoen and seconded by Commissioner Abrams;
item is Adopted*

Mara Humphrey, President
Nelsie Yang, Vice President
Mollie Gagnelius, Secretary
Adopted As Amended

Yea: 5 - Amy Brendmoen;Mara Humphrey;Marylee Abrams;Nelsie Yang and Alene Tchourumoff

Nay: 0

Absent: 2 - Chris Tolbert and James Bykowski

Consent Agenda

Note: Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

Approval of the Consent Agenda

Motion made by Commissioner Brendmoen and seconded by Commissioner Tchourumoff; Consent Agenda has been Adopted

Adopted Consent Agenda

Yea: 5 - Amy Brendmoen; Mara Humphrey; Marylee Abrams; Nelsie Yang and Alene Tchourumoff

Nay: 0

Absent: 2 - Chris Tolbert and James Bykowski

- 2** [Min 22-2](#) Approving the minutes of the December 14, 2021 meeting.

Attachments: [December 14, 2021 Board Minutes](#)

- 3** [RES 22-70](#) Approving the Financial Statements for the month of November 2021.

Attachments: [November 2021 Financial Statements](#)

Adopted

- 4** [RES 22-71](#) Pertaining to attendance at conferences, seminars and other training opportunities by Saint Paul Regional Water Services staff.

Attachments: [Staff Report](#)
 [Resolution 22-71](#)

Adopted

- 5 [RES 22-72](#) Pertaining to two easements for public water mains granted by Pulte Homes of Minnesota LLC on property located at the Highland Bridge Redevelopment Site in the City of Saint Paul.

Attachments: [Staff Report](#)
 [Municipal Utility and Water Services Easement Agreement](#)
 [Exhibit](#)
 [Resolution 22-72](#)

Adopted

Action Items

- 6 [RES 22-73](#) Pertaining to a Master Agreement with GreenMark Solar, Inc. for the purchase of solar power for use in SPRWS operations.

Attachments: [Staff Report](#)
 [Subscription Agreement Master Agreement](#)
 [Resolution 22-73](#)

Motion made by Commissioner Abrams and seconded by Commissioner Bykowski; item is Adopted

Adopted

Yea: 6 - Amy Brendmoen;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

Nay: 0

Absent: 1 - Chris Tolbert

- 7 [RES 22-74](#) Pertaining to the issuance of Water Revenue Bonds, Series 2022, to finance Phase I and year one of Phase II of the McCarron’s Treatment Plant Improvement Project (2020-2022 Projects).

Attachments: [Staff Report](#)
 [Resolution 22-74](#)

Motion made by Vice President Yang and seconded by Commissioner Bykowski; item is Adopted

Adopted

Yea: 6 - Amy Brendmoen;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

Nay: 0

Absent: 1 - Chris Tolbert

- 8 [RES 22-75](#) Pertaining to an Amendment No. 1 to a Progressive Design-Build Agreement with CH2M Hill Engineers, Inc. for the McCarron’s Treatment Process Improvements Project.

Attachments: [Staff Report & Report](#)
 [Amendment No. 1 to Progressive Design-Build Agreement](#)
 [Resolution 22-75](#)

Motion made by Commissioner Tchourumoff and seconded by Vice Present Yang; item is Adopted

Adopted

Yea: 6 - Amy Brendmoen;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

Nay: 0

Absent: 1 - Chris Tolbert

Discussion Item

- 9 [CO 22-3](#) Lead Water Service Replacement Plan

Attachments: [Lead Water Service Replacement Plan](#)

Received and Filed

Informational Items

- 10 [CO 22-4](#) General Manager's Report

1. *SPRWS Finance Department will begin working on a rate study.*
2. *Open houses have been extended to around 300 households that live in the neighborhood around the facility. In-person tour will be held on January 18th and virtual tour will be held on February 1st.*
3. *Strategic Plan - will be added as a discussion item in March.*
4. *Working with State Lobbyist to get sales tax exemption for Water Treatment Plant Project.*

Received and Filed

- 11 [CO 22-5](#) 2020 SPRWS CAFR

Attachments: [2020 Annual Financial Report Final](#)

Received and Filed

12 [CO 22-6](#) 2022 Board Meeting Dates

Attachments: [2022 Board Meeting Dates](#)

Received and Filed

13 [CO 22-7](#) Pipeline Express

Attachments: [Pipeline Express - December 3, 2021](#)

[Pipeline Express - December 17, 2021](#)

[Pipeline Express - December 31, 2021](#)

Received and Filed

Adjournment

Public attendance at the Board of Water Commissioner's regular meeting location is not feasible due to the COVID-19 health pandemic. Accordingly, no meeting will be held in Room 330 at 15 W. Kellogg Boulevard in the City of Saint Paul. Members of the public may monitor this meeting remotely by calling +1 612-315-7905,,481057297#