



# City of Saint Paul

City Hall and Courthouse  
15 West Kellogg Boulevard  
Room 330

## Minutes - Final

Patrick Shea, General  
Manager  
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## Board of Water Commissioners

Mollie Gagnelius,  
Recording Secretary,  
651-266-6275 or  
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*Chair Mara Humphrey*  
*Vice Chair Nelsie Yang*  
*Commissioner Marylee Abrams*  
*Commissioner Amy Brendmoen*  
*Commissioner James Bykowski*  
*Commissioner Chris Tolbert*  
*Commissioner Alene Tchourumoff*

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Tuesday, September 14, 2021

5:00 PM

Held Remotely via Microsoft Teams

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**Please see the meeting guidelines due to the COVID-19 health pandemic emergency.**

**To join Teams Meeting, please call +1 612-315-7905,,485324626#**

### Roll Call

**Present** 6 - Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff  
**Absent** 1 - Amy Brendmoen

### Public Hearing

**1**     [RES PH 21-262](#)     Public Hearing on 2022 water charges.

*Motion made by Vice President Yang and seconded by Commissioner Tolbert to close Public Hearing.*

**Adopted**

**Yea:** 5 - Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski and Nelsie Yang

**Nay:** 0

**Absent:** 2 - Amy Brendmoen and Alene Tchourumoff

**Consent Agenda**

**Note:** Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

**Approval of the Consent Agenda**

*Motion made by Commissioner Tolbert and seconded by Vice President Yang;  
Consent Agenda has been Adopted*

**Adopted Consent Agenda**

**Yea:** 5 - Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski and Nelsie Yang

**Nay:** 0

**Absent:** 2 - Amy Brendmoen and Alene Tchourumoff

- 2**     [Min 21-25](#)     Approving the minutes of the August 10, 2021 meeting.

**Attachments:**     [August 10, 2021 Board Minutes](#)

**Adopted**

- 3**     [RES 21-1344](#)     Approving the Financial Statements for the month of July 2021.

**Attachments:**     [July 2021 Financial Statements](#)

**Adopted**

- 4**     [RES 21-1345](#)     Pertaining to MnDOT Agreement No. 1048154 with the State of Minnesota providing for the adjustment of certain Board facilities by State contractor in conjunction with State Project No. 6283-255.

**Attachments:**     [Staff Report](#)  
                                  [Agency Adjustment Agreement](#)  
                                  [Resolution 21-1345](#)

**Adopted**

- 5     [RES 21-1346](#)     Pertaining to an agreement with HDR Engineering, Inc. to develop a master plan to effectively apply technology over the next several years.

**Attachments:**     [Staff Report](#)  
                          [Professional Services Agreement](#)  
                          [Resolution 21-1346](#)

**Adopted**

- 6     [RES 21-1347](#)     Pertaining to an agreement with Great River Greening to allow access to Board property for the removal of invasive Buckthorn vegetation.

**Attachments:**     [Staff Report](#)  
                          [Location Map](#)  
                          [Cooperative Agreement](#)  
                          [Resolution 21-1347](#)

**Adopted**

- 7     [RES 21-1348](#)     Pertaining to two easements for public water mains granted by Pulte Homes of Minnesota LLC on property located at the Highland Bridge Redevelopment Site in the City of Saint Paul.

**Attachments:**     [Staff Report](#)  
                          [Easement Agreement](#)  
                          [Resolution 21-1348](#)

**Adopted**

**Action Items**

- 8     [RES 21-1349](#)     Pertaining to recommending a 2022 budget to Saint Paul City Council for approval.

**Attachments:**     [Staff Report](#)  
                          [Resolution 21-1349](#)

*Motion made by Commissioner Tolbert and seconded by Vice President Yang; item is Adopted*  
**Adopted**

**Yea:** 6 - Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

**Nay:** 0

**Absent:** 1 - Amy Brendmoen

- 9     [RES 21-1350](#)     Pertaining to recommending 2022 water charges to Saint Paul City Council for approval.

**Attachments:**     [Staff Report](#)  
                          [Resolution 21-1350](#)

*Motion made by Commissioner Tolbert and seconded by Commissioner Abrams; item is Adopted*  
**Adopted**

**Yea:** 6 - Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

**Nay:** 0

**Absent:** 1 - Amy Brendmoen

**Informational Items**

- 10    [CO 21-70](#)     General Manager's Report

1. *Drought Update: Currently at Restrictive Phase which began on July 20th. Nine educational warnings have been given.*
2. *McCarron's Treatment Plant Project: 30% design in October. October 31st deadline for vendor proposals for lime fee, solids contact, clarifiers and ozone. Proposals reviewed in November. December 60% design.*
3. *Hoping to have a Purchase Agreement for Board approval on October Agenda for home on Beaumont Avenue.*
4. *Tree planting ceremony to honor two SPRWS employees who have passed away due to COVID will be held next week.*

**Received and Filed**

- 11    [CO 21-73](#)     Pipeline Express

**Attachments:**     [Pipeline Express - August 13, 2021](#)  
                          [Pipeline Express - August 27, 2021](#)

**Received and Filed**

**Adjournment**

**In-person meetings, or meetings conducted under Minn. Stat. § 13D.02 of the City Council, are not practical or prudent because of the COVID-19 health pandemic emergency declared under Minn. Stat. Chapter 12 by Saint Paul Mayor Melvin Carter. In light of the COVID-19 health pandemic, members of the Board of Water Commissioners will participate in meetings by telephone or other electronic means.**

**Public attendance at the Board of Water Commissioner's regular meeting location is not feasible due to the COVID-19 health pandemic. Accordingly, no meeting will be held in Room 330 at 15 W. Kellogg Boulevard in the City of Saint Paul. Members of the public may monitor this meeting remotely by calling +1 612-315-7905,,485324626#**