



City of Saint Paul

City Hall and Courthouse
15 West Kellogg Boulevard
Room 330

Minutes - Final

Steve Schneider, General
Manager
651-266-6274 or
steve.schneider@ci.stpaul.
mn.us

Board of Water Commissioners

Mollie Gagnelius,
Recording Secretary,
651-266-6275 or
mollie.gagnelius@ci.stpau
l.mn.us

Chair Mara Humphrey
Vice Chair Nelsie Yang
Commissioner Marylee Abrams
Commissioner Amy Brendmoen
Commissioner James Bykowski
Commissioner Chris Tolbert
Commissioner Alene Tchourumoff

Tuesday, January 12, 2021

5:00 PM

Held Remotely via Skype

Please see below for meeting guidelines due to the COVID-19 pandemic emergency.

To join Skype Meeting, please call into one of the following numbers:

(651) 267-3988,,41754561#

(651) 266-5758,,41754561#

(651) 266-5767,,41754561#

Roll Call

Present 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

1 [RES 21-63](#) Election of Board of Water Commissioners Officers.

Motion made by Commissioner Tolbert and seconded by Commissioner Abrams; item is Adopted

Mara Humphrey, President
Nelsie Yang, Vice President
Mollie Gagnelius, Secretary
Adopted As Amended

Yea: 6 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;Nelsie Yang and Alene Tchourumoff

Nay: 0

Consent Agenda

Note: Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

Approval of the Consent Agenda

*Motion made by Commissioner Tchourumoff and seconded by Commissioner Abrams;
Consent Agenda has been Adopted*

Adopted Consent Agenda

Yea: 6 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;Nelsie Yang and Alene Tchourumoff

Nay: 0

- 2** [Min 21-2](#) Approving the minutes of the December 8, 2020 meeting.

Attachments: [December 8, 2020 Board Minutes](#)

Adopted

- 3** [RES 21-66](#) Approving the Financial Statements for the month of November 2020.

Attachments: [November 2020 Financial Statements](#)

Adopted

- 4** [RES 21-67](#) Pertaining to attendance at conferences, seminars and other training opportunities by Saint Paul Regional Water Services staff.

Attachments: [Staff Report](#)

[Resolution 21-67](#)

Adopted

Action Item

- 5 [RES 21-68](#) Pertaining to a General Conditions of Contract and a Progressive Design-Build Agreement with CH2M Hill Engineers, Inc. for the McCarron’s Treatment Process Improvements Project.

Attachments: [BWC Meeting Presentation](#)
 [Staff Report & Report](#)
 [McCarrons Process Improvements Contract](#)
 [Resolution 21-68](#)

Motion made by Commissioner Brendmoen and seconded by Commissioner Abrams; item is Adopted

Adopted

Yea: 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

Nay: 0

Discussion Items

- 6 [CO 21-3](#) Proposed Lease Agreements for Pigs Eye Soils Staging and Highland Reservoir - Update

Attachments: [Pigs Eye Soils Staging & Highland Reservoir Lease](#)

Received and Filed

- 7 [CO 21-4](#) Establishing Examining Committee for General Manager’s Appointment

Motion was made by Commissioner Tolbert and seconded by Commissioner Brendmoen establishing an Examining Committee of the following members for reviewing applicants for the General Manager’s appointment: Annika Bankston, Ricardo Cervantes, Pat Harris, Maggie Lorenz, Carl Michaud, Alene Tchourumoff and Jen Guertin. The motion was approved unanimously.

Received and Filed

Informational Items

- 8 [CO 21-5](#) General Manager’s Report

1. Tax Certification process completed with \$1.2 million in outstanding water bills. Will review collection process and make a recommendation to the Board in the near future.
2. Held a Town Hall Meeting last week; 70 employees attended via Skype.

Received and Filed

9 [CO 21-6](#) Thank You Notes from SPRWS customers

Attachments: [Thank You Notes](#)

Received and Filed

10 [CO 21-7](#) 2021 Board Meeting Dates

Attachments: [2021 Board Meeting Dates](#)

Received and Filed

11 [CO 21-8](#) Pipeline Express

Attachments: [Pipeline Express - December 4, 2020](#)

[Pipeline Express - December 18, 2020](#)

Received and Filed

In-person meetings, or meetings conducted under Minn. Stat. § 13D.02 of the City Council, are not practical or prudent because of the COVID-19 health pandemic emergency declared under Minn. Stat. Chapter 12 by the Minnesota Governor Tim Walz and Saint Paul Mayor Melvin Carter. In light of the COVID-19 health pandemic, members of the Board of Water Commissioners will participate in meetings by telephone or other electronic means.

Public attendance at the Board of Water Commissioner's regular meeting location is not feasible due to the COVID-19 health pandemic. Accordingly, no meeting will be held in Room 330 at 15 W. Kellogg Boulevard in the City of Saint Paul. Members of the public may monitor this meeting remotely by calling one of the following numbers: (651) 267-3988, (651) 266-5758, or (651) 266-5767. Conference ID: 41754561.

Adjournment