



# City of Saint Paul

## Minutes - Final

### Board of Water Commissioners

City Hall and Courthouse  
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Room 330

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*Chair Matt Anfang*  
*Vice Chair Amy Brendmoen*  
*Commissioner Jeffrey Dains*  
*Commissioner Mara Humphrey*  
*Commissioner Rebecca Noecker*  
*Commissioner Will Rossbach*  
*Commissioner Chris Tolbert*

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Tuesday, March 12, 2019

5:00 PM

Legislative Hearing Room, 330 City Hall

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#### Roll Call

**Present** 5 - Matt Anfang; Amy Brendmoen; Chris Tolbert; Will Rossbach and Rebecca Noecker  
**Absent** 2 - Jeffrey Dains and Mara Humphrey

#### Consent Agenda

**Note:** Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

#### Approval of the Consent Agenda

*Motion made by Commissioner Noecker and seconded by Vice President Brendmoen;  
Consent Agenda has been Adopted*  
**Adopted Consent Agenda**

**Yea:** 4 - Matt Anfang; Amy Brendmoen; Will Rossbach and Rebecca Noecker

**Nay:** 0

**Absent:** 3 - Chris Tolbert; Jeffrey Dains and Mara Humphrey

- 1 [Min 19-14](#) Approving the minutes of the February 12, 2019 meeting.

**Attachments:** [February 12, 2019 Board Minutes](#)

**Adopted**

- 2 [RES 19-440](#) Approving the Financial Statements for the month of January 2019.

**Attachments:** [January 2019 Financial Statements](#)

**Adopted**

- 3 [RES 19-441](#) Authorizing an annual expenditure to provide recognition of employees who excel in the areas of safety, security, employee wellness, and employee development.

**Attachments:** [Staff Report](#)

[Resolution 19-441](#)

**Adopted**

#### Action Items

- 4 [RES 19-442](#) Pertaining to an Ordinance amending Legislative Code Chapter 91 to add an appeals process for persons who wish to appeal water bills, fees and other charges imposed under the Water Code, Chapters 85 - 103 of the Legislative Code.

**Attachments:** [Staff Report](#)

[Proposed Ordinance](#)

[Proposed code changes in redline form](#)

[Resolution 19-442](#)

*Motion made by Commissioner Noecker and seconded by Commissioner Rossbach;  
item is Adopted*

**Adopted**

**Yea:** 4 - Matt Anfang; Amy Brendmoen; Will Rossbach and Rebecca Noecker

**Nay:** 0

**Absent:** 3 - Chris Tolbert; Jeffrey Dains and Mara Humphrey

- 5      [RES 19-443](#)      Pertaining to an Ordinance amending Saint Paul Legislative Code Chapter 18 to give authority to the Legislative Hearing Officer to hear appeals regarding water bills, fees and other charges imposed under the Water Code.

**Attachments:**      [Staff Report](#)  
                                  [Proposed Ordinance](#)  
                                  [Proposed code changes in redline form](#)  
                                  [Resolution 19-443](#)

*Motion made by Commissioner Noecker and seconded by Vice President Brendmoen; item is Adopted*

**Adopted**

**Yea:** 4 - Matt Anfang; Amy Brendmoen; Will Rossbach and Rebecca Noecker

**Nay:** 0

**Absent:** 3 - Chris Tolbert; Jeffrey Dains and Mara Humphrey

- 6      [RES 19-444](#)      Pertaining to the adoption of a Leak Adjustment Policy to provide partial relief for customers who have experienced a high usage charge due to a catastrophic leak at a point beyond the water meter.

**Attachments:**      [Staff Report & Report](#)  
                                  [Leak Adjustment Policy](#)  
                                  [Resolution 19-444](#)

*Motion made by Commissioner Noecker and seconded by Vice President Brendmoen; item is Laid Over until April 16th Board Meeting*

**Laid Over**

**Yea:** 5 - Matt Anfang; Amy Brendmoen; Chris Tolbert; Will Rossbach and Rebecca Noecker

**Nay:** 0

**Absent:** 2 - Jeffrey Dains and Mara Humphrey

- 7      [RES 18-1698](#)      Pertaining to the crediting of the billing account pertaining to the water service located at 792 Fairmount Avenue in the City of Saint Paul.

**Attachments:**      [Staff Report and Summary](#)  
                                  [Resolution 18-1698](#)

*Motion made by Vice President Brendmoen and seconded by Commissioner Rossbach; item is Adopted*

**Adopted**

**Yea:** 5 - Matt Anfang; Amy Brendmoen; Chris Tolbert; Will Rossbach and Rebecca Noecker

**Nay:** 0

**Absent:** 2 - Jeffrey Dains and Mara Humphrey

**Discussion Item**

**8**     [CO 19-12](#)            2019 - 2021 Strategic Plan

**Attachments:**     [2019-2021 Strategic Plan](#)

**Received and Filed**

**Informational Items**

**9**     [CO 19-13](#)            General Manager's Report

1. *Thirty-six frozen services reported as of today. Frost is six feet deep.*
2. *Settled OSHA fine. All items have been abated.*
3. *Meeting with Sandy Lake neighbors and City of Maplewood on March 26th.*
4. *Mediation for water service base fee lawsuit on April 4th.*
5. *2018 Claims Report abnormally high; settled a lot of claims in 2018. Anything over \$7,500 came to the Board.*
6. *General Manager Steve Schneider will be on vacation next week (March 18-22). Assistant General Manager Steve Gleason will be available.*

**Received and Filed**

**10**    [CO 19-14](#)            2018 Claims Report

**Attachments:**     [Claims Report January - December 2018](#)

**Received and Filed**

**11**    [CO 19-15](#)            Pipeline Express

**Attachments:**     [Pipeline Express - February 1, 2019](#)

[Pipeline Express - February 15, 2019](#)

**Received and Filed**

**Adjournment**