



City of Saint Paul

City Hall and Courthouse
15 West Kellogg Boulevard
Room 330

Minutes - Final

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Board of Water Commissioners

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Chair Matt Anfang
Vice Chair Amy Brendmoen
Commissioner Mara Humphrey
Commissioner Andi Moffatt
Commissioner Rebecca Noecker
Commissioner Will Rossbach
Commissioner Chris Tolbert

Tuesday, March 14, 2017

5:00 PM

Legislative Hearing Room, 330 City Hall

Roll Call

Present 6 - Matt Anfang; Amy Brendmoen; Will Rossbach; Mara Humphrey; Rebecca Noecker and Andi Moffatt
Absent 1 - Chris Tolbert

Consent Agenda

Note: Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

Approval of the Consent Agenda

*Motion made by Commissioner Noecker and seconded by Commissioner Humphrey;
Consent Agenda has been Adopted*

Adopted Consent Agenda

Yea: 5 - Matt Anfang; Will Rossbach; Mara Humphrey; Rebecca Noecker and Andi Moffatt

Nay: 0

Absent: 1 - Chris Tolbert

1 [Min 17-11](#) Approving the minutes of the February 14, 2017 meeting.

Attachments: [February 14, 2017 Board Minutes](#)

Adopted

- 2 [RES 17-410](#) Approving the Financial Statements for the month of January 2017.

Attachments: [January 2017 Financial Statements](#)

Adopted

- 3 [RES 17-411](#) Pertaining to settlement of a Summons and Complaint brought by the City Attorney on behalf of the Board of Water Commissioners against Werner Enterprises, Inc. of Nebraska.

Attachments: [Staff Report & Report](#)

[Resolution 17-411](#)

[Settlement Agreement & Release](#)

Adopted

Action Items

- 4 [RES 17-412](#) Pertaining to an agreement with Control Assemblies Company to design screens for a new SCADA platform.

Attachments: [Staff Report](#)

[Resolution 17-412](#)

[Agreement](#)

Motion made by Commissioner Noecker and seconded by Commissioner Humphrey; item is Adopted

Adopted

Yea: 5 - Matt Anfang; Will Rossbach; Mara Humphrey; Rebecca Noecker and Andi Moffatt

Nay: 0

Absent: 1 - Chris Tolbert

- 5 [RES 17-413](#) Pertaining to a new Site Lease Agreement with Sprint Spectrum L.P. to provide for continued wireless operations at the Board's Cottage Avenue Standpipe site located at 2095 Clear Avenue in the city of Saint Paul.

Attachments: [Staff Report](#)

[Location Map](#)

[Resolution 17-413](#)

[Site Lease Agreement](#)

Motion made by Commissioner Rossbach and seconded by Vice President Brendmoen; item is Adopted

Adopted

Yea: 6 - Matt Anfang; Amy Brendmoen; Will Rossbach; Mara Humphrey; Rebecca Noecker and Andi Moffatt

Nay: 0

Absent: 1 - Chris Tolbert

Informational Items

- 6 [CO 17-18](#) General Manager's Report
1. *Claims Report - much higher than normal due to one claim settlement for \$184,000 and a vehicle accident settlement. This report includes all claims that have been settled; most are resolved through the City of Saint Paul Risk Management Department.*
2. *A draft Customer Service Connection was handed out to the Board with language explaining the new water meter classification system. Looking for feedback from Board Members. Would like to have comments within one week so it can be included in April 1st mailing.*
3. *Celebrating Drinking Water week which is May 7-13 with the following activities: Monday - plant tours for new employees and years-of-service celebration; Tuesday - plant tours for 5th and 6th graders from St. Paul Elementary Schools; Wednesday - Safety picnic; Thursday - Open House for the public.*
4. *AWWA Conference will be held on June 11-14 in Philadelphia for any Board Members interested in attending.*
5. *Meeting with Highland District Council regarding ideas on using the land after Highland Reservoir is demolished. Have received some ideas from Ramsey County and Saint Paul Parks. Would like to have a presentation at the May Board meeting and get direction from the Board on what to do.*
- Received and Filed**
- 7 [CO 17-19](#) Claims Report: January - December 2016
- Attachments:** [Claims Report: January - December 2016](#)
- Received and Filed**
- 9 [CO 17-20](#) Pipeline Express - February
- Attachments:** [Pipeline Express - February 3, 2017](#)
 [Pipeline Express - February 17, 2017](#)
- Received and Filed**
- 8 [CO 17-21](#) Thank You Note from Customer
- Attachments:** [Thank You Note](#)
- Received and Filed**

Adjournment