



City of Saint Paul

City Hall and Courthouse
15 West Kellogg Boulevard
Room 330

Minutes - Final

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Board of Water Commissioners

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Chair Mara Humphrey
Vice Chair Nelsie Yang
Commissioner Amy Brendmoen
Commissioner Rebecca Cave
Commissioner John Larkin
Commissioner Alene Tchourumoff
Commissioner Chris Tolbert

Tuesday, July 11, 2023

5:00 PM

Legislative Hearing Room, 330 City Hall

Roll Call

Present 4 - Mara Humphrey; Nelsie Yang; John Larkin and Rebecca Cave

Absent 3 - Amy Brendmoen; Chris Tolbert and Alene Tchourumoff

Consent Agenda

Note: Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

Approval of the Consent Agenda

*Motion made by Vice President Yang and seconded by Commissioner Cave;
Consent Agenda has been Adopted*

Adopted Consent Agenda

Yea: 4 - Mara Humphrey; Nelsie Yang; John Larkin and Rebecca Cave

Nay: 0

Absent: 3 - Amy Brendmoen; Chris Tolbert and Alene Tchourumoff

- 1 [Min 23-28](#) Approving the minutes of the May 9, 2023 meeting.

Attachments: [May 9, 2023 Board Minutes](#)

Adopted

- 2 [RES 23-1042](#) Approving the Financial Statements for the month of May 2023.

Attachments: [May 2023 Financial Statements](#)

Adopted

- 3 [RES 23-1044](#) Pertaining to an Amendment No. 1 to Agreement with Short Elliott
Hendrickson, Inc. to provide professional engineering services during the
reconditioning of the Board's elevated water towers.

Attachments: [Staff Report](#)

[Resolution 23-1044](#)

Adopted

- 4 [RES 23-1045](#) Pertaining to a professional services agreement with Short Elliott
Hendrickson, Inc. to provide engineering plan review and inspection of
wireless equipment installations on water tower sites.

Attachments: [Staff Report & Report](#)

[SEH Proposal](#)

[Resolution 23-1045](#)

Adopted

- 5 [RES 23-1046](#) Providing for the Issuance of a Water Revenue Note in an original aggregate
principal amount not to exceed \$25,000,000.

Adopted

Action Item

- 6 [RES 23-1047](#) Pertaining to the Saint Paul Regional Water Services drought response plan authorizing the implementation of water use restrictions and related penalties for noncompliance.

Attachments: [Staff Report](#)
 [DNR Drought Plan Matrix](#)

Motion made by Vice President Yang and seconded by Commissioner Cave; item is Adopted

Adopted

Yea: 4 - Mara Humphrey;Nelsie Yang;John Larkin and Rebecca Cave

Nay: 0

Absent: 3 - Amy Brendmoen;Chris Tolbert and Alene Tchourumoff

Discussion Item

- 7 [CO 23-33](#) 2024 Budget

Received and Filed

Informational Items

- 8 [CO 23-34](#) General Manager's Report

1. *Project updates:*

- *McCarrons Plant Project – 28.3% complete*
- *Lead Free – 209 lines replaced*

2. *Minnesota Association of Government Communications awards given for Lead Free Logo and Hillcrest Reservoir picture*

3. *Highland Open House –July 15th and 16th*

4. *Business Division Manager Position*

5. *29 SPRWS staffers recently became certified Water Supply System Operators (MN DEPARTMENT OF HEALTH)*

6. *Upcoming Items:*

- *2024 Budget Presentation & Discussion*
- *Customer Portal Update*
- *PFA Funding for Lead Free SPRWS*
- *Additional Allocation of American Rescue Plan Dollars (\$1.5M) from City of St. Paul*
- *Continued discussion on Board owned property*

Received and Filed

9 [CO 23-35](#) Employee Injury Summary - 1st Quarter 2023

Attachments: [Employee Injury Summary - 1st Quarter 2023](#)

Received and Filed

10 [CO 23-36](#) Vehicle Accident Summary - 1st Quarter 2023

Attachments: [Vehicle Accident Summary - 1st Quarter 2023](#)

Received and Filed

11 [CO 23-37](#) Pipeline Express

Attachments: [Pipeline Express - May 5, 2023](#)

[Pipeline Express - May 19, 2023](#)

[Pipeline Express - June 2, 2023](#)

[Pipeline Express - June 16, 2023](#)

[Pipeline Express - June 30, 2023](#)

Received and Filed

Adjournment