



# City of Saint Paul

City Hall and Courthouse  
15 West Kellogg Boulevard  
Room 330

## Meeting Minutes Board of Water Commissioners

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*Chair Mara Humphrey*  
*Vice Chair Nelsie Yang*  
*Commissioner Amy Brendmoen*  
*Commissioner Rebecca Cave*  
*Commissioner John Larkin*  
*Commissioner Alene Tchourumoff*  
*Commissioner Chris Tolbert*

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Tuesday, March 14, 2023

5:00 PM

Legislative Hearing Room, 330 City Hall

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### Roll Call

**Present** 7 - Amy Brendmoen; Chris Tolbert; Mara Humphrey; Nelsie Yang; Alene Tchourumoff; John Larkin and Rebecca Cave

### Consent Agenda

**Note:** Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

### Approval of the Consent Agenda

*Motion made by Vice President Yang and seconded by Commissioner Tolbert;  
Consent Agenda has been Adopted*

#### **Adopted Consent Agenda**

**Yea:** 7 - Amy Brendmoen; Chris Tolbert; Mara Humphrey; Nelsie Yang; Alene Tchourumoff; John Larkin and Rebecca Cave

**Nay:** 0

**1** Approving the minutes of the February 14, 2023 meeting.

**Attachments:** [February 14, 2023 Board Minutes](#)

**Adopted**

**2** Approving the Financial Statements for the month of January 2023.

**Attachments:** [January 2023 Financial Statements](#)

**Adopted**

- 3 Pertaining to a Tenth Rider to Agreement with the City of Vadnais Heights allowing the installation of Stormwater Drainage Infrastructure within certain Board-owned property.

**Attachments:** [Staff Report](#)  
[Tenth Rider to Agreement](#)  
[Exhibit A](#)  
[Resolution 23-377](#)

**Adopted**

- 4 Pertaining to a Permanent and Temporary Easement and Agreement with Roselawn Cemetery and the City of Roseville.

**Attachments:** [Staff Report](#)  
[Permanent and Temporary Easement Agreement](#)  
[Resolution 23-378](#)

**Adopted**

- 5 Pertaining to 2023 Administrative Order No. 1 for the transfer of funds from various accounting units to establish a dedicated accounting unit dedicated to pump station and storage assets.

**Attachments:** [Staff Report](#)  
[Resolution 23-379](#)  
[Administrative Order No. 1](#)  
[Financial Analysis](#)

**Adopted**

- 6 Pertaining to a Professional Services Agreement with Ferguson Enterprises Inc. to provide cloud-based meter reading solutions to support the Board's metering system upgrade to an Advanced Metering Infrastructure system.

**Attachments:** [Staff Report](#)  
[Agreement](#)  
[Resolution 23-380](#)

**Adopted****Action Items**

- 7 Recognizing Lisa Veith for dedicated service to the Board of Water Commissioners.

**Attachments:**    [Staff Report](#)  
                                  [Resolution 23-381](#)

*Motion made by Vice President Yang and seconded by Commissioner Cave; item is Adopted*  
**Adopted**

**Yea:** 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Nelsie Yang;Alene Tchourumoff;John Larkin and Rebecca Cave

**Nay:** 0

**8**                    Pertaining to a Professional Services Agreement with Mythics, Inc. to provide professional consulting services for the implementation of a new Enterprise Asset Management System.

**Attachments:**    [Staff Report](#)  
                                  [Resolution 23-382](#)

*Motion made by Vice President Yang and seconded by Commissioner Brendmoen; item is Adopted*  
**Adopted**

**Yea:** 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Nelsie Yang;Alene Tchourumoff;John Larkin and Rebecca Cave

**Nay:** 0

**9**                    Pertaining to a Joint Powers Agreement with the City of Saint Paul to designate costs for professional consulting services for the implementation of a new Enterprise Asset Management System.

**Attachments:**    [Staff Report](#)  
                                  [Joint Powers Agreement](#)  
                                  [Resolution 23-383](#)

*Motion made by Vice President Yang and seconded by Commissioner Cave; item is Adopted*  
**Adopted**

**Yea:** 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Nelsie Yang;Alene Tchourumoff;John Larkin and Rebecca Cave

**Nay:** 0

**Informational Items**

**10**                    General Manager's Report

1. SPRWS was audited by the US EPA in August and December of 2022

*These Audits were extremely thorough and focused both on SPRWS and how MDH provides oversight and compliance with safe Drinking water act requirements.*

*We are expecting some enforcement action.*

*The budget adjustment approved tonight is directly related to the Board's external assets (booster stations and water storage) are part of the actions we are taking to address some of the identified concerns.*

*2. Garden Property*

*Reached out to Maplewood after the Board meeting and have had conversations with a prior representative of the previous developer. He indicated he is working on how dividing the parcel into 3 would/could work.*

*Currently, there is nothing to take action on.*

*We will keep BOWC updated if/when any movement is made.*

*3. Hiring*

*Directly related to lead free SPRWS*

*29 people to start on 3/27 - Over 80 applicants*

*Utility Trainee – 10 to start in early May – over 100 applicants*

*4. April Board Meeting*

*Presentation on the McCarrons Project in April*

*Resolution of Support for SPRWS to provide water to North Oaks*

**Received and Filed**

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Pipeline Express

**Attachments:**     [Pipeline Express - February 10, 2023](#)

[Pipeline Express - February 24, 2023](#)

**Received and Filed**

**Adjournment**