



**Fire Certificate of Occupancy
Fee Invoice**

CITY OF SAINT PAUL
 Department of Safety and Inspections
 375 Jackson Street, Suite 220
 Saint Paul, MN 55101-1806
 PHONE: (651) 266- 8989
 FAX: (651) 266- 9124
 An Equal Opportunity Employer

Check this box if making any name or mailing address corrections.

HEATHER COTHERN MAXIMIZE PROPERTY MGMT
 1845 STINSON PKWY SUITE 212
 MINNEAPOLIS MN 55418

Bill Date: April 6, 2021
 Amount Due: \$206.00
 Due Date: May 6, 2021
 Customer #: 1665263

**** Late fees will be charged if not paid by due date ****

Property Address:
 375 HAWTHORNE AVE E

Ref.# 119063
Folder RSN: 4708567

Date	Type of Fee	Bill #	Amount
January 19, 2021	CO Residential 1 & 2 Units Initial Fee	1564614	\$206.00

PAY THIS AMOUNT: \$206.00

You can pay this invoice online by going to online.stpaul.gov and selecting the 'Make a Payment' option. You will need your customer number and bill number to process a payment - both can be found on this invoice.

Mail to: Billing
 Department of Safety and Inspections
 375 Jackson Street, Suite 220
 Saint Paul, MN 55101-1806

Make Checks Payable to: City of St. Paul
 ** Return this document with payment **



Signature of Cardholder (required for all charges): _____

IF PAYING BY CREDIT CARD PLEASE COMPLETE THE FOLLOWING INFORMATION: Pay this Amount: \$206.00

Customer #: 1665263

Ref. #: 119063

Folder RSN : 4708567

<input type="checkbox"/> Amex	<input type="checkbox"/> MasterCard	  <small># Digit Verification Number # Digit Verification Number</small>	Expiration Date: Month / Year						
<input type="checkbox"/> Discover	<input type="checkbox"/> Visa			Security Code					
Enter Account Number									

Beginning April 3, 2021, a 2.49% convenience fee will be charged for all credit card transactions and will appear as a separate transaction on your card statement. This fee is charged by the service provider the Department of Safety and Inspections uses to handle credit card transactions. The City will not receive any of the convenience fees. To avoid convenience fees, you may pay your invoice by electronic check using the "Pay My Bill " option. Check, credit card and cash payments will still be accepted at 375 Jackson St., #220.