

## SUBJECT

**BOARD RESOLUTION NO. 21-1346**

Pertaining to an agreement with HDR Engineering, Inc. to develop a master plan to effectively apply technology over the next several years.

## BACKGROUND INFORMATION

Staff is seeking approval to enter into a professional services agreement with HDR Engineering, Inc. (“HDR”) to develop a technology master plan at a cost not to exceed \$82,000.

In collaboration with Board staff, HDR will:

- i. create the scopes and descriptions for 15-20 projects required to address the technology opportunities previously identified by Board staff
- ii. determine project priorities and goals to inform the master plan development
- iii. develop a strategic framework for executing the recommended projects
- iv. develop a technical memorandum to summarize the projects
- v. draft an Engineering and Operations Technology Master Plan for review by Board staff
- vi. finalize Engineering and Operations Technology Master Plan Report as the final deliverable for this contract.

See attached Professional Services Agreement.

## RECOMMENDATION

Board approval is recommended.