

MEMORANDUM

Date: August 11, 2021
TO: Saint Paul City Council
FROM: Ricardo Cervantes, DSI Director
SUBJECT: COVID-19 Safety at Special Events

City departments involved in the facilitation and authorization of Special Events are currently taking various measures to help protect the public from the spread of COVID-19. These measures include but are not limited to:

- Provide COVID-19 education materials to event coordinators
- Provide, encourage, and require, where applicable, the use of Personal Protective Equipment at events
- Request event coordinators provide specific information regarding specific measures they will take to mitigate COVID-19 spread
- Display COVID-19 advisory language on City authorizations issued

At a recent meeting, City departments evaluated and determined ways by which event coordinators could be further supported to conduct special events in a COVID-19 responsible manner.

In line with the current state of no State or City Emergency Executive COVID Orders related to large group special events, the departments agreed to utilize a standardized acknowledgement statement on all application materials. This acknowledgement statement will serve to ensure the applicant is:

- Aware COVID-19 coronavirus continues to threaten public health, safety, and welfare
- Knowledgeable of current MDH and CDC guidelines, recommendations, and best practices
- Encouraged to follow all CDC and MDH precautionary measures

It should be noted:

- 1) Other than the Mayor's Emergency Order requiring masks inside City controlled facilities, no other orders currently exist. COVID precautionary requests of coordinators is voluntary and the submission or omission of that information cannot be used as a qualification to deny or issue the applied-for authorization.
- 2) Upon the issuance of any future Executive Orders, all involved departments will adjust processes and requirements to ensure compliance and the health and safety of staff and the public.