

**COVID-19 EMERGENCY
County Manager Request for Signature Form – Over \$10,000**

Request for Signature	
1. Type of document	Professional Services Agreement
2. Aspen PO/contract/document number	PHCOVID0012
3. Original contract number	
4. Contractor or grantor name	City of Saint Paul
5. Contractor Aspen ID # and CERT SVN and/or DUN #	0000001770
6. Requesting business unit/s	
7. Authority (required - DO NOT leave blank)	Admin Code:
	Resolution Number: B2020-061 B2021-121 Initials: JY
8. Program/project/service/grant name	COVID-19 Vaccination Clinics
9. Brief description of goods, services or grant duties (will be used for the County Board monthly contract report)	The Contractor shall provide support services at County-sponsored COVID-19 vaccination clinics.
10. Original contract start date	6/4/2021
11. Original contract end date	12/31/2021
12. Amendment number and amendment start date	
13. Amendment end date	
14. Contract type	Not to Exceed
15. Original contract amount	\$125,280
16. Previous amendment(s) total	
17. Amendment amount	
18. New total contract value	
19. Funding string	421301-11101-580701-VCN01-2021
Funding source	
20. Revenue agreement budgeted amount	
21. County contact and phone number	Jean Yeager 651-364-0862
22. Signatures	
Department Preparer	Yeager, Jean <small>Digitally signed by Yeager, Jean DN: cn=Jean Yeager, o=City of Saint Paul, ou=PH, email=jean.yeager@CO.SAINTPAUL.MN.US Date: 2021.06.03 09:30:48 -0500</small> Date: 6/3/2021
Department Director	Holmgren, Diane <small>Digitally signed by Holmgren, Diane Date: 2021.06.03 09:30:48 -0500</small> Date: 06/03/2021
Finance Analyst	Och, Thomas J <small>Digitally signed by Och, Thomas J Date: 2021.06.03 09:59:02 -0500</small> Date: 06/03/2021
	Attorney <i>Stacey D'Andrea</i> Date: 6/01/2021

Professional Services Agreement

This is an Agreement between Ramsey County, a political subdivision of the State of Minnesota, on behalf of Saint Paul – Ramsey County Public Health, 555 Cedar Street, Saint Paul, Minnesota, 55101 ("County") and City of Saint Paul, 15 West Kellogg Boulevard, Saint Paul, Minnesota, 55102, Government Entity ("Contractor").

1. Term

1.1.

The original term of this Agreement shall be from June 4, 2021 through December 31, 2021, and may not be renewed.

2. Scope of Service

The County agrees to purchase, and the Contractor agrees to furnish, services described as follows:

2.1.

The Contractor will provide one to three staff to support the efforts of County vaccination clinics, points of distribution of COVID-19 vaccine. Services will include the following:

- Act as "Vaccinator" of COVID-19 injections provided to registrants of clinic. Provide injections under the leadership of a Vaccine Lead.
- Act as "Observer" of registrants post-vaccination to ensure that emergency protocols are initiated in the event a registrant has a reaction to the COVID-19 vaccine or any other health emergency.
- The EMT/paramedic will ensure that the following items are onsite and available to be used in the event of an emergency: Emergency kit, any necessary CPR support equipment; the EMT/paramedic will also ensure that the AED is located and accessible on site.

2.2.

Services shall be provided at locations throughout Ramsey County. If services are provided at any other locations, it shall be deemed an alteration of this Agreement that must be reduced to writing.

2.3.

The Contractor shall make every reasonable effort to maintain a sufficient staff, facilities, and equipment to deliver the services. The Contractor shall within ten (10) days notify the County in writing whenever it is, or reasonably believes it is going to be, unable to provide the required quality or quantity of services. The foregoing conditions will be subject to the provisions of the Force Majeure Clause of this Agreement.

2.4.

The Contractor shall make every reasonable effort to provide services in a universally accessible, multi-cultural and/or multi-lingual manner to persons of diverse populations.

2.5.

The Contractor agrees to furnish the County with additional programmatic and financial information it reasonably requires for effective monitoring of services. Such information shall be furnished within a reasonable period, set by the County, upon request.

3. Schedule

The Contractor shall provide services as and if requested by the County, it being understood that the County might not purchase any services under this Agreement.

4. Cost

4.1.

The County shall pay the Contractor a not to exceed amount of \$ 125,280 over the life of the contract according to the agreed to rates.

4.2.

The County shall pay the Contractor according to Attachment A – Budget, attached and made a part of this Agreement.

5. Special Conditions

5.1.

Some or all of the payments under this Agreement may be made from federal funds obtained by the County through COVID-19 emergency relief and recovery efforts. In the event federal funding is utilized, the Contractor will be notified of associated award details, performance requirements and updates consistent with federal Uniform Administrative Requirements.

6. General Contract/Agreement Terms and Conditions

6.1.Payment

6.1.1.

No payment will be made until the invoice has been approved by the County.

6.1.2.

Payments shall be made when the materials/services have been received in accordance with the provisions of the resulting contract.

6.2. Application for Payments

6.2.1.

The Contractor shall submit an invoice monthly.

Invoices shall include contract number PHCOVID0012 and can be emailed to PH.Invoice@ramseycounty.us or mailed to the following address:

Saint Paul – Ramsey County Public Health
Accounts Payable
555 Cedar Street
Saint Paul, Minnesota 55101

6.2.2.

Invoices for any goods or services not identified in this Agreement will be disallowed.

6.2.3.

Each application for payment shall contain the order/contract number, an itemized list of goods or services furnished and dates of services provided, cost per item or service, and total invoice amount.

6.2.4.

Payment shall be made within thirty-five (35) calendar days after the date of receipt of a detailed invoice and verification of the charges. At no time will cumulative payments to the Contractor exceed the percentage of project completion, as determined by the County.

6.2.5.

Payment of interest and disputes regarding payment shall be governed by the provisions of Minnesota Statutes §471.425.

6.2.6.

The Contractor shall pay any subcontractor within ten days of the Contractor's receipt of payment from the County for undisputed services provided by the subcontractor. The Contractor shall pay interest of 1 1/2 percent per month or any part of a month to the subcontractor on any undisputed amount not paid on time to the subcontractor. The minimum monthly interest penalty payment for an unpaid balance of \$100.00 or more is \$10.00. For an unpaid balance of less than \$100.00, the Contractor shall pay the actual penalty due to the subcontractor. A subcontractor who prevails in a civil action to collect interest penalties from the Contractor must be awarded its costs and disbursements, including attorney's fees, incurred in bringing the action.

6.3. Independent Contractor

The Contractor is and shall remain an independent contractor throughout the term of this Agreement and nothing herein is intended to create, or shall be construed as creating, the relationship of partners or joint ventures between the parties or as constituting the Contractor as an employee of the County.

6.4. Successors, Subcontracting and Assignment

6.4.1.

The Contractor binds itself, its partners, successors, assigns and legal representatives to the County in respect to all covenants and obligations contained in this Agreement.

6.4.2.

The Contractor shall not assign or transfer any interest in this Agreement without prior written approval of the County and subject to such conditions and provisions as the County may deem necessary.

6.4.3.

The Contractor shall not enter into any subcontract for performance of any services under this Agreement without the prior written approval of the County. The Contractor shall be responsible for the performance of all subcontractors.

6.5. Compliance With Legal Requirements

6.5.1.

The Contractor shall comply with all applicable federal, state and local laws and the rules and regulations of any regulatory body acting thereunder and all licenses, certifications and other requirements necessary for the execution and completion of the contract.

6.5.2.

Unless otherwise provided in the agreement, the Contractor, at its own expense, shall secure and pay for all permits, fees, charges, duties, licenses, certifications, inspections, and other requirements and approvals necessary for the execution and completion of the contract, including registration to do business in Minnesota with the Secretary of State's Office.

6.6. Data Practices

6.6.1.

All data collected, created, received, maintained or disseminated for any purpose in the course of the Contractor's performance under this Agreement is subject to the provisions

of the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, any other applicable state statutes, any state rules adopted to implement the Act and statutes, as well as federal statutes and regulations on data privacy.

6.6.2.

The Contractor designates Matt Simpson, Assistant Fire Chief, as its Responsible Designee, pursuant to the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13.02 Subdivision 6, as the individual responsible for any set of data collected to be maintained by Contractor in the execution of this Agreement.

6.6.3.

The Contractor shall take all reasonable measures to secure the computers or any other storage devices in which County data is contained or which are used to access County data in the course of providing services under this Agreement. Access to County data shall be limited to those persons with a need to know for the provision of services by the Contractor. Except where client services or construction are provided, at the end of the Project all County data will be purged from the Contractor's computers and storage devices used for the Project and the Contractor shall give the County written verification that the data has been purged.

6.7. Security

6.7.1.

The Contractor is required to comply with all applicable Ramsey County Information Services Security Policies ("Policies"), as published and updated by Information Services Information Security. The Policies can be made available on request.

6.7.2.

Contractors shall report to Ramsey County any privacy or security incident regarding the information of which it becomes aware. "Security Incident" means the attempted or successful unauthorized access, use, disclosure, modification, or destruction of information or interference with System operations in an information system. "Privacy incident" means violation of the Minnesota Government Data Practices Act (MGDPA) and/or the HIPAA Privacy Rule (45 C.F.R. Part 164, Subpart E), including, but not limited to, improper and/or unauthorized use or disclosure of protected information, and incidents in which the confidentiality of the information maintained by it has been breached. This report must be in writing and sent to the County not more than 7 days after learning of such non-permitted use or disclosure. Such a report will at least: (1) Identify the nature of the non-permitted use or disclosure; (2) Identify the data used or disclosed; (3) Identify who made the non-permitted use or disclosure and who received the non-permitted or violating disclosure; (4) Identify what corrective action was taken or will be taken to prevent further non-permitted uses or disclosures; (5) Identify what was done or will be done to mitigate any deleterious effect of the non-permitted use or disclosure; and (6) Provide such other information, including any written documentation, as the County may reasonably request. The Contractor is responsible for notifying all affected individuals whose sensitive data may have been compromised as a result of the Security or Privacy incident.

6.7.3.

Contractors must ensure that any agents (including contractors and subcontractors), analysts, and others to whom it provides protected information, agree in writing to be bound by the same restrictions and conditions that apply to it with respect to such information.

6.7.4.

The County retains the right to inspect and review the Contractor's operations for potential risks to County operations or data. The review may include a review of the physical site, technical vulnerabilities testing, and an inspection of documentation such as

security test results, IT audits, and disaster recovery plans.

6.7.5.

All County data and intellectual property stored in the Contractor's system is the exclusive property of the County.

6.8. HIPAA Compliance

6.8.1.

The Contractor agrees to comply with the Health Insurance Portability and Accountability Act of 1996 (HIPAA, public law #104-191) and its amendments. The Contractor also agrees to comply with the HIPAA Privacy requirements, the HIPAA Standards for Electronic Transactions, the HIPAA Security requirements, the HIPAA Enforcement Rule, the HIPAA Breach Notification requirements, and any other applicable HIPAA laws, standards and requirements now or as they become law, including any future guidance issued by the Secretary of Health and Human Services.

6.9. Indemnification

Each party agrees that it will be responsible for its own acts and/or omissions and those of its employees, representatives and agents in carrying out the term of this Agreement and the results thereof to the extent authorized by law and shall not be responsible for the acts and/or omissions of the other party and the results thereof. The liability of Contractor, its employees, representatives and agents shall be governed by provisions of Minnesota Statutes Chapter 466 t. seq. al and other applicable law.

6.10. Contractor's Insurance

6.10.1.

The Contractor is self-insured under Minnesota statute for all insurance requirements.

6.11. Audit

Until the expiration of six years after the furnishing of services pursuant to this Agreement, the Contractor, upon request, shall make available to the County, the State Auditor, or the County's ultimate funding source, a copy of the Agreement, and the books, documents, records, and accounting procedures and practices of the Contractor relating to this Agreement.

6.12. Notices

All notices under this Agreement, and any amendments to this Agreement, shall be in writing and shall be deemed given when delivered by certified mail, return receipt requested, postage prepaid, when delivered via personal service or when received if sent by overnight courier. All notices shall be directed to the Parties at the respective addresses set forth below. If the name and/or address of the representatives changes, notice of such change shall be given to the other Party in accordance with the provisions of this section.

County:

Jean Yeager, Contract Manager, Saint Paul – Ramsey County Public Health, 555 Cedar Street, Saint Paul, Minnesota, 55101

Contractor:

Matt Simpson, Assistant Fire Chief, Saint Paul Fire Department, 645 Randolph Avenue, Saint Paul, Minnesota, 55102

6.13. Non-Conforming Services

The acceptance by the County of any non-conforming goods/services under the terms of this Agreement or the foregoing by the County of any of the rights or remedies arising under the terms of this Agreement shall not constitute a waiver of the County's right to conforming services or any rights and/or remedies in respect to any subsequent breach or default of the

terms of this Agreement. The rights and remedies of the County provided or referred to under the terms of this Agreement are cumulative and not mutually exclusive.

6.14. Setoff

Notwithstanding any provision of this Agreement to the contrary, the Contractor shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the contract by the Contractor. The County may withhold any payment to the Contractor for the purpose of setoff until such time as the exact amount of damages due the County from the Contractor is determined.

6.15. Conflict of Interest

The Contractor shall comply with all conflict of interest laws, ordinances, and regulations now in effect or hereafter to be enacted during the term of this Agreement. The Contractor warrants that it is not now aware of any facts that create a conflict of interest. If the Contractor hereafter becomes aware of any facts that might reasonably be expected to create a conflict of interest, it shall immediately make full written disclosure of such facts to the County. Full written disclosure shall include, but is not limited to, identification of all persons implicated and a complete description of all relevant circumstances. Failure to comply with the provisions of this subparagraph shall be deemed a material breach of this Agreement.

6.16. Respectful Workplace and Violence Prevention

The Contractor shall make all reasonable efforts to ensure that the Contractor's employees, officers, agents, and subcontractors do not engage in violence while performing under this Agreement. Violence, as defined by the Ramsey County Respectful Workplace and Violence Prevention Policy, is defined as words and actions that hurt or attempt to threaten or hurt people; it is any action involving the use of physical force, harassment, intimidation, disrespect, or misuse of power and authority, where the impact is to cause pain, fear or injury.

6.17. Force Majeure

Neither party shall be liable for any loss or damage incurred by the other party as a result of events outside the control of the party ("Force Majeure Events") including, but not limited to: war, storms, flooding, fires, strikes, legal acts of public authorities, or acts of government in time of war or national emergency.

6.18. Unavailability of Funding - Termination

The purchase of goods and/or labor services or professional and client services from the Contractor under this Agreement is subject to the availability and provision of funding from the United States, the State of Minnesota, or other funding sources, and the appropriation of funds by the Board of County Commissioners. The County may immediately terminate this Agreement if the funding for the purchase is no longer available or is not appropriated by the Board of County Commissioners. Upon receipt of the County's notice of termination of this Agreement the Contractor shall take all actions necessary to discontinue further commitments of funds to this Agreement. Termination shall be treated as termination without cause and will not result in any penalty or expense to the County.

6.19. Termination

6.19.1.

The County may immediately terminate this Agreement if any proceeding or other action is filed by or against the Contractor seeking reorganization, liquidation, dissolution, or insolvency of the Contractor under any law relating to bankruptcy, insolvency or relief of debtors. The Contractor shall notify the County upon the commencement of such proceedings or other action.

6.19.2.

If the Contractor violates any material terms or conditions of this Agreement the County may, without prejudice to any right or remedy, give the Contractor, and its surety, if any, seven (7) calendar days written notice of its intent to terminate this Agreement,

specifying the asserted breach. If the Contractor fails to cure the deficiency within the seven (7) day cure period, this Agreement shall terminate upon expiration of the cure period.

6.19.3.

The County may terminate this Agreement without cause upon giving at least thirty (30) calendar days written notice thereof to the Contractor. In such event, the Contractor shall be entitled to receive compensation for services provided in compliance with the provisions of this Agreement, up to and including the effective date of termination.

6.20. Interpretation of Agreement; Venue

6.20.1.

The Agreement shall be interpreted and construed according to the laws of the State of Minnesota. All litigation regarding this Agreement shall be venued in the appropriate State or Federal District Court in Ramsey County, Minnesota.

6.20.2.

The provisions of this Agreement are severable. If any part of this Agreement is rendered void, invalid or unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Agreement.

6.21. Warranty

The Contractor warrants that it has the legal right to provide the goods and services identified in this Agreement and further warrants that the goods and services provided shall be in compliance with the provisions of this Agreement.

6.22. Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

6.23.1.

Contracts and subcontracts for more than the simplified acquisition threshold currently set at \$175,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, shall address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

6.23.2.

Resulting contracts and subcontracts in excess of \$10,000 shall address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

6.23.3.

Debarment and Suspension (Executive Orders 12549 and 12689)--A contract award at any tier (see 2 CFR 180.220) shall not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

6.23.4.

Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the County or the Contractor wishes to enter into a contract with a small business firm or nonprofit

organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the County or the Contractor shall comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

6.23.5.

Byrd Anti--Lobbying Amendment (31 U.S.C. 1352)--Contractors that apply or bid for an award exceeding \$100,000 shall provide the required Contractor Certification Regarding Lobbying for Contracts, Grants, Loans and Cooperative Agreement form. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier shall also disclose any lobbying with non--Federal funds that takes place in connection with obtaining any Federal award. Such disclosures shall be forwarded from tier to tier up to the non--Federal awardee, Ramsey County.

6.23. Debarment and Suspension

Ramsey County has enacted Ordinance 2013-330 [Ramsey County Debarment Ordinance](#) that prohibits the County from contracting with contractors who have been debarred or suspended by the State of Minnesota and/or Ramsey County.

6.24. Diverse Workforce Inclusion

For information and assistance in increasing the participation of women and minorities, contractors are encouraged to access the web sites below:

1. <http://www.JobConnectmn.com/>
2. <http://www.ConstructionHiringConnection.com/>

Job Connect and the Construction Hiring Connection provide a recruiting source for employers and contractors to post job openings and source diverse candidates.

Ramsey County's Job Connect links job seekers, employers, and workforce professionals together through our website, networking events and community outreach. The network includes over 10,000 subscribed job seekers ranging from entry-level to highly skilled and experienced professionals across a broad spectrum of industries.

Employers participate in the network by posting open jobs, meeting with workforce professionals and attending hiring events. Over 200 Twin Cities community agencies, all working with job seekers, participate in the network.

Ramsey County's Construction Hiring Connection (CHC) is an online and in-person network dedicated to the construction industry. The Construction Hiring Connection connects contractors and job seekers with employment opportunities, community resources and skills training related to the construction industry. Construction Hiring Connection is a tool for contractors to help meet diversity hiring goals. Over 1000 construction workers, representing all trades, ranging from newly graduated to journey level, are subscribed to the Construction Hiring Connection.

Additional assistance is available through jobconnectmn@ramseycounty.us or call 651-266-6042.

6.25. Alteration

Any alteration, variation, modification, or waiver of the provisions of this Agreement shall be valid only after it has been reduced to writing and signed by both parties.

6.26. Entire Agreement

The written Agreement, including all attachments, represent the entire and integrated agreement between the parties hereto and supersede all prior negotiations, representations or contracts, either written or oral. No subsequent agreement between the County and the Contractor to waive or alter any of the provisions of this Agreement shall be valid unless made in the form of a written Amendment to this Agreement signed by authorized representatives of the parties.

6.27. Counterparts

The parties may sign this Agreement in counterparts, each of which constitutes an original, but all of which together constitute one instrument.

6.28. Electronic Signatures

The parties agree that the electronic signature of a party to this Agreement shall be as valid as an original signature of such party and shall be effective to bind such party to this Agreement. The parties further agree that any document (including this Agreement and any attachments or exhibits to this Agreement) containing, or to which there is affixed, an electronic signature shall be deemed (i) to be "written" or "in writing," (ii) to have been signed and (iii) to constitute a record established and maintained in the ordinary course of business and an original written record when printed from electronic files. For purposes hereof, "electronic signature" also means a manually signed original signature that is then transmitted by any electronic means, including without limitation a faxed version of an original signature or an electronically scanned and transmitted version (e.g., via PDF) of an original signature. Any party's failure to produce the original signature of any electronically transmitted signature shall not affect the enforceability of this Agreement.

The parties hereto have executed this Agreement on the last date written below.

COUNTY OF RAMSEY

Noffke, Dana Digitally signed by Noffke, Dana
Date: 2021.06.03 14:33:31 -05'00'

Ryan T. O'Connor, County Manager
Date: 06-03-2021

CITY OF SAINT PAUL



Barton Inks (Jun 3, 2021 08:11 CDT)

Print Name: Barton Inks
Title: Fire Chief
Date: Jun 3, 2021


John McCarthy (Jun 3, 2021 08:27 CDT)

Print Name: John McCarthy
Title: Director, Office of Financial Services
Date: Jun 3, 2021

Approved as to Form:


Sarah Sullivan (Jun 2, 2021 17:06 CDT)
Assistant City Attorney

Sponsor: Finance

Meeting Date: 6/1/2021

Title: Authorization to Accept Various COVID-19 Grants

File Number: 2021-278

Background and Rationale:

On March 17, 2020, the County Board declared Ramsey County to be in a Local State of Emergency effective the 14th day of March 2020 due to COVID-19. The County Board also authorized the County Manager to approve purchases up to \$1 million until the County Manager, acting on the advice of the Director of Emergency Management and Homeland Security and the Director of Public Health, notifies the Board Chair that the State of Emergency is no longer warranted. Since that time, Ramsey County has been actively responding to the needs within our community to address the effects of COVID-19.

This request seeks authority to accept \$53,446,701.50 of the total grant amount of \$106,893,403 million from the US Treasury Local Government American Rescue Plan Act (ARPA) funds. The second installment will be sent to the County from Treasury in May 2022. As discussed at the April 20, 2021 Board Workshop, the ARPA funding must be obligated by December 31, 2024 and can be spent through December 31, 2026. This allows time for planning and investment in various tiers from immediate needs through bold investments that impact the systems and residents of Ramsey County. At this point, Finance is only requesting authority to accept the funds. RBAs for immediate needs, authorization to spend the funds and larger, longer term investments will come forward for consideration individually.

Finance is also seeking authority to accept three additional grants in Public Health related to COVID-19 response and vaccines. The first is for \$462,662 from the Minnesota Department of Health COVID-19 Vaccine Grant Award through Local Public Health and is for the time period of February 1, 2021 through June 30, 2021. The second is for \$2,560,870 for vaccine implementation through the Minnesota Department of Health and is for the time period of April 1, 2021 through December 31, 2021. These funds support outreach and education, translation services, staff, supplies, equipment, and partnerships with community agencies. The final Public Health grant is for \$351,032 in funding for vaccine distribution from Federal Emergency Management Agency (FEMA).

Finally, Finance is seeking authority to accept the Emergency Rental Assistance grant from the US Treasury. The ARPA bill included a second allocation of Emergency Rental Assistance funding, referred to as ERA2. This appropriation funds financial assistance for rent, utilities and related costs for low-income tenants experiencing housing instability due to the COVID-19 pandemic. Ramsey County has been allocated \$7,580,175 million dollars through the federal ERA2 Program. The Housing Stability Department will administer the funds through a landlord assistance program and tenant-based program.

No ARPA funds will be authorized for spending until we return to the County Board for additional authority. This RBA seeks authority to enter into agreements and execute amendments to agreements for the two Minnesota Department of Health grants, the Federal Emergency Management Agency grant and the Emergency Rental Assistance grant, in accordance with the

County's procurement policies and procedures, provided sufficient funding is available.

Recommendation:

The Ramsey County Board of Commissioners resolved to:


1. Authorize the County Manager to accept \$53,446,701.50 from the US Treasury Local Government American Rescue Plan Act funds.
2. Authorize the County Manager to accept \$462,662 in COVID-19 response grant funds for vaccination implementation from the Minnesota Department of Health.
3. Authorize the County Manager to accept \$2,560,870 for vaccine grants from the Minnesota Department of Health.
4. Authorize the County Manager to accept \$351,032 for vaccine distribution from the Federal Emergency Management Agency.
5. Authorize the County Manager to accept \$7,580,175 for Emergency Rental Assistance from the US Department of Treasury.
6. Authorize the County Manager to enter into agreements and execute amendments to agreements for the two Minnesota Department of Health grants, the Federal Emergency Management Agency grant and the Emergency Rental Assistance grant, in accordance with the County's procurement policies and procedures, provided sufficient funding is available.

A motion to approve was made by Commissioner Reinhardt, seconded by Commissioner MatasCastillo.

Motion passed.

Aye: - 6: Frethem, MatasCastillo, McDonough, McGuire, Ortega, and Reinhardt

Absent: - 1: Carter

By: 
Abby Goldsmith, Interim Chief Clerk - County Board

Ramsey County Public Health Request

Total Request \$ 125,280.00

BUDGET CATEGORY	Subcategory	Quantity	Hourly Cost	Event Cost	Total Costs for 50 events
Staffing	Licensed paramedics (to vaccinate, support screening, consents. On site at 2 events per week, 25 weeks)	4	\$ 75.00	\$ 2,400.00	\$ 120,000.00
Category Subtotal					\$ 120,000.00
BUDGET CATEGORY	Subcategory	Quantity	Cost	Total Costs	
Equipment					
Category Subtotal					
BUDGET CATEGORY	Subcategory	Quantity	Cost	Total Costs	
Supplies	Masks, 50 ct per box	100	\$ 30.00		\$ 3,000.00
	Hand Sanitizer, by gallon	100	\$ 10.00		\$ 1,000.00
Category Subtotal					\$ 4,000.00
BUDGET CATEGORY	Subcategory	Quantity	Cost	Total Costs	
Other	Mileage - reimbursed at the IRS rate in effect at time of travel	4	\$ 320.00		\$ 1,280.00
Category Subtotal					\$ 1,280.00

PHCOVID0012 St. Paul Fire EMS_6.4.21-12.31.21

Final Audit Report

2021-06-03

Created:	2021-06-02
By:	Bridget Hajny (bridget.hajny@ci.stpaul.mn.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAIc01I7Tc2kFXZWncWysn26YRqG6jVmPx

"PHCOVID0012 St. Paul Fire EMS_6.4.21-12.31.21" History

-  Document created by Bridget Hajny (bridget.hajny@ci.stpaul.mn.us)
2021-06-02 - 9:58:53 PM GMT- IP address: 156.99.75.2
-  Document emailed to Sarah Sullivan (sarah.sullivan@ci.stpaul.mn.us) for signature
2021-06-02 - 10:01:49 PM GMT
-  Email viewed by Sarah Sullivan (sarah.sullivan@ci.stpaul.mn.us)
2021-06-02 - 10:05:40 PM GMT- IP address: 174.243.86.5
-  Document e-signed by Sarah Sullivan (sarah.sullivan@ci.stpaul.mn.us)
Signature Date: 2021-06-02 - 10:06:10 PM GMT - Time Source: server- IP address: 174.243.86.5
-  Document emailed to Barton Inks (barton.inks@ci.stpaul.mn.us) for signature
2021-06-02 - 10:06:12 PM GMT
-  Email viewed by Barton Inks (barton.inks@ci.stpaul.mn.us)
2021-06-02 - 11:32:07 PM GMT- IP address: 73.94.232.218
-  Document e-signed by Barton Inks (barton.inks@ci.stpaul.mn.us)
Signature Date: 2021-06-03 - 1:11:36 PM GMT - Time Source: server- IP address: 73.94.232.218
-  Document emailed to John McCarthy (john.mccarthy@ci.stpaul.mn.us) for signature
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