



in

**CITY OF SAINT PAUL**  
OFFICE OF THE CITY COUNCIL  
310 CITY HALL  
15 WEST KELLOGG BOULEVARD  
SAINT PAUL, MN 55102-1615  
Marcia Moermond, Legislative Hearing Officer  
EMAIL: [legislativehearings@ci.stpaul.mn.us](mailto:legislativehearings@ci.stpaul.mn.us)  
PHONE: (651) 266-8585 FAX: (651) 266-8574

May 14, 2021

Oudam Tun Tea  
PO Box 17004  
Minneapolis MN 55417

Oudam Tun Tea  
5761 33rd Ave S Unit 11  
Minneapolis MN 55417

Aychoeun Tea  
5761 – 33<sup>rd</sup> Ave S Unit 11  
Minneapolis MN 55417-2864

VIA EMAIL & MAIL:  
[aychoeuntea@gmail.com](mailto:aychoeuntea@gmail.com)

Re: Remove or Repair of the Structure at 318 Edmund Avenue East

Dear Mr. Tea & Ms. Tea:

This is to confirm that on May 11, 2021 at the Legislative Hearing Ms. Moermond **recommended the matter be laid over to Legislative Hearing on Tuesday, June 29, 2021 via telephone between 9:00 and 11:00 a.m.** By close of business on Friday, June 25 the following documents must be submitted:

1. **Submit a work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids and a schedule for completion of the project and it must address all the items in the code compliance inspection report;
2. **Submit evidence of financing sufficient to complete the rehabilitation.** Staff estimates cost \$75,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis;
3. **Submit an affidavit** indicating the finances will be dedicated to completing the project and not diverted until a code compliance certificate is issued; and
4. **the property must continue to be maintained.**

I have attached samples for your reference. Please email the documents to me at [Joanna.zimny@ci.stpaul.mn.us](mailto:Joanna.zimny@ci.stpaul.mn.us) or they can be dropped off in person to our office at 15 West



Kellogg Boulevard, Room 310 Monday through Friday between 9 a.m. and 3 p.m. **Do not deliver documents to the Department of Safety & Inspections.**

If you have any questions, please contact me at 651-266-8515.

Sincerely,

/s/

Joanna Zimny

Legislative Hearing Executive Assistant

Encl: Sample work plan(s)  
Sample timeline(s)  
Sample Affidavit

c: Rehabilitation & Removal staff  
Steve Magner – DSI, Housing and Code Enforcement Manager