



CITY OF SAINT PAUL

375 Jackson Street, Suite 220
St Paul, Minnesota 55101-1806

Telephone: 651-266-8989
Facsimile: 651-266-9124
Web: www.stpaul.gov/dsi

April 15, 2021

Carolyn M Wilson
843 Selby Ave
St Paul MN 55104-6623

CORRECTION NOTICE - RE-INSPECTION COMPLAINT

RE: 843 SELBY AVE

Dear Property Representative:

A re-inspection was made on your building on April 9, 2021, in response to a complaint. You are hereby notified that the following deficiencies must be corrected prior to re-inspection date. A reinspection will be made on May 3, 2021 at 11:00am.

Failure to comply may result in a criminal citation or the revocation of the Certificate of Occupancy. The Saint Paul Legislative Code requires that no building shall be occupied without a Certificate of Occupancy. The code also provides for the assessment of additional reinspection fees.

DEFICIENCY LIST

1. Exterior - Front Porch - SPLC 34.09 (3), 34.33(2) - Repair or replace the unsafe stairways, porch, decks or railings in an approved manner. This work may require a permit(s). Call DSI at (651) 266-8989. -Repair the broken portions of the porch.
2. Upper Unit - SPLC 34.11 (4), 34.35 (1), MPC 719 - Provide and maintain an approved waste trap. -Trap for the bathroom sink is unapproved accordion style.
3. Sec. 40.01. - Fire certificate of occupancy requirement.
(a)All existing buildings in the city are required to have and maintain a fire certificate of occupancy, issued by the department of safety and inspections. The fire certificate of occupancy shall be an indication that the building meets, at the time of inspection, all relevant codes to maintain the health, safety and welfare of the building's occupants and the general public.
Sec. 40.04. - Certification process. (3)One- and two-family dwellings which have a change in status from owner occupied to non-owner occupied or rental.(b)Information and application. Owners of all buildings subject to the fire certificate occupancy requirement shall apply for a fire

certificate of occupancy. The application shall include, at a minimum, the following information:(1)A description of the building;(2)The name, address and twenty-four (24) hour telephone numbers of the owner(s);(3)The name, address and telephone numbers of the property manager(s) or responsible party;(4)An owner of a building used for residential occupancy who is applying for their first fire certificate of occupancy must complete the DSI landlord 101 course or have completed a similar program approved by the department of safety and inspections within the last two (2) years. The owner must submit with the application a certificate of attendance or a letter showing proof of attendance at the program or verification of enrollment at the next scheduled class. This requirement shall not apply to an owner who has a fire certificate of occupancy on another building used for residential occupancy; and(5)Additional property and property management-related information as will promote effective enforcement of this chapter.

4. SPLC 34.19 - Provide access to the inspector to all areas of the building. -Provide access to the basement and lower unit.

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For forms, fee schedule, inspection handouts, or information on some of the violations contained in this report, please visit our web page at: <http://www.stpaul.gov/cofo>

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: 651-266-8585 and must be filed within 10 days of the date of the original orders.

If you have any questions, email me at adrian.neis@ci.stpaul.mn.us or call me at 651-266-8992 between 7:30 a.m. - 9:00 a.m.

Please help to make Saint Paul a safer city in which to live and work.

Sincerely,

Adrian Neis
Fire Safety Inspector