



CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

February 10, 2021

Maurice Griffin
1721 Highway 96 E.
White Bear Lake, MN 55110

VIA MAIL

Re: Remove or Repair of the Structure at 521 York Avenue

Dear Mr. Griffin:

This is to confirm that on February 9, 2021 at the Legislative Hearing, Marcia Moermond, recommended continuing the above-referenced matter to Legislative Hearing on **Tuesday, March 9, 2021 between 9:00 and 11:00 am via phone** for further discussion. By close of March 8, 2021, the following conditions must be met:

1. post a \$5,000 performance deposit with the Department of Safety & Inspections (DSI); and
2. the property must continue to be maintained

For your reference, in order to rehabilitate the property (in addition to the above items), the following conditions will need to be met in order to receive a grant of time to rehabilitate the property:

1. submit evidence of financing sufficient to complete the rehabilitation. Staff estimates cost \$100,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis;
2. submit an affidavit indicating the finances will be dedicated to completing the project and not diverted until a code compliance certificate is issued; and
3. submit work plan, sworn construction statement, or scope of work. This should include subcontractor bids and a schedule for completion of the project.

I have enclosed a sample work plans and affidavit for your reference, as well as a Performance Deposit form. Please contact the Department of Safety and Inspections directly at 651-266-8989 for questions regarding the application or payment process.

This matter will go before City Council on Wednesday, March 10, 2021. If you wish to contest to the recommendation Ms. Moermond will give on February 9 at the Legislative Hearing, and



give live testimony remotely at the City Council Public Hearing on **March 10, 2021 between 3:30 p.m. and 5:00 p.m.**, please contact me at 651-266-8515 or legislativehearings@ci.stpaul.mn.us to let our staff know before noon. If I don't hear from you, I will assume you are not appealing further.

If you have any questions, please contact me at 651-266-8515.

Sincerely,

/s/

Joanna Zimny

Legislative Hearing Executive Assistant

Encl: Vacant building \$5,000 Performance Deposit form
Sample work plan
Sample affidavit
Sample sworn construction statement(s)

c: Rehabilitation & Removal staff
Steve Magner – Department of Safety & Inspections, Housing and Code Enforcement
Manager