



CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

November 13, 2020

Craig Barbee
o/b/o Nationstar Mortgage d/b/a Mr. Cooper
Usset, Weingarden & Liebo PLLP
4500 Park Glen Road, Suite 300
Minneapolis, MN 55416

VIA EMAIL: craig@uwllaw.com

Re: Remove or Repair of the Structure at 2351 Edgcumbe Road

Dear Mr. Barbee:

This is to confirm that on November 10, 2020 at the Legislative Hearing, Marcia Moermond, recommended continuing the above-referenced matter to **Tuesday, November 24, 2020 between 9:00 and 10:30 am via phone** for further discussion and an update on the foreclosure process.

For your reference, in order to rehabilitate the property, the following conditions will need to be met in order to receive a grant of time:

1. post a \$5,000 performance deposit with the Department of Safety & Inspections.
2. apply for a Code Compliance inspection with the Department of Safety & Inspections
Your code compliance application must include lock box code and box must be attached to door for use.
3. submit evidence of financing sufficient to complete the rehabilitation. Staff estimates a cost of \$50,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis;
4. submit an affidavit indicating the finances will be dedicated to completing the project and not diverted until a code compliance certificate is issued;
5. submit work plan, sworn construction statement, or scope of work. This should include subcontractor bids and a schedule for completion of the project; and
6. if you are intending to have a third party rehabilitate the property, pending transfer of title, the contract used for this transaction will need to be approved by the Legislative Hearing Officer; and
7. the property must be maintained.

I have enclosed a sample work plan and affidavit for your reference. The Code Compliance and performance deposit forms can be found online here: <https://www.stpaul.gov/departments/safety->



[inspections/vacant-buildings](#). Please contact the Department of Safety and Inspections directly at 651-266-8989 for questions regarding the application or payment process. **Application for Code Compliance Inspection must include lock box code and box must be attached to door for use.**

If you have any questions, please contact me at 651-266-8585.

Sincerely,

/s/

Joanna Zimny

Legislative Hearing Executive Assistant

Encl: Sample work plan
Sample affidavit
Sample sworn construction statement(s)

c: Rehabilitation & Removal staff
Steve Magner – Department of Safety & Inspections, Housing and Code Enforcement Manager
Paul Hanson via email: phanson6699@outlook.com
PHH Home Loans LLC
7550 France Ave S #340, Edina MN 55435 (Via US Mail)
Nationstar Mortgage LLC d/b/a Mr Cooper
8950 Cypress Waters Blvd, Dallas TX 75019 (via US Mail)
St Paul Regional Loan Center, US Dep of Veterans Affairs
1 Federal Drive, Fort Snelling St Paul MN 55111 (via US Mail)
MERS, PO Box 2026 Flint MI 48501-2026 (via US Mail)