



City of Saint Paul

City Hall and Courthouse
15 West Kellogg Boulevard
Room 330

Minutes - Final

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Board of Water Commissioners

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Chair Mara Humphrey
Vice Chair Nelsie Yang
Commissioner Marylee Abrams
Commissioner Amy Brendmoen
Commissioner James Bykowski
Commissioner Chris Tolbert
Commissioner Alene Tchourumoff

Tuesday, December 8, 2020

5:00 PM

Held Remotely via Skype

Please see below for new meeting guidelines due to the COVID-19 health pandemic emergency.

Roll Call

Present 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

To join Skype Meeting, please call into one of the following numbers:

(651) 267-3988,,55203450#

(651) 266-5758,,55203450#

(651) 266-5767,,55203450#

Consent Agenda

Note: Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

Approval of the Consent Agenda

Motion made by Commissioner Brendmoen and seconded by Commissioner Yang;
Consent Agenda has been Adopted
Adopted Consent Agenda

Yea: 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

Nay: 0

1 [Min 20-22](#) Approving the minutes of the November 10, 2020 meeting.

Attachments: [November 10, 2020 Board Minutes](#)

Adopted

2 [RES 20-1707](#) Approving the Financial Statements for the month of October 2020.

Attachments: [October 2020 Financial Statements](#)

Adopted

3 [RES 20-1708](#) Pertaining to Amendment No. 2 to the Private Water Main Agreement with River Bend Venture I, LLC to supply water to 325 Randolph Ave in the city of Saint Paul.

Attachments: [Staff Report](#)
[Location Map](#)
[Amendment No. 2 to Agreement](#)
[Resolution 20-1708](#)

Adopted

4 [RES 20-1709](#) Pertaining to the granting of a temporary construction easement to Ramsey County along the eastern and southern portion of 1248 Raymond Avenue.

Attachments: [Staff Report](#)
[Location Map](#)
[Temporary Construction Easement and Agreement](#)
[Resolution 20-1709](#)

Adopted

- 5 [RES 20-1710](#) Pertaining to the granting of a temporary construction easement to Ramsey County along the eastern portion of 1515 Cleveland Avenue.

Attachments: [Staff Report](#)
 [Location Map](#)
 [Temporary Construction Easement and Agreement](#)
 [Resolution 20-1710](#)

Adopted

- 6 [RES 20-1711](#) Pertaining to the granting of a permanent easement for roadway purposes to Ramsey County along the eastern portion of 1248 Raymond Avenue.

Attachments: [Staff Report](#)
 [Location Map](#)
 [Permanent Right-of-Way Easement and Agreement](#)
 [Resolution 20-1711](#)

Adopted

- 7 [RES 20-1712](#) Pertaining to an Agreement with the City of Saint Paul and Saint Paul Public Schools whereby Saint Paul Public Schools will provide water bill printing and services.

Attachments: [Staff Report](#)
 [Joint Powers Agreement](#)
 [Resolution 20-1712](#)

Adopted

Action Item

- 8 [RES 20-1713](#) Pertaining to an agreement with Ideal Energies, LLC to purchase a photovoltaic (PV) solar array and related equipment to be installed at the Board's McCarrons Water Treatment Facility Campus.

Attachments: [BWC Solar Presentation](#)
 [Staff Report](#)
 [Solar Cashflow Summary](#)
 [Resolution 20-1713](#)

*Motion made by Commissioner Yang and seconded by Commissioner Brendmoen;
item is Adopted*

Adopted

Yea: 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

Nay: 0

Discussion Items

- 9 [CO 20-85](#) McCarron's Treatment Plant Project- Update

Attachments: [Update to Board](#)
[Power Point Presentation](#)

Motion was made by Commissioner Abrams and seconded by Commissioner Yang authorizing staff to move forward with contract negotiations with Jacobs Engineering. The motion was approved unanimously by the Board.

Received and Filed

- 10 [CO 20-86](#) Performance Measures Report - Distribution

Attachments: [2020 Performance Measures](#)
[2020 Distribution Board Presentation](#)

Received and Filed

Informational Items

- 11 [CO 20-87](#) General Manager's Report

1. Budget going to City Council for approval on December 9th.

2. Planning on closing the lobby to public again beginning on December 14th. Status will be reviewed in 30 days.

3. Overview of the process for the General Manager Appointment. Initial posting is planned for December 16th.

Received and Filed

- 12 [CO 20-88](#) 2019 SPRWS CAFR

Attachments: [2019 Annual Financial Report Final](#)

- 13 [CO 20-89](#) Employee Injury Summary - 3rd Quarter 2020

Attachments: [Employee Injury Summary - 3rd Quarter 2020](#)

Received and Filed

- 14 [CO 20-90](#) Vehicle Accident Summary - 3rd Quarter 2020

Attachments: [Vehicle Accident Summary - 3rd Quarter 2020](#)

Received and Filed

- 15 [CO 20-91](#) Pipeline Express

Attachments: [Pipeline Express - November 6, 2020](#)

Received and Filed

Adjournment

In-person meetings, or meetings conducted under Minn. Stat. § 13D.02 of the City Council, are not practical or prudent because of the COVID-19 health pandemic emergency declared under Minn. Stat. Chapter 12 by the Minnesota Governor Tim Walz and Saint Paul Mayor Melvin Carter. In light of the COVID-19 health pandemic, members of the Board of Water Commissioners will participate in meetings by telephone or other electronic means.

Public attendance at the Board of Water Commissioner's regular meeting location is not feasible due to the COVID-19 health pandemic. Accordingly, no meeting will be held in Room 330 at 15 W. Kellogg Boulevard in the City of Saint Paul. Members of the public may monitor this meeting remotely by calling one of the following numbers: (651) 267-3988, (651) 266-5758, or (651) 266-5767. Conference ID: 55203450.