



# City of Saint Paul

## Minutes - Final

### Board of Water Commissioners

City Hall and Courthouse  
15 West Kellogg Boulevard  
Room 330

Steve Schneider, General  
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*Vice Chair Nelsie Yang*  
*Commissioner Marylee Abrams*  
*Commissioner Amy Brendmoen*  
*Commissioner James Bykowski*  
*Commissioner Mara Humphrey*  
*Commissioner Chris Tolbert*

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Tuesday, July 14, 2020

5:00 PM

Held Remotely via Skype

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Please see below for new meeting guidelines due to the COVID-19 health pandemic emergency.

To join Skype Meeting, please call into one of the following numbers:

(651) 267-3988,,14407894#

(651) 266-5758,,14407894#

(651) 266-5767,,14407894#

#### Roll Call

**Present** 6 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski and Nelsie Yang

1 [RES 20-979](#) Election of Board of Water Commissioners President

*Motion made by Commissioner Brendmoen and seconded by Commissioner Tolbert;  
item is Adopted*

*Mara Humphrey, President*

**Adopted**

**Yea:** 6 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski and Nelsie Yang

**Nay:** 0

## Consent Agenda

**Note:** Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

### Approval of the Consent Agenda

*Motion made by Commissioner Abrams and seconded by Vice President Yang;  
Consent Agenda has been Adopted*

#### **Adopted Consent Agenda**

**Yea:** 6 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski and Nelsie Yang

**Nay:** 0

- 2     [Min 20-14](#)     Approving the minutes of the June 9, 2020 meeting.

**Attachments:**     [June 9, 2020 Board Minutes](#)

**Adopted**

- 3     [RES 20-980](#)     Approving the Financial Statements for the month of May 2020.

**Attachments:**     [May 2020 Financial Statements](#)

**Adopted**

### Action Items

- 4     [RES 20-981](#)     Pertaining to a 2020 Budget Amendment No. 2 to record the increase in spending and financing for the demolition of the highland reservoir, hydraulic model calibrations, repairs to the McCarron's facility, and for updated estimates for the McCarron's Treatment Plant Improvement Project.

**Attachments:**     [Staff Report](#)  
                              [Budget Amendment](#)  
                              [Resolution 20-981](#)

*Motion made by Commissioner Bykowski and seconded by Commissioner Tolbert;  
item is Adopted*

#### **Adopted**

**Yea:** 6 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski and Nelsie Yang

**Nay:** 0

- 5      [RES 20-982](#)      Recognizing Matt Anfang for dedicated service to the Board of Water Commissioners.

**Attachments:**      [Resolution 20-982](#)

*Motion made by Vice President Yang and seconded by Commissioner Abrams; item is Adopted*

**Adopted**

**Yea:** 6 - Amy Brendmoen; Chris Tolbert; Mara Humphrey; Marylee Abrams; James Bykowski and Nelsie Yang

**Nay:** 0

#### Discussion Items

- 6      [CO 20-36](#)      McCarron's Treatment Plant Updates

**Attachments:**      [McCarron's Treatment Plant Updates](#)

**Received and Filed**

- 7      [CO 20-37](#)      2021 Budget

**Attachments:**      [2021 Budget Letter](#)

**Received and Filed**

#### Informational Items

- 8      [CO 20-38](#)      General Manager's Report

1. *Field construction work continues, as well as Preventive Maintenance.*
2. *Lobby and Customer Service opened back up to the public on June 29th.*

**Received and Filed**

- 10     [CO 20-39](#)      Employee Injury Summary - 1st Quarter 2020

**Attachments:**      [Employee Injury Summary - 1st Quarter 2020](#)

**Received and Filed**

- 11     [CO 20-40](#)      Vehicle Accident Summary - 1st Quarter 2020

**Attachments:**      [Vehicle Accident Summary - 1st Quarter 2020](#)

**Received and Filed**

12     [CO 20-41](#)             Pipeline Express

**Attachments:**     [Pipeline Express - June 5, 2020](#)  
                              [Pipeline Express - June 19, 2020](#)

Received and Filed

9        [CO 20-42](#)             Thank You Note from SPRWS Customer

**Attachments:**     [Thank You Note from SPRWS Customer](#)

Received and Filed

#### Adjournment

In-person meetings, or meetings conducted under Minn. Stat. § 13D.02 of the City Council, are not practical or prudent because of the COVID-19 health pandemic emergency declared under Minn. Stat. Chapter 12 by the Minnesota Governor Tim Walz and Saint Paul Mayor Melvin Carter. In light of the COVID-19 health pandemic, members of the Board of Water Commissioners will participate in meetings by telephone or other electronic means.

Public attendance at the Board of Water Commissioner's regular meeting location is not feasible due to the COVID-19 health pandemic. Accordingly, no meeting will be held in Room 330 at 15 W. Kellogg Boulevard in the City of Saint Paul. Members of the public may monitor this meeting remotely by calling one of the following numbers: (651) 267-3988, (651) 266-5758, or (651) 266-5767. Conference ID: 14407894.