

SUBJECT

BOARD RESOLUTION NO. 19-1975

Pertaining to a professional services agreement with Process Solutions Assurance to provide a Mobile Workforce Solution for asset and staff management.

BACKGROUND INFORMATION

The Board had previously approved this professional services agreement at its May 14, 2019 meeting. However, City of Saint Paul Contracts and Analysis Division made significant changes to the contract by including an additional four years of ongoing maintenance and licensing which increased the not to exceed amount of the contract from \$260,600 to \$670,710. The first year of service which included implementation and training of an InField Mobile Platform as a Mobile Workforce Solution has remained the same as the original Contract.

The Mobile Workforce Solution is to provide the following:

1. the ability for field crews to record work completion, charges, document capture, and completion of digital forms in real time
2. the ability to create work orders based on feature selection, view feature attributes, and punch out to native devices mapping street views based on location within a connected GIS Map
3. the ability for supervisors to dynamically manage crews by easily associating employees with crews daily through drag/drop capabilities
4. the ability for users in the system to click on any work order and get directions, capture photos, review attached documents, and communicate information with voice-to-text

The Mobile Workforce Solution being provided by this professional service agreement will be used jointly by SPRWS and City of Saint Paul Public Works Department.

An agreement between the Board and the City is needed to accomplish the allocation of responsibility for the costs of the additional four years of maintenance and licensing of the software. That agreement is also before the Board for consideration and/or approval at this Board Meeting. Approval of this professional services agreement is needed to proceed and if approval is not given to the professional services agreement, that corresponding agreement between the Board and the City should likewise be denied, and vice versa.

See attached Agreement.

RECOMMENDATION

Board approval is recommended.